

Hello world.

I am thrilled to make your acquaintance!

We have a mission to carry out. But, before I can entrust you with your mission, I must ask that you make your space secure. There may be spies.

Everything we do here today is strictly confidential and must not get into the hands of others. Please. This is between you and I.

I have enclosed a checklist of security measures for you to carry out. It is imperative that you take the utmost care. Your work now will lay the foundation for the mission. With great care comes great success.

Please delegate responsibilities amongst yourselves and tick off each measure as you go. Once completed, please fax this page back to me. This way we can progress together. I will always be with you. If momentarily from afar.

Yours,

TBL

Ps. Should you need a pencil, you will find one in the manual. I've taken care to accommodate your every need.

Pps. Please place this communication upside down on the designated fax paper area. Try to make this a habit - once you have moved on from a fax, place it onto the paper area straight away. While our communications are confidential, a paper trail is needed for the mission.

SECURITY CHECKLIST

Task	Reason	
Turn off all other devices.	External communications can interfere with the fax signal. Spies have been known to hijack and disrupt the mission. Keep only the fax machine on.	<input type="checkbox"/>
Turn off or dim all unnecessary light.	You will need to read the fax communications I send, but ambient lighting is optimal. Spies have been known to read light emissions from high-watt bulbs to determine secret communications.	<input type="checkbox"/>
Obscure all looking panes.	No one from outside your space should be able to see you during your mission. Spies have been known to linger outside windows.	<input type="checkbox"/>
Close all doors to your space.	Please keep the door closed. Sound bleeds into other spaces when doors are open. Spies have been known to loiter by open doors.	<input type="checkbox"/>
Familiarise yourself with the fax machine	The fax is our lifeline. Look into its eyes. Treat it with care and if ever you have any doubts or troubles, check the manual. For problems not mentioned in the manual, call the helpline. Calling the helpline is the only reason to turn on your calling device.	<input type="checkbox"/>
Designate a fax paper area	To the left-hand side of the machine, designate a spot to stack past fax papers. You must preserve every communication. Place each fax received upside down in a pile on this designated fax paper area.	<input type="checkbox"/>
Breathe to the tune of the fax.	Allow the rhythm of your breath to fall in line with the breathing of the fax. Now, more than ever, we need to remain calm in the face of uncertainty.	<input type="checkbox"/>
Make a pledge to take care.	I am with you, but I must depend on your care to see you through. You will have to move and interact with your space throughout this mission. You know your space best. Do not undertake anything that would put you or your space at risk. Care for yourself. Care for eachother. Care for all.	<input type="checkbox"/>
Fax the checklist back to me	Once you have completed all the security measures, please tick every box and fax this page to me on 901. If you need help with faxing, consult the manual on page 5.	<input type="checkbox"/>