Date: 09/17/2024
TA: Shehriar Burney
CS 440 - Fall 2024
Group 1

Week 3 feedback

Weekly Report

This is the rubric I am following to grade the Weekly Reports:

Group Activities

- ☐ All files are loaded where they belong in github, in PDF format, and submitted with meaningful commit messages. ✅
- ☐ The weekly progress report is present, well-named, properly formatted. ✅
- ☐ The weekly progress report header information is complete, and documents an in-person meeting. ✅
- ☐ The weekly progress report documents recent progress for each individual member, if any, or documents no recent progress if a member has not accomplished anything recently. ❌
- ☐ The weekly progress report documents action items for each individual member, indicating what they will be working on in the coming week. ❌

Individual Activities

- ☐ Attended the weekly meeting in person. ✅
- ☐ Came to the meeting on-time and well prepared. ✅
- ☐ Member has documented recent progress. ❌
- ☐ Member has documented action items. ❌
- ☐ Week to week reports show progress is being made.

Things you did well:
- I like that the Weekly Report Template was followed and everything is organized very clearly. I also graded it favorably for submitting the document as a PDF in the correct GitHub repository.

Things to improve going forward:
- The commit message on GitHub should be meaningful instead of the default "Add files via upload" message.
    - An example of a message you can put instead is "Weekly Report Submission for Week 3".
- You all had the same Recent Progress and Current Action Item tasks. Note that everyone should have **separate** tasks for the week and there should be noticeable progress throughout the semester.
- The Recent Progress and Current Action Item tasks were not meaningful and do not show any work in progress. "Collaborating on which Coding Project and Development Project to work on" is very vague and is not considered meaningful work. Please be more specific with this in the future.
    - An example of a Current Action Item task which could be used early in the semester is "Research most suitable frameworks and libraries to use for a navigation application and research how to implement Google Maps API with those frameworks."
- Scenario 1 is an assignment and it should not be added to the Weekly Reports.

Overall, there are many things that could be improved in your next Weekly Report submission.

Jira

This is the rubric I am following to grade the Jira progress:
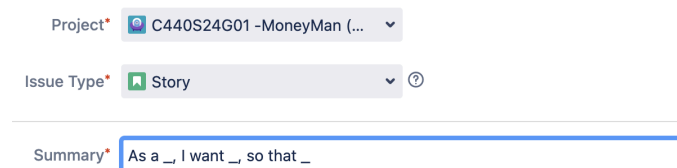
Group Activities

- ☐ Project is set up properly, and contains only coding project content. (No development project) ✖
- ☐ Project backlog contains stories for future development. ✖
- ☐ The current sprint has stories, with effort estimates. ✖
- ☐ Stories are assigned to individual team members. ✖
- ☐ Charts show that progress is being made. ✖

Individual Activities

- ☐ Team member has logged in within the last week. ✖
- ☐ Team member has assigned tasks or stories. ✖
- ☐ Team member has recently completed work. ✖
- ☐ Team member activity stream shows active participation. ✖
- ☐ Team member's task status is evolving through the to-do, in progress, done states. ✖

For Jira, there seems to have been no work done. For the following weeks, please implement the following changes to Jira as it would affect your grade in the future:

- Currently, only Nick has accessed Jira and created a task in the backlog. Moving forward, please ensure every member accesses Jira weekly and has assigned themselves to a story.
- For simplicity of member identification, please ensure that each member in your group has a unique avatar.
- There should be sprints created per week to showcase what the team is going to achieve in the current week. Currently there is no sprint.
- Each sprint should have stories inside of them. Not tasks. If you want, you can add sub-tasks to each story once it is created. Example:

- Assign story points to each story. This is the "estimate" tab when you create a story.
- Make sure you have a few items in the backlog throughout this project.
- Tasks need to have changed states (from "To Do" to "In Progress" to "Done") as the week progresses. This does not mean that each task needs to be completed by the end of the week as it is highly dependent on your group's progress. But use that as a reference to see how many stories your group can complete within a week for when you are creating new sprints.

If you need further guidance, please reach out to me (sburne4@uic.edu) and we can schedule a meeting to discuss it further.