# Expense Report

\*\*Expense Report for HR\*\*  
  
\*\*Dates:\*\* N/A  
  
\*\*Total Reimbursement by Category\*\*  
  
| Category | Amount |  
|---|---|  
| Miscellaneous | $103.00 |  
  
\*\*Total Non-Reimbursable Amounts by Category\*\*  
  
| Category | Amount |  
|---|---|  
| Miscellaneous | $114.99 |  
  
\*\*Employee-wise Breakdown of Reimbursable Amounts\*\*  
  
| Employee ID | Category | Amount |  
|---|---|---|  
| VCGEG-75348 | Miscellaneous | $103.00 |  
  
\*\*Employee-wise Breakdown of Non-Reimbursable Amounts\*\*  
  
| Employee ID | Category | Amount | Violations |  
|---|---|---|---|  
| VCGEG-75348 | Miscellaneous | $114.99 | The item description is empty, which is suspicious.  
| VCGEG-75348 | Miscellaneous | N/A | The expense has a description of all zeros, which is highly unusual and could indicate potential fraud or a data entry error.  
  
\*\*Employee-wise Violations\*\*  
  
| Employee ID | Violations |  
|---|---|  
| VCGEG-75348 | The expense has a description of all zeros, which is highly unusual and could indicate potential fraud or a data entry error.  
| VCGEG-75348 | The item description is empty, which is suspicious.  
  
\*\*Compliance Issues\*\*  
  
- The expense with a description of all zeros violates the company's expense policy, which requires detailed descriptions for all expenses.  
- The empty item description violates the company's expense policy, which requires detailed descriptions for all expenses.  
  
\*\*Flagged Items\*\*  
  
- Expense with a description of all zeros  
- Empty item description  
  
\*\*Recommendations for Future Audits\*\*  
  
- Implement stricter controls to prevent the submission of expenses with empty item descriptions or descriptions of all zeros.  
- Provide employees with additional training on the company's expense policy, including the requirement for detailed descriptions.  
- Regularly review expense reports for compliance issues and flagged items.