|  |  |
| --- | --- |
| Bandung, {{date\_doc}}  Kepada Yth.  {{company\_name}}  {{contact\_person}}  {{cp\_tittle}}  {{address}}  {{city}}  {{country}} | {%p **if** display\_state %}  *{{state}}*  {%p endif %} |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No | : | {{name}} | | | | |
| Hal | : | {{program}} | | | | |
|  |  |  | | | | |
| Referensi Outlet | : | {{customer\_ref}} | | | | |
| Outlet Ref. | : | {{refdoc}} | | | | |
| Principal Ref. |  | {{vistex}} | | | | |
| Periode | : | {{period}} | | | | |
| Cabang | : | {{branch}} | | | | |
| Lampiran | : | {{lampiran}} | | | | |
| Dengan Hormat, sehubungan dengan penggantian biaya atas {{program}}  Bersama ini kami lampirkan kelengkapan klaim tersebut. Adapun besarnya klaim sebagai berikut: | | | | | | |
|  | | | **Klaim** | : | **{{claim\_amount}}** |
|  | | | **PPN** | : | **{{ppn\_amount}}** |
|  | | | **PPH** | : | **{{pph\_amount}}** |
|  | | | **Total** | : | **{{net\_amount}}** |

Atas sejumlah tersebut di atas, mohon agar dapat segera ditransfer ke rekening PT. Bina San Prima sebagai berikut:

**{{bank\_name}}**

**{{bank\_account}}**

**{{bank\_account\_owner}}**

Penggantian klaim kami tunggu paling lambat {{top}} setelah DN diterima oleh {{principal}}

Mohon dicantumkan juga nama pengirim/ perusahaan pada bukti transfer.

Demikian kami sampaikan. Atas perhatian dan kerjasamanya, kami ucapkan terima kasih.

Hormat Kami,

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| AP Manager | {%p **if** is\_barang %}  Logistic Manager  {%p endif %} | | Brand Manager | | |
| Cc: File | | Prepired | | Reviewer I | Reviewer II |
|  | |  | |  |  |
|  | | Staff | | Supervisor | Ass Manager |