

# AISS Application — Submission Checklist

## AuraSense Limited

### Documents Prepared (in this folder)

#	DOCUMENT	FILE	STATUS	ACTION
—	<b>Application Form</b>	AISS_Application_Form_AuraSense.md	<input type="checkbox"/> Content ready	Convert to Word (.docx) → fill address → sign + chop → export PDF
A	<b>Project Proposal</b> (max 10 slides)	Appendix_A_Project_Proposal.md	<input type="checkbox"/> Content ready	Convert to PowerPoint/PDF (10 slides)
B	<b>Team Structure &amp; CV</b>	Appendix_B_Team_Structure_CV.md	<input type="checkbox"/> Content ready	Convert to PDF
C	<b>Track Records</b>	Appendix_C_Track_Records.md	<input type="checkbox"/> Content ready	Convert to PDF

### Documents YOU Must Provide

#	DOCUMENT	FILE NAME	WHAT TO PREPARE	STATUS
D	<b>Financial Proof</b>	Appendix_D.pdf	Bank statements (past 3 months) OR latest audit report OR proof of project funding	<input type="checkbox"/> TODO
E	<b>Certificate of Incorporation + BR</b>	Appendix_E.pdf	Copy of CI and Business Registration Certificate for AuraSense Limited	<input type="checkbox"/> TODO

#	DOCUMENT	FILE NAME	WHAT TO PREPARE	STATUS
F	<b>Start-up Proof</b> (if applicable)	Appendix_F.pdf	Cyberport/HKSTP incubatee cert, TSSSU grant letter, or RAISE+ grant letter	<input type="checkbox"/> Optional
G	<b>Shareholding Structure</b> (if applicable)	Appendix_G.pdf	Company shareholding chart or Form NAR1	<input type="checkbox"/> Optional
H	<b>Other Supporting Documents</b>	Appendix_H.pdf	Provisional patent filing receipt, demo videos, etc.	<input type="checkbox"/> Optional

## Before Submission Checklist

### Application Form

- ☐ Fill in **registered address** (Eng + Chi) in Part A
- ☐ Verify **title** is "CEO" (was "CEI" in draft — typo?)
- ☐ Print on company letterhead or Word format
- ☐ **Sign** by authorised representative (Chau Kai Cho)
- ☐ Apply **company chop**
- ☐ Save as both **MS Word (.docx)** and **signed PDF**

### Project Proposal (Appendix A)

- ☐ Convert 10 slides to **PowerPoint** or **presentation PDF**
- ☐ Keep under 10 pages
- ☐ Ensure GPU allocation diagram (Slide 3) is clear

### Attachments

- ☐ All PDFs combined < **20 MB** total
- ☐ File names match: Appendix\_A.pdf, Appendix\_B.pdf, etc.
- ☐ Financial proof is recent (within 3 months)

### Final Checks

- ☐ All information consistent across form and appendices
- ☐ Benchmark numbers match latest results (P50: 0.40ms, P95: 0.56ms)
- ☐ Contact email correct: Dicksonchau@aurasensehk.com

- [ ] Phone number correct: 92918674

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## Submission

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**Email to:** aiss\_application@cyberport.hk

**Subject line suggestion:** AISS Application – AuraSense Limited – Neuromorphic SFSVC Engine for Real-Time Drone Crack Inspection

**Attach:**

1. Application Form (Word + signed PDF)
2. Appendix\_A.pdf — Project Proposal
3. Appendix\_B.pdf — Team Structure & CV
4. Appendix\_C.pdf — Track Records
5. Appendix\_D.pdf — Financial Proof
6. Appendix\_E.pdf — CI + BR
7. Appendix\_F.pdf — Start-up proof (if applicable)
8. Appendix\_G.pdf — Shareholding (if applicable)

**Total file size must be < 20 MB**

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## Key Items Needing Your Input

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1. **Company registered address** (English and Chinese) — fill in Part A
2. **Financial proof** — get 3 months of bank statements
3. **CI + BR copies** — scan Certificate of Incorporation and Business Registration
4. **Sign and chop** the application form
5. **Optional but recommended:** Include provisional patent filing receipt in Appendix H