



Diana TOTH

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Experience

ROBERT BOSCH GMBH

PHYSICAL / CHEMICAL ANALYSIS ENGINEER R&D

August 2017 - Present (2 years 10 months)

Cluj County, Romania

Responsibilities:

Plan and perform failure analysis of electronic control units (ECUs) after design validation (DV) testing; Make physical assessment of ECUs regarding ageing and damaging of all relevant components, their assembly and interconnect technologies; Judge ageing indicators with respect to lifetime requirements based on material science knowledge; Improve and adapt methods of analysis as required by new products/ technologies; Devise and initiate experiments for the investigation of failure, ageing mechanisms and their indicators;

SIAB DEVELOPMENT

PROCUREMENT CONSULTANT

June 2016 - august 2017 (1 year 3 months)

Cluj County, Romania

Responsibilities:

Responsible for tendering process: from planning, documenting up to participation. Perform project costs analysis. Perform legal compliance studies for each managed project. Reporting process; reporting results; documenting actions. Counseling mayors in public administration, with main focus on: budget, procurement, concession assets. Contrasting list prices, analyzing price offers. Page 1 of 2 Analysis of tender documentation, identifying inconsistencies and formulating requests for clarification. Collaborating and assisting partners, subcontractors and third parties in order to prepare the documentation for participation at tender procedures. Request price offers and follow their correspondence with requirements imposed by the specifications, as applicable.

URBAN PUBLIC SERVICES

PROCUREMENT SPECIALIST ENGINEER

April 2013 - June 2016 (3 years 3 months)

Sighetu Marmatiei, Maramures, Romania

Responsibilities:

QHSE verifier for all managed projects / public works Responsible for tendering process: from planning, documenting up to participation; Main contact for contractors and subcontractors on each managed project; Prepare technical drawings; Reporting process; reporting results; documenting actions; Perform project costs analysis; Perform legal compliance studies for each managed project; Commissioning officer for various projects; Quality controller for all completed projects-including field measurements and calculations;

Education

THE INFORMAL SCHOOL OF IT | FEBRUARY 2020-PRESENT

- Web Development (JavaScript)

MASTER'S DEGREE | 2010-2012 | TECHNICAL UNIVERSITY OF CLUJ-NAPOCA

FACULTY OF CONSTRUCTIONS

- Infrastructure engineering

BACHELOR'S DEGREE | 2006-2010 | TECHNICAL UNIVERSITY OF CLUJ-NAPOCA

FACULTY OF CONSTRUCTIONS

- Civil Engineering

HIGH SCHOOL | 2002 – 2006 | NATIONAL COLLEGE "DRAGOS VODA"

SIGHETU MARMATIEI, ROMANIA

- Mathematics-Computer Science

Skills & Abilities

- ability to understand others motivations, build trust, and create team spirit
- ability to manage energy successfully, channel my own strengths
- ability to adjust quickly to unexpected circumstances
- willing to learn more and also a quick learner
- ability to investigate a problem and find a solution in a timely, efficient manner
- effective communicator who can explain informations
- ability to collect and analyze information, problem-solve, and make decisions.

Languages

- Romanian - Native or bilingual proficiency
- Hungarian – Native or bilingual proficiency
- English – Professional working proficiency

Qualifications

- Procurement Expert/Tender – December 2013
- Computer operating certificate – May 2006

Driving license

- Full driving license B category – October 2012