C/O Eric Addai Twumasi

Food and Drugs Authority

Shiashie- Accra

The Regional Director,

Ghana Education Service,

Greater Accra Region,

Accra.

Dear Sir,

APPLICATION FOR AN ASSURANCE VACANCY

I write to apply for an assurance in your region. I am a professional teacher at Assin State College in the Assin North District and I have been at post since my appointment in 2022 as Geography and Economics teacher.

I hold a bachelor of education (Social Science) from the University Of Cape Coast.

Recently, I was diagnosed with a liver upset which I went through a biopsy surgery and was admitted at the hospital for about one month.

After this, I have been asked by my doctor (Ridge Hospital) to come for frequent checkup which is barely every two weeks.

It will be very difficult for me to see the doctor for every two weeks considering the distance from Assin North to Accra and also bearing in mind the safety concerns as well as the financial aspect.

I will be grateful if you will assure me a vacancy in your region to enable check on my health.

I hope my application will be your kindest consideration it deserves.

Attached are copies of my certificate and other vital documents for your perusal.

I am looking forward to hear from you.

Thank you.

Name: Diana Asare Boateng

Staff ID: 1563356

Red. No.: GES/HQ/GRAD/22/CR/3974

Mobile No.:0243317814