

DISHA COMPUTER INSTITUTE

PROJECT FILE

ADVANCED EXCEL

SUBMITTED BY

PIYA KALYANI

UNDER THE GUIDANCE OF

SHIVANI MAM

COURSE INCHARGE

SHUMAILA MAM

ADDRESS: 2ND FLOOR ABOVE NAGPUR NAGRIK

SAHKARI BANK, KAMAL CHOWK.

PARENT'S SIGNATURE

GUIDANCE SIGNATURE

STUDENT SIGNATURE

BRANCH SIGNATURE

MarkSheet

| Stu. Name | Maths | Hindi | English | Science | Marathi | Soc. Science | Minimum Marks | Maximum Marks | Average | Total | percent | Grade 1 | Grade 2 | Grade 3 |
|-----------|-------|-------|---------|---------|---------|--------------|---------------|---------------|----------|-------|----------|---------|---------|---------|
| Piya | 35 | 90 | 67 | 89 | 65 | 81 | 35 | 90 | 71.16667 | 427 | 71.16667 | pass | 1st | fail |
| abx | 45 | 78 | 98 | 78 | 76 | 56 | 45 | 98 | 71.83333 | 431 | 71.83333 | Pass | First | pass |
| abc | 56 | 78 | 76 | 56 | 34 | 23 | 23 | 78 | 53.83333 | 323 | 53.83333 | Pass | Second | fail |
| fhg | 56 | 78 | 34 | 87 | 67 | 45 | 34 | 87 | 61.16667 | 367 | 61.16667 | Pass | First | fail |
| kweo | 45 | 89 | 56 | 56 | 98 | 56 | 45 | 98 | 66.66667 | 400 | 66.66667 | Pass | First | pass |

DISCOUNT BILL

| Cust. Name | Product | Quantity | Amt | Qty. Amt | Discount | Dis. Amt | Sell Price | Down payment | ins 1 | ins2 | paid | balance |
|------------|---------|----------|-------|----------|----------|----------|------------|--------------|---------|---------|--------|---------|
| | | | | | | | | | | | | |
| abc | mobile | 3 | 23000 | 69000 | 6% | 4140 | 64860 | 2000 | 31430 | 31430 | 64860 | 0 |
| bgm | laptop | 4 | 35000 | 140000 | 5% | 1750 | 138250 | 5000 | 66625 | 66625 | 138250 | 0 |
| tuih | cooler | 6 | 13000 | 78000 | 8% | 6240 | 71760 | 1500 | 35130 | 35130 | 71760 | 0 |
| dstfr | tv | 5 | 32500 | 162500 | 3% | 4875 | 157625 | 6000 | 75812.5 | 75812.5 | 157625 | 0 |

Salary Slip

| Emp. Name | basic Salary | Travelling allowance 10% | House Rent Allowance 20% | Gross Salary | Provident Fund | Professional tax | Deduction | Net Salary |
|-----------|--------------|-----------------------------|-----------------------------|--------------|----------------|------------------|-----------|------------|
| fgj | 7000 | 700 | 1400 | 9100 | 840 | 60 | 900 | 8200 |
| nklh | 10000 | 1000 | 2000 | 13000 | 1200 | 60 | 1260 | 11740 |
| bjkl | 12000 | 1200 | 2400 | 15600 | 1440 | 60 | 1500 | 14100 |

COUNT FUNCTION

| Data | | | | | |
|------|----|----|--------|----|--------|
| 89 | 76 | 56 | | 67 | 76 |
| | 65 | D | Rutuja | 45 | Sushil |
| P | 98 | 23 | | A | V |

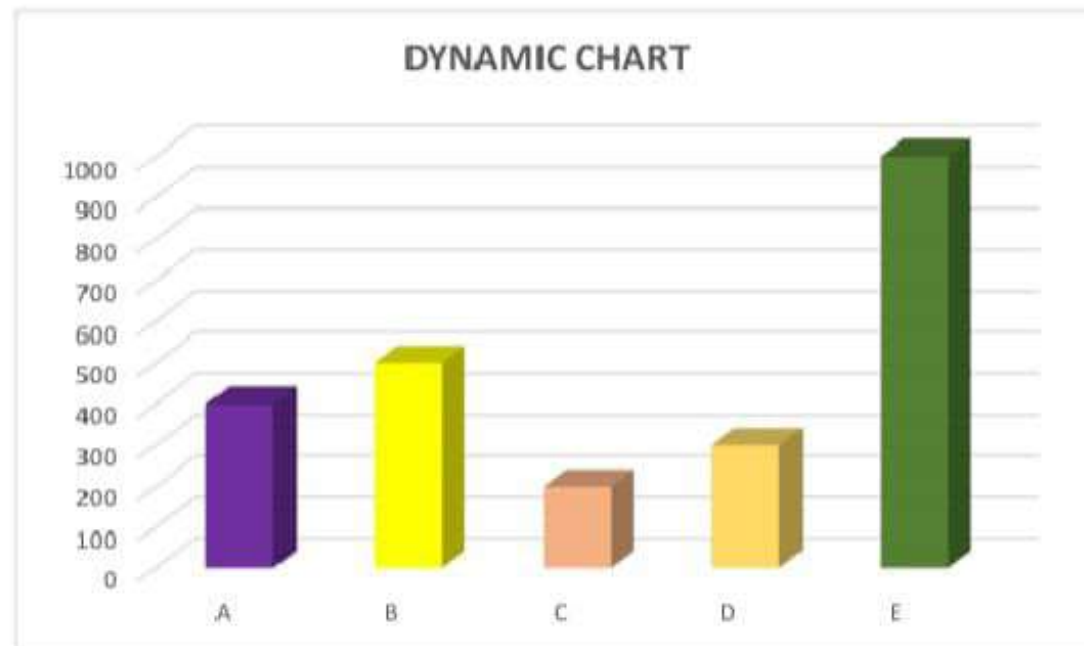
| Sr No. | Function Name | Function Purpose | Use Of Function |
|--------|---------------|--------------------------|-----------------|
| 1 | COUNT | Count Only Number | 9 |
| 2 | COUNTA | Count Only Number & Text | 15 |
| 3 | COUNTBLANK | Count Only Blank Cell | 3 |
| 4 | COUNTIF | Count Only One Condition | 6 |
| 5 | COUNTIFS | Count much Condition | 6 |

DYNAMIC FUNCTION

| Name | JAN | FEB | MARCH | APRIL | MAY | JUNE | JULY | AUG | SEP | OCT | NOV | DEC |
|------|------|------|-------|-------|------|------|------|-------|------|------|------|------|
| A | 4000 | 4 | 8000 | 9000 | 200 | 8000 | 5000 | 7000 | 400 | 55 | 620 | 600 |
| B | 1000 | 4000 | 9000 | 5000 | 100 | 6000 | 8000 | 6000 | 500 | 8000 | 9000 | 7000 |
| C | 6000 | 1000 | 3000 | 500 | 2000 | 6000 | 9000 | 20000 | 200 | 8000 | 2000 | 500 |
| D | 8000 | 2000 | 5000 | 2000 | 6000 | 4000 | 6000 | 500 | 300 | 500 | 4000 | 300 |
| E | 4000 | 1000 | 7000 | 2500 | 8000 | 1000 | 8000 | 5000 | 1000 | 6000 | 3000 | 100 |

| Name | SEP |
|------|------|
| A | 400 |
| B | 500 |
| C | 200 |
| D | 300 |
| E | 1000 |

SEP



Financial Function

| Bike Loan | |
|---------------------|--------|
| Loan amount | 100000 |
| Interest rate | 5% |
| Loan period in Year | 3 |

| | |
|---------------------------------------|---------|
| PMT(Per month Transaction) | 2997.09 |
| IPMT(Interest per month Transaction) | 416.67 |
| PPMT(Principal per month Transaction) | 2580.42 |

| Future Value (FV) | |
|----------------------|----------|
| Per Month Investment | 1000 |
| Time Year | 2 |
| Rate Per Year | 12% |
| | 27243.20 |

| Present Value (FV) | |
|--------------------|-----------|
| NPER | 10 |
| Rate | 12% |
| FV | 15000000% |
| | 48295.99 |

| Number Of period | |
|------------------|-------|
| PV | 15000 |
| Rate | 10 |
| FV | 25000 |
| | 0.21 |

| Rate | |
|------|--------|
| PMT | 10000 |
| FV | 150000 |
| NPER | 10 |
| | 0.09 |

LOGICAL FUNCTION

| Customer Name | Total Bill | Product | If Customer Bill>5000 Discount 10% | If Customer Bill>10000 or different product>=5 Discount 20% | If customer bill>20000 and different product>=10 discount 30% | If customer bill>20000,"A">10000,"B",<10000,"C" Nested if |
|---------------|------------|---------|---------------------------------------|---|---|---|
| Neha | 4000 | 10 | 0 | 20% | 0 | C |
| Disha | 10000 | 8 | 10% | 20% | 0 | FALSE |
| tina | 30000 | 12 | 10% | 20% | 30% | A |

MATCH & INDEX FUNCTION

| Sr no. | Name | Department | City | salary |
|--------|---------|------------|---------|--------|
| 1 | Riya | developer | DELHI | 30500 |
| 2 | Neeraj | ingenner | MUMBAI | 40500 |
| 3 | Shree | IT | KOLKATA | 50500 |
| 4 | Rutuja | marketing | DELHI | 20500 |
| 5 | Ishani | graphic | MUMBAI | 55000 |
| 6 | Mrunali | engineer | KOLKATA | 22000 |

| Name | salary |
|--------|--------|
| Rutuja | 20500 |

PAYROLL

| Emp. Id | Emp. Name | Basic Salary | Working Days | Working days Amt. | Over Time days | Over Time Amt. | House rent Allowance | Medical Expenses | Gross Salary | Emp. State Insurance | Provident Fund | Advance | Deduction | Net Salary |
|---------|-----------|--------------|--------------|-------------------|----------------|----------------|----------------------|------------------|--------------|----------------------|----------------|---------|-----------|------------|
| 1 | cvb | 15000 | 26 | 13000 | 5 | 2500 | 3750 | 7500 | 26750 | 750 | 1800 | 5000 | 7550 | 19200 |
| | ghjkg | 10000 | 25 | 8333.333 | 6 | 2000 | 2500 | 5000 | 17833.33 | 500 | 1200 | 2000 | 3700 | 14133.33 |
| | klhn | 30000 | 20 | 20000 | 3 | 3000 | 7500 | 15000 | 45500 | 1500 | 3600 | 10000 | 15100 | 30400 |

TEXT FUNCTION

| Function Name | Original Text | | Changed Text |
|----------------|-----------------|--------|------------------------------------|
| 1. Lower | I Love my India | | i love my india |
| 2. Upper | I Love my India | | I LOVE MY INDIA |
| 3. Proper | I LOVE MY INDIA | | I Love My India |
| 4. Right | I Love my India | | dia |
| 5. mid | I Love my India | | I Lo |
| 6. Left | I Love my India | | I Lov |
| 7. Trim | I Love my India | | I Love my India |
| 8. Clean | I LOVE MY INDIA | | I LOVE MY INDIA |
| 9. Concatenate | I love | nagpur | I love nagpur |
| 10. Rept | I Love my India | | I Love my India I Love my India |
| 11. Find | I Love my India | | 8 |
| 12. Replace | I Love my India | | I Love my Nagpur |
| 13. Code | I Love my India | | 73 |
| 14.Char | 80 | | P |

V LOOKUP FUNCTION

| Name | English | Hindi | Marathi | Maths | History | Geography | Total |
|--------|---------|-------|---------|-------|---------|-----------|-------|
| Priya | 67 | 43 | 87 | 98 | 23 | 89 | 407 |
| neeraj | 54 | 78 | 34 | 27 | 87 | 56 | 336 |
| Shree | 54 | 35 | 87 | 65 | 56 | 32 | 329 |
| Nidhi | 56 | 74 | 64 | 45 | 34 | 67 | 340 |
| Sushil | 78 | 87 | 23 | 87 | 34 | 56 | 365 |

VLOOKUP FUNCTION

| Name | Hindi |
|--------|-------|
| Priya | 43 |
| neeraj | 78 |
| Shree | 35 |
| Nidhi | 74 |
| Sushil | 87 |

HLOOKUP FUNCTION

| Name | English | Hindi | Marathi | Maths | History | Geography | Total |
|-------|---------|-------|---------|-------|---------|-----------|-------|
| Priya | 54 | 78 | 34 | 27 | 87 | 56 | 336 |

VLOOKUP WITH DROPDOWN LIST

| Name | English | Hindi | Marathi | Maths | History | Geography | Total |
|--------|---------|-------|---------|-------|---------|-----------|-------|
| Sushil | 78 | 87 | 23 | 87 | 34 | 56 | 365 |

SUM FUNCTION

Sum

| Company Name | Product | Sale pcs | Sale Pcs | Sale Pcs | Total |
|--------------|---------|----------|----------|----------|-------|
| BPL | TV | 45 | 34 | 43 | 122 |
| NOKIA | MOBILE | 67 | 78 | 21 | 166 |
| LG | TV | 23 | 32 | 65 | 120 |
| BPL | TV | 67 | 45 | 43 | 155 |
| LG | DVD | 56 | 48 | 54 | 158 |

SumIF

| Company Name | Product | Sale pcs | Sale Pcs | Sale Pcs | Total |
|--------------|---------|----------|----------|----------|-------|
| BPL | TV | 45 | 34 | 43 | 122 |
| NOKIA | MOBILE | 67 | 78 | 21 | 166 |
| LG | TV | 23 | 32 | 65 | 120 |
| BPL | TV | 67 | 45 | 43 | 155 |
| LG | DVD | 56 | 48 | 54 | 158 |

| Company Name | Total Sale |
|--------------|------------|
| BPL | 277 |

SumIFS

| Company Name | Product | Sale pcs | Sale Pcs | Sale Pcs | Total |
|--------------|---------|----------|----------|----------|-------|
| BPL | TV | 45 | 34 | 43 | 122 |
| NOKIA | MOBILE | 67 | 78 | 21 | 166 |
| LG | TV | 23 | 32 | 65 | 120 |
| BPL | TV | 67 | 45 | 43 | 155 |
| LG | DVD | 56 | 48 | 54 | 158 |

| Company Name | Product | Total Sale |
|--------------|---------|------------|
|--------------|---------|------------|

| | | |
|-----|----|-----|
| BPL | TV | 277 |
|-----|----|-----|

Sum Product

| Company Name | Product | Quantity | Price | Total |
|--------------|---------|----------|-------|--------|
| BPL | TV | 5 | 8000 | 40000 |
| NOKIA | MOBILE | 10 | 10000 | 100000 |
| LG | TV | 9 | 7000 | 63000 |
| BPL | TV | 6 | 12000 | 72000 |
| LG | DVD | 12 | 3000 | 36000 |
| | | | | 311000 |

Sum SQ

| Value 1 | Value 2 | Sum SQ |
|---------|---------|--------|
| 3 | 2 | 13 |
| 5 | 1 | 26 |
| 6 | 4 | 52 |

SUM X2MY2

| Value 1 | Value 2 | Sum X2MY2 |
|---------|---------|-----------|
| 3 | 2 | -5 |
| 5 | 1 | -24 |
| 6 | 4 | -20 |

SUM X2PY2

| Value 1 | Value 2 | Sum X2PY2 |
|---------|---------|-----------|
| 3 | 2 | 13 |
| 5 | 1 | 26 |
| 6 | 4 | 52 |

S.K.P.S DIGITAL
OKHLA INDUSTRIAL AREA,
NEW DELHI-110020
GSTIN : 46686870990789

INVOICE

BILL TO:-

Nazim Khan
Sector-200,Noida, U.P.
Uttar Pradesh
Phone no: 7765753489
GSTIN: 46686870990789

SHIP TO:-

Ahmed Khan
Sector-100,Hyderabad
Telangana
Phone no: 8645325678
GSTIN: 56756786894568

| | | | |
|--------------|----------|-----------|------------|
| Invoice No. | 4649845 | Order No. | 164516 |
| Invoice Date | 8/3/2021 | Due Date | 15-03-2021 |

| Sr no. | Description | HSN no. | Quantity | Rate | Amount |
|--------|----------------------|---------|----------|-------|--------|
| 1 | Wahing Machine | 2541 | 10 | 12000 | 120000 |
| 2 | HeadPhones | 4944 | 26 | 600 | 15600 |
| 3 | Mobile | 2546 | 15 | 18000 | 270000 |
| 4 | Air Conditioner(Acs) | 8151 | 2 | 40000 | 80000 |
| 5 | TV | 4647 | 6 | 35000 | 210000 |
| | | | | | |
| | | | | | |

| | | |
|----------------------------|----------------|---------|
| Make all Cheque Payable to | Total | 695600 |
| S.K.S.P Digital | Discount: 5% | 34780 |
| Bank Account Details: | Taxable Amount | 660820 |
| A/C: 568545654658756 | SGST Rate@ 6% | 39649.2 |
| IFSC: Bank5346667 | CGST Rate@ 9% | 59473.8 |
| Bank of Baroda | Payable Amount | 759943 |

Note: Please Include the Invoice Number in your Payment notes. To be paid full in maximun 7 days after receiving the invoice.

Authorized Sign

Okhla Industrial Area, New Delhi-110020,Phone NO.- +91 8654534328
E-mail- okhlaindustries@gmail.com

THANK YOU! WE APPRECIATE YOUR BUSINESS

Date & Time Function

28-01-2025

| | |
|-------|---------|
| DATE | Tuesday |
| MONTH | January |
| TIME | 2025 |

DATE

| | |
|-------|------|
| YEAR | 2024 |
| MONTH | 5 |
| DAY | 31 |

| | |
|-------|------------|
| Date | 31-05-2024 |
| year | 2024 |
| Days | 31 |
| Month | 5 |

ADD/SUBSTRACT

| | |
|-----------|------------|
| DATE | 03-12-2024 |
| ADD | 08-12-2024 |
| SUBSTRACT | 28-11-2024 |

EDATE

| | |
|-----------|------------|
| DATE | 03-12-2024 |
| ADD | 03-10-2025 |
| SUBSTRACT | 03-02-2024 |

| | |
|-------|------------------|
| TODAY | 01-03-2025 |
| NOW | 01-03-2025 17:42 |
| Days | 1 |
| Month | 3 |

| | |
|-----------|------------|
| DATEVALUE | 28-01-2025 |
| WEEKDAY | 3 |
| EOMONTH | 28-02-2025 |
| WEEKNUM | 5 |
| EDATE | 28-02-2025 |

DATEDIF FUNCTION

| | |
|------------|------------|
| DOB | 16-02-2006 |
| TODAY DATE | 30-01-2025 |

TOTAL AGE CALCULATE

| | |
|------------|------|
| TOTAL YEAR | 18 |
| MONTH | 227 |
| DAYS | 6923 |

ADD/SUBSTRACT YEAR

| | |
|-----------|------------|
| DATE | 03-12-2024 |
| ADD | 03-12-2025 |
| SUBSTRACT | 03-12-2023 |

Time Function

| | |
|--------|----|
| HOUR | 12 |
| MINUTE | 45 |
| SECOND | 40 |

| | |
|--------|----------|
| TIME | 12:45 PM |
| HOUR | 12 |
| MINUTE | 45 |
| SECOND | 40 |

St. Augustin Primary Secondary School

24,ABC Street, DEF Road, Mumbai

Phone: 9876543210 Email: admin@saphss.com

Term-1 Report Card

Academic Year 2020-21

Roll No: _____ Class & Div: _____ Attendance: _____

Student Name: _____ GR No: _____

| Sr No. | Subject | Total Marks | Marks Obtained | Subject Grade | Remarks |
|--------|--------------------|-------------|----------------|---------------|-------------|
| 1 | English | 50 | 50 | O | OUTSTANDING |
| 2 | Mathematics | 50 | 35 | B+ | GOOD |
| 3 | Science | 50 | 25 | C | POOR |
| 4 | Social Science | 50 | 45 | A+ | EXCELLENT |
| 5 | Hindi | 50 | 50 | O | OUTSTANDING |
| 6 | Physical Education | 50 | 30 | B | GOOD |
| 7 | Drawing | 50 | 50 | O | OUTSTANDING |
| 8 | Sanskrit | 50 | 45 | A+ | EXCELLENT |
| 9 | Moral Science | 50 | 29 | B | POOR |
| TOTAL | | 450 | 359 | | |

RANK: 2 Grade: A Overall Percentage: 79.7778

Grading System

| | | | | | | |
|-------|-------|-------|-------|-------|-------|------|
| 46-50 | 41-45 | 36-40 | 31-35 | 26-30 | 18-25 | 0-17 |
| O | A+ | A | B+ | B | C | FAIL |

Class Teacher

Principal

Parents

THIS MONTH'S SALES TASK ASSIGNMENT TABLE

Month's Sales target(50,000)

2000

Sales's Director Opinion:

| Seller | Sales Task Assignmnet | | | | Total |
|--------|-----------------------|-----------------|----------------|-----------------|-------|
| | The first week | The Second Week | The third Week | The Fourth Week | |
| First | 50 | 60 | 80 | 100 | 290 |
| Second | 60 | 80 | 80 | 100 | 320 |
| C | 80 | 110 | 100 | 90 | 380 |
| Man | 80 | 80 | 90 | 130 | 380 |
| Penta | 70 | 80 | 70 | 60 | 280 |
| Has | 100 | 80 | 80 | 90 | 350 |
| Total | 440 | 490 | 500 | 570 | 2000 |

