

AISS Application — Submission Checklist

AuraSense Limited

Documents Prepared (in this folder)

#	DOCUMENT	FILE	STATUS	ACTION
—	Application Form	AISS_Application_Form_AuraSense.md	<input type="checkbox"/> Content ready	Convert to Word (.docx) → fill address → sign + chop → export PDF
A	Project Proposal (max 10 slides)	Appendix_A_Project_Proposal.md	<input type="checkbox"/> Content ready	Convert to PowerPoint/PDF (10 slides)
B	Team Structure & CV	Appendix_B_Team_Structure_CV.md	<input type="checkbox"/> Content ready	Convert to PDF
C	Track Records	Appendix_C_Track_Records.md	<input type="checkbox"/> Content ready	Convert to PDF

Documents YOU Must Provide

#	DOCUMENT	FILE NAME	WHAT TO PREPARE	STATUS
D	Financial Proof	Appendix_D.pdf	Bank statements (past 3 months) OR latest audit report OR proof of project funding	<input type="checkbox"/> TODO
E	Certificate of Incorporation + BR	Appendix_E.pdf	Copy of CI and Business Registration Certificate for AuraSense Limited	<input type="checkbox"/> TODO

#	DOCUMENT	FILE NAME	WHAT TO PREPARE	STATUS
F	Start-up Proof (if applicable)	Appendix_F.pdf	Cyberport/HKSTP incubatee cert, TSSSU grant letter, or RAISE+ grant letter	<input type="checkbox"/> Optional
G	Shareholding Structure (if applicable)	Appendix_G.pdf	Company shareholding chart or Form NAR1	<input type="checkbox"/> Optional
H	Other Supporting Documents	Appendix_H.pdf	Provisional patent filing receipt, demo videos, etc.	<input type="checkbox"/> Optional

Before Submission Checklist

Application Form

- ☐ Fill in **registered address** (Eng + Chi) in Part A
- ☐ Verify **title** is "CEO" (was "CEI" in draft — typo?)
- ☐ Print on company letterhead or Word format
- ☐ **Sign** by authorised representative (Chau Kai Cho)
- ☐ Apply **company chop**
- ☐ Save as both **MS Word (.docx)** and **signed PDF**

Project Proposal (Appendix A)

- ☐ Convert 10 slides to **PowerPoint** or **presentation PDF**
- ☐ Keep under 10 pages
- ☐ Ensure GPU allocation diagram (Slide 3) is clear

Attachments

- ☐ All PDFs combined < **20 MB** total
- ☐ File names match: Appendix_A.pdf, Appendix_B.pdf, etc.
- ☐ Financial proof is recent (within 3 months)

Final Checks

- ☐ All information consistent across form and appendices
- ☐ Benchmark numbers match latest results (P50: 0.40ms, P95: 0.56ms)
- ☐ Contact email correct: Dicksonchau@aurasensehk.com

- [] Phone number correct: 92918674

Submission

Email to: aiss_application@cyberport.hk

Subject line suggestion: AISS Application – AuraSense Limited – Neuromorphic SFSVC Engine for Real-Time Drone Crack Inspection

Attach:

1. Application Form (Word + signed PDF)
2. Appendix_A.pdf — Project Proposal
3. Appendix_B.pdf — Team Structure & CV
4. Appendix_C.pdf — Track Records
5. Appendix_D.pdf — Financial Proof
6. Appendix_E.pdf — CI + BR
7. Appendix_F.pdf — Start-up proof (if applicable)
8. Appendix_G.pdf — Shareholding (if applicable)

Total file size must be < 20 MB

Key Items Needing Your Input

1. **Company registered address** (English and Chinese) — fill in Part A
2. **Financial proof** — get 3 months of bank statements
3. **CI + BR copies** — scan Certificate of Incorporation and Business Registration
4. **Sign and chop** the application form
5. **Optional but recommended:** Include provisional patent filing receipt in Appendix H