**School-to-Work Transition Survey**

**Questionnaire for 15 to 29 years olds**

**Contents:**

B Personal, family and household information

C Formal education/training and aspirations

D Activity history

E Young workers

F Non-working youth

A Reference details

**RESPONDENT SELECTION PROCEDURE**

R1. Firstly, I need to decide whom I should interview from this household. Please let me know how many people live in your household? Please exclude any servants/ maids or guests that might be staying with you currently. **CODE ONE.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21+ |

R2. How many people aged between 15 and 29, are living here at the moment? Please exclude any servants/ maids or guests that might be staying with you currently. **CODE ONE. *ENSURE NUMBER LOWER THAN R1.***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 0 ***(CLOSE)*** | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21+ |

R3.In order to determine whom I should interview from this household. Can you please tell me the first names (or initials) and ages of all those aged between 15 and 29 who are living here at the moment? Do not forget to include yourself if you are aged between 15 and 29.

|  |  |  |
| --- | --- | --- |
|  | **FIRST NAME/ INITIALS** | **AGE** |
| **1st RESIDENTS NAME** |  |  |
| **2nd RESIDENTS NAME** |  |  |
| **3rd RESIDENTS NAME** |  |  |
| **4th RESIDENTS NAME** |  |  |
| **5th RESIDENTS NAME** |  |  |
| **6th RESIDENTS NAME** |  |  |
| **7th RESIDENTS NAME** |  |  |
| **8th RESIDENTS NAME** |  |  |
| **9th RESIDENTS NAME** |  |  |
| **10th RESIDENTS NAME** |  |  |
| **10th + RESIDENTS NAME** |  |  |

***REPEAT R3 FOR THE NUMBER OF 15-29 HOUSEHOLD MEMBERS SELECTED AT R2.***

***SCRIPTING INSTRUCTIONS: USE KISH GRID FORMULA TO RANDOMLY SELECT HOUSEHOLD MEMEBER TO INTERVIEW.***

The selected individual is: **(*INSERT NAME SELECTED*).**

**Please request to interview the above individual**

* **If the selected respondent will be available that day, but is not available/ not at home at the time the interviewer calls, the interviewer should make 2 return calls to see if that person is available/ has returned before selecting another household.**
* **If the selected respondent is not going to be available that day, the interviewer should go to the next household. (Do not select another respondent within the household.)**

**GO TO SECTION B**

**B Personal, family and household information**

B1 Full name of respondent **{name}**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(First Name) (Middle Name) (Last Name)

B1A Respondent’s phone number:

B1B Respondent’s other phone number (family or friend’s phone number if respondent does not have their own phone number):

B2 Age in years at last birthday. ***FORCE NUMBER BETWEEN 15 AND 29*** **{age}**

|  |  |
| --- | --- |
|  |  |

B3 Date of birth if known (day/month/year)

**{datebirth}**

***CHANGE TO TYPE IN WITH SEPARATE DROP DOWN BOXES FOR DAY, MONTH AND YEAR.***

DAY: ***INSERT DROP DOWN LIST WITH NUMBERS 1 TO 31***

MONTH: ***INSERT DROP DOWN LIST***

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| January | February | March | April | May | June | July | August | September | October | November | December |

YEAR: ***INSERT DROP DOWN LIST***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1984 | 1985 | 1986 | 1987 | 1988 | 1989 | 1990 | 1991 | 1992 | 1993 | 1994 | 1995 | 1996 | 1997 | 1998 | 1999 |

***INCLUDE OPTION:*** Birthday not known

B4 Gender **(DO NOT ASK) {sex}**

Female………………………………………………………..……………………………… 1

Male…………………………..………………………………………………………………. 2

B5 Have you always lived in this administrative area? **{move\_previously}**

Yes………………………………………………..……………………………………………. 1 GO TO B8

No……………………………..…………………………………………...................... 2

B6 Describe the administrative area that you resided in previously: **READ OUT {area\_previously}**

Rural area………………………………………..………………………………………… 1

Small town……………………………………………..…………………………………. 2

Metropolitan area…………………………………..………………………………… 3

Large city………………………………………..…………………………………………. 4

Another country……………………………..…………………………………………. 5

B7 What was the main reason for moving to your current residence? **{reason\_move}**

To accompany family……………………..…………………………………………… 1

For education/training……………………….……………………………..……….. 2

To work/for employment-related reasons………………………..………… 3

Other reasons (SPECIFY).…………………………………………………..………… 99

B8 What is your relationship to the head of the household? **{relationship}**

Head……………………………………………………………………………………………. 1

Spouse/partner…………………………………………………………………………… 2

Son/daughter………………………………………………………………………………. 3

Brother/sister……………………………………………………………………………… 4

Parent…………………………………………………………………………………………. 5

Other relative……………………………………………………………………………… 6

Not related………………………………………………………………………………….. 7

B9 What is your current marital status? **READ OUT {marital}**

Single/Never married…………………………………………..…………………….. 1 GO TO B11

Engaged to be married………………………………………..……………………… 2 GO TO B11

Married……………………………………………………………………..……………….. 3

Separated/divorced………………………………………………..………………….. 4

Widowed………………………………………………………………..………………….. 5

B10 At what age were you first married? ***ENSURE NUMBER IS LESS THAN OR EQUAL TO CURRENT AGE FROM******B2*** **{age\_married}**

|  |  |
| --- | --- |
|  |  |

B11 Do you have any children (currently living)? **{children}**

|  |  |
| --- | --- |
|  |  |

Yes…………………………………………… 1 - How many? **{nb of children}**

No…………………………………………… 2

***Financial situation***

B12 How would you describe your household's overall financial situation? **READ OUT**. **{hh\_situ\_financial}**

Well off………….……………………………………………………………………………. 1

Fairly well off….…………………………………………………………………………… 2

Around the national average……………………………………………………… 3

Fairly poor….………………………………………………………………………………. 4

Poor…………….……………………………………………………………………………… 5

B13 What financial services do you personally use? **READ OUT. SELECT ALL THAT APPLY**. **{pers\_financial\_srv}**

None…………..………………………………………………………………..…………… 1 GO TO B15

Business loans…………………………………………….……………….…….……… 2

Emergency loans……………………………………………………………….……… 3

Consumption loans…………..……………………………………………….……… 4

Savings………………………………………………………………………………………. 5

Insurance……………………………………………………………………..…………… 6

Remittances/money transfer services…………………………….………… 7

Other service (SPECIFY)…………………………………………………..………… 99

B14 Who provides you with financial services/ what are your main sources of financial services? **READ OUT. SELECT ALL THAT APPLY {financial\_prov}**

Bank……………………………………………………………………………………………. 1

Insurance company…………………………………………………………………….. 2

Microfinance Institution (including cooperatives)………………………. 3

Money transfer operators (Money Gram, Western Union, etc…) 4

Informal financial operators (money lenders, pawn shops…)…….. 5

Friends and relatives…………………………………………………………………… 6

Other service (SPECIFY)……………………………………………………………….. 99

***Health Problems***

Now I’m going to ask you a series of questions about some health related issues you may or may not be experiencing.

**INTERVIEWERS: Please take note that some people may find these questions of a sensitive nature, so please keep this in mind when asking them.**

B15 Do you have any difficulty in seeing, even if wearing glasses? **READ OUT SCALE AND CODE ONE. {diff\_see}**

No, no difficulty...………………………………..………………………………………. 1

Yes, some difficulty………………………………………..…………………………….. 2

Yes, a lot of difficulty…………………………..……………………………………….. 3

Cannot do it at all…………………………………………..…………………………….. 4

B16 Do you have difficulty in hearing, even if using a hearing aid? **READ OUT SCALE AND CODE ONE {diff\_hear}**

No, no difficulty...………………………………..………………………………………. 1

Yes, some difficulty………………………………………..…………………………….. 2

Yes, a lot of difficulty…………………………..……………………………………….. 3

Cannot do it at all…………………………………………..…………………………….. 4

B17 Do you have any difficulty in walking or climbing steps? **READ OUT SCALE AND CODE ONE {diff\_walk}**

No, no difficulty...………………………………..………………………………………. 1

Yes, some difficulty………………………………………..…………………………….. 2

Yes, a lot of difficulty…………………………..……………………………………….. 3

Cannot do it at all…………………………………………..…………………………….. 4

B18 Do you have any difficulty in remembering or concentrating? **READ OUT SCALE AND CODE ONE {diff\_rem}**

No, no difficulty...………………………………..………………………………………. 1

Yes, some difficulty………………………………………..…………………………….. 2

Yes, a lot of difficulty…………………………..……………………………………….. 3

Cannot do it at all…………………………………………..…………………………….. 4

B19 Do you have any difficulty (with self- care such as) washing all over or dressing? **READ OUT SCALE AND CODE ONE {diff\_dr}**

No, no difficulty...………………………………..………………………………………. 1

Yes, some difficulty………………………………………..…………………………….. 2

Yes, a lot of difficulty…………………………..……………………………………….. 3

Cannot do it at all…………………………………………..…………………………….. 4

B20 Do you have any difficulty communicating (for example understanding others or others understanding you)? **READ OUT SCALE AND CODE ONE {diff\_comm}**

No, no difficulty...………………………………..………………………………………. 1

Yes, some difficulty………………………………………..…………………………….. 2

Yes, a lot of difficulty…………………………..……………………………………….. 3

Cannot do it at all…………………………………………..…………………………….. 4

***Parents***

B21 What is the highest level of formal education that your father has successfully completed? **[SHOWCARD] {father\_edu}**

None…………………………………………………………………………………………… 1

Primary education………................................................................ 2

Skills training center………………..................................................... 3

Secondary school........................................................................... 4

College certificate / diploma…………….…………………………………………. 5

University…………………..................................................................... 6

Post-graduate studies………………….................................................. 7

Do not know………………………………………………………………………………… 8

B22 What kind of work does/did your father usually do? **{father\_occ} TYPE INTO BOX BELOW.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Occupational title - Short description of the main tasks or duties – If the person does not know his/her father, leave blank)

**B22A** Specify father’s main-category of occupation? **INTERVIEWERS: CONSULT THE ISCO CODE LIST TO DETERMINE WHICH MAIN CATEORY OCCUPATION FALLS UNDER.**

***INSERT MAIN CATEGORY ISCO OCCUPATION LIST***

**B22B** Specify father’s sub-category of occupation?

***INSERT SUB-CATEGORY ISCO OCCUPATION LIST BASED ON MAIN CATEGORY OCCUPATION SELECTED AT B22A***

[Data Coders: Please Note ISCO Code here based on answer B22]

|  |  |
| --- | --- |
|  |  |

ISCO Code **{father\_occ\_code}**

B23 What is the highest level of formal education that your mother has successfully completed? **[SHOWCARD] {mother\_edu}**

None…………………………………………………………………………………………… 1

Primary education………................................................................ 2

Skills training center………………..................................................... 3

Secondary school........................................................................... 4

College certificate / diploma…………….…………………………………………. 5

University…………………..................................................................... 6

Post-graduate studies………………….................................................. 7

Do not know………………………………………………………………………………… 8

B24 What kind of work does/did your mother usually do? **{mother\_occ} TYPE INTO BOX BELOW.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Occupational title - Short description of the main tasks or duties – If the person does not know his/her mother, leave blank)

**B24A** Specify mother’s main-category of occupation? **INTERVIEWERS: CONSULT THE ISCO CODE LIST TO DETERMINE WHICH MAIN CATEORY OCCUPATION FALLS UNDER.**

***INSERT MAIN CATEGORY ISCO OCCUPATION LIST***

**B24B** Specify mother’s sub-category of occupation?

***INSERT SUB-CATEGORY ISCO OCCUPATION LIST BASED ON MAIN CATEGORY OCCUPATION SELECTED AT B24A***

[Data Coders: Please Note ISCO Code here based on answer B24]

|  |  |
| --- | --- |
|  |  |

ISCO Code **{mother\_occ\_code}**

**GO TO SECTION C**

**C Formal education/training and aspirations**

C1 Have you ever attended school/training programme? **{ever\_attend}**

Yes………………………………………………..……………………………………………. 1 GO TO C3

No……………………………..…………………………………………...................... 2

C2 What was the main reason for never starting your education/training? **{reason\_neverattend}**

Not interested in education/training.............................................. 1

Wanted to start working................................................................ 2

To get married................................................................................ 3

Parents did not want me to start schooling………………................... 4 GO TO C16

Economic reasons (could not afford/too poor/needed to earn

money to support family)............................................................... 5

No school nearby………………………………………………………………………… 6

Other (SPECIFY)............................................................................... 99

C3 Are you currently attending school/training programme? **{currently\_attend}**

Yes………………………………………………..……………………………………………. 1

No, I have completed my education…………………………………………… 2 GO TO C11

No, I left before graduation or completion of training programme 3 GO TO C10

***Current students***

C4 At what level are you currently studying/learning? **SHOWCARD {level\_study}**

I am currently studying…

Primary education………................................................................ 1

Skills training center………………..................................................... 2

Secondary school........................................................................... 3 GO TO C6

College certificate / diploma…………….…………………………………………. 4

University…………………..................................................................... 5

Post-graduate studies………………….................................................. 6

I am currently learning…

in a formal apprenticeship/internship contract.……………… 7

in an informal apprenticeship/internship………………………... 8

in other training course…………………………………………………… 9

C5 What is your current level of formal education/training? **SHOWCARD {level\_training}**

None…………………………………………………………………………………………… 1

Primary education………................................................................ 2

Skills training center………………..................................................... 3

Secondary school........................................................................... 4

College certificate / diploma…………….…………………………………………. 5

University…………………..................................................................... 6

Post-graduate studies………………….................................................. 7

C6 What is the highest level of education you expect to complete? **SHOWCARD {highestlevelexp\_edu}**

Primary education………................................................................ 1 GO TO C8

Skills training center………………..................................................... 2

Secondary school........................................................................... 3

College certificate / diploma…………….…………………………………………. 4

University…………………..................................................................... 5

Post-graduate studies………………….................................................. 6

C7 What field are you studying or what trade or technical skill are you learning? **SHOWCARD {field\_edu}**

I am studying (in formal education):

General Programmes…………………………………………………………………. 1

Education……………………………………………………………………………………. 2

Humanities and Arts…………………………………………………………………… 3

Social Sciences, Business and Law………………………………………………. 4

Science, Mathematics and Computing……………………………………….. 5

Engineering, Manufacturing and Construction…………………………… 6

Agriculture and Veterinary…………………………………………………………. 7

Health and Welfare…………………………………………………………………….. 8

Other Services……………………………………………………………………………. 9

Other (SPECIFY)…..………..………..………..………..………..………..…………. 99

I am learning (in training course or apprenticeship/internship programme):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Title or description of training field)

C8 Ideally, what type of work would you like to do? **{occ\_title\_like} } TYPE INTO BOX BELOW.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Occupational title - Short description of the main tasks or duties)

**C8A** Specify main-category of work would like to do? **INTERVIEWERS: CONSULT THE ISCO CODE LIST TO DETERMINE WHICH MAIN CATEORY OCCUPATION FALLS UNDER.**

***INSERT MAIN CATEGORY ISCO OCCUPATION LIST***

**C8B** Specify sub-category of work would like to do?

***INSERT SUB-CATEGORY ISCO OCCUPATION LIST BASED ON MAIN CATEGORY OCCUPATION SELECTED AT C8A***

[Data Coders: Please Note ISCO Code here based on answer C8]

|  |  |
| --- | --- |
|  |  |

ISCO Code **{occ\_code\_like}**

C9 Ideally, who would you like to work for? **READ OUT. CODE ONE** (Select main preference only) **{sector\_like}**

Myself (own business/farm)............................................................. 1

Work for the government/public sector.......................................... 2

Work for a private company............................................................ 3

Work for an international or non-profit organization..................... 4 GO TO C14

Work for family business/farm........................................................ 5

Do not wish to work......................................................................... 6

***Persons who ended their education/training***

C10 What was the main reason for stopping your education/training? **{reason\_stop}**

Failed examinations........................................................................ 1

Not interested in education/training.............................................. 2

Wanted to start working................................................................ 3

To get married................................................................................ 4

Parents did not want me to continue/start schooling................... 5

Economic reasons (could not afford/too poor/needed to earn

money to support family)............................................................... 6

No school nearby………………………………………………………………………… 7

Other (SPECIFY)............................................................................ .. 99

C11 What is your highest level of completed formal education/training? **SHOWCARD {highestlevel\_comp}**

None…………………………………………………………………………………………… 1 **GO TO C13**

Primary education………................................................................ 2

Skills training center………………..................................................... 3

Secondary school........................................................................... 4

College certificate / diploma…………….…………………………………………. 5

University…………………..................................................................... 6

Post-graduate studies………………….................................................. 7

C12 What field did you study? **{field\_edu\_done}**

General Programmes…………………………………………………………………. 1

Education……………………………………………………………………………………. 2

Humanities and Arts…………………………………………………………………… 3

Social Sciences, Business and Law………………………………………………. 4

Science, Mathematics and Computing……………………………………….. 5

Engineering, Manufacturing and Construction…………………………… 6

Agriculture and Veterinary…………………………………………………………. 7

Health and Welfare…………………………………………………………………….. 8

Other Services ……………………………………………………………………………. 9

Other (SPECIFY)…..………..………..………..………..………..………..…………. 99

C13 Please approximate when you finished with your formal education/training: **{datef\_training}**

***CHANGE TO TYPE IN WITH SEPARATE DROP DOWN BOXES FOR MONTH AND YEAR****.*

MONTH: ***INSERT DROP DOWN LIST***

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| January | February | March | April | May | June | July | August | September | October | November | December |

YEAR: ***INSERT DROP DOWN LIST WITH YEAR DATES FROM 1989 TO 2014***

***SCRIPTING: CHECK YEAR NUMBER IS GREATER THAN BIRTHDAY AT B3***

***Work/study combination***

C14 Did you ever work while you studied (not including apprenticeship)? **READ OUT** **{work\_studying}**

Yes, during the school season....................................................... 1

Yes, outside the school season (summer break, holidays…)......... 2

Yes, during and outside the school season………………………………… 3

No.................................................................................................. 4 GO TO C16

C15 Did you have 1 (or more) internship(s)/apprenticeship(s) with an employer as part of your education? **{intern\_appr}**

Yes................................................................................................... 1

No................................................................................................... 2

***Main goal in life***

C16 Could you please tell me the most important goal in your life? **READ OUT. CODE ONE**. **{goal}**

Being successful in work................................................................. 1

Making a contribution to society.................................................... 2

Having lots of money...................................................................... 3

Having a good family life................................................................. 4

**GO TO SECTION D**

**D Activity history**

[INTERVIEWERS: READ THE FOLLOWING FOR RESPONDENTS]

INTRO (READ OUT): I’m going to ask you to tell me about your full history of activities. What we are interested in are your labour market-related activities such as paid or unpaid work, looking for work, or other activities such as time spent at home or looking after your family. As we need to get as complete a picture as possible, I'd like you to tell me about any spells you may have had in or out of employment. Please do not include periods of activity that are less than 3 months in time. Approximations are fine. **[INTERVIEWER PROVIDE SHOWCARDS FOR QUESTION D4, D9, D10, D11, D12]**

D1 Thinking about economic activities, which of the following situations best corresponds to your current situation? **SHOWCARD**. **{list\_actv}**

I am currently working for wage/salary, am self-employed,

or work for my family without pay………………………………….............. 1

I am not currently working but I did some work in the past………... 2

I have never worked but I have looked for work……………............... 3

I have never worked and never looked for work………….................. 4 GO TO D13

D2 When did you start your first employment experience (or when did you start looking for a job)? **{datef\_actv}**

MONTH: ***INSERT DROP DOWN LIST***

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| January | February | March | April | May | June | July | August | September | October | November | December |

YEAR: ***INSERT DROP DOWN LIST WITH YEAR DATES FROM 1989 TO 2014***

***SCRIPTING: CHECK YEAR NUMBER IS GREATER THAN BIRTHDAY AT B3***

[INTERVIEWERS: START FILLING THE FOLLOWING GRID WITH THE COLLECTED INFORMATION IN THE FIRST LINE (ACTIVITY NUMBER 1)]

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity**  **Number**  **{actv\_**  **Dnb}** | **D.3 - Beginning Date**  **(Year/Month)**  **{actv\_Dbd}** | | **D.4 ‐ Which of the following activities best corresponds to what you were doing? {activity\_Dnb}**  1= Work for wage/salary with an  employer (full‐ or part‐time)  2= Self‐employed  3= Work as unpaid family member (work  for family gain)  4= Engaged in an apprenticeship/  internship  5= Available and actively looking for work  6= Full-time education or training  7= Engaged in home duties (including  child care)  8= Did not work or seek work for other  reasons than home duties (disability,  etc.) | **D.5 – Are you still doing this activity?**  **{currentact\_Dsd}**  1= Yes  GO TO D.13  2= No | **D.6 - And on what date did you stop doing that and start your next job or other activity?**  **(Year /Month) {actv\_Ded}**  **CHANGE TO MONTH YEAR FORMAT**  **IF D.4 = 1‐4, GO TO D.7 (NEXT QUESTION)**  **IF D.4 = 5‐8, GO TO NEXT ACTIVITY (D3) AFTER RECORDING ENDING DATE** | | **D.7 ‐ Were you currently employed on the basis of? {agreement\_Dtype}**  1= A written  agreement  2= An oral  agreement  3 = No contract (self-employed…)  GO TO D.11 | **D.8 ‐ Was your contract or agreement of? {agreement\_**  **Ddur}**  1= Unlimited  duration  GO TO D.11  2= Limited  duration | **D.9 ‐ Why was your contract or agreement of limited duration? {reason\_Ddur}**  1= On the job training,  internship  2= Probation period  3= Seasonal work  4= Occasional/ daily work  5= Work as replacement/  substitute  6= Public employment  programme  7= Specific service or task  99= Other reason | **D.10 ‐ What was the duration of your contract or agreement? {agreement\_**  **Dlength}**  1= Less than  12 months  2= 12 months to  < 36 months  3= 36 months  or more | **D.11 ‐ To what extent were you satisfied with the job? {satisfactionD}**  1= Very  satisfied  2= Somewhat  satisfied  3= Somewhat  unsatisfied  4= Very  unsatisfied | **D.12 ‐ Which of the following best describes why you stopped that job? {reason\_quit\_jobD}**  1= Left for better job  2= Dismissed/let go  3= Left because unhappy  with workplace  4= Temporary job ended  5= Health reasons  6= Left to have baby  7= Look after family  8= Moved area  9= Started education/  training/apprenticeship  programme  99= Other reason |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1 | Year  (as D.2) | Month  (as D.2) | First activity |  | Year | Month |  |  |  |  |  | GO TO NEXT ACTIVITY |
| 2 | Year | Month | Second activity |  | Year | Month |  |  |  |  |  | GO TO NEXT ACTIVITY |
| 3 | Year | Month | Third activity |  | Year | Month |  |  |  |  |  | GO TO NEXT ACTIVITY |
| 4 | Year | Month | Fourth activity |  | Year | Month |  |  |  |  |  | GO TO NEXT ACTIVITY |
| 5 | Year | Month | Fifth activity |  | Year | Month |  |  |  |  |  | GO TO NEXT ACTIVITY |
| 6 | Year | Month | Sixth activity |  | Year | Month |  |  |  |  |  | GO TO NEXT ACTIVITY |
| 7 | Year | Month | Seventh activity |  | Year | Month |  |  |  |  |  | GO TO NEXT ACTIVITY |
| 8 | Year | Month | Eighth activity |  | Year | Month |  |  |  |  |  | GO TO NEXT ACTIVITY |
| 9 | Year | Month | Ninth activity |  | Year | Month |  |  |  |  |  | GO TO NEXT ACTIVITY |
| 10 | Year | Month | Tenth activity |  |  |  |  |  |  |  |  |  |
| **GO TO D13 WHEN REACHING CURRENT JOB/ACTIVITY** | | | | | | | | | | | | |

***Working criteria***

D13 **During last week**, did you do any of the following activities, even if only for one hour? **{emp\_lastw}**

1. Run or do any kind of business, big or small, for yourself or with one or more partners?

**{emp\_lastw1}**

[Examples: Selling things, making things for sale, guarding cars, hairdressing, daycare business, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, barber, shoe shining, etc.]

Yes……………………………………………………………………………………………….. 1

No………………………………………………………………………………………………… 2

1. Do any work for a wage, salary, commission or any payment in kind (including

apprenticeship/internship but excluding domestic work)? **{emp\_lastw2}**

[Examples: A regular job, contract, casual or piece work for pay, work in exchange for food or housing]

Yes………………………………………………………………………………………………… 1

No…………………………………………………………………………………………………. 2

1. Do any work as a domestic worker for a wage, salary or any payment in kind?

**{emp\_lastw3}**

Yes………………………………………………………………………………………………. 1

No……………………………………………………………………………………………….. 2

1. Help, without being paid, in any kind of business run by your household? **{emp\_lastw4}**

[Examples: Help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.]

Yes……………………………………………………………………………………………….. 1

No………………………………………………………………………………………………… 2

1. Do any work on your own (or your household’s) plot, farm, food garden, or help in

growing farm produce for sale or in looking after animals intended for sale? **{emp\_lastw5}**

[Examples: Ploughing, harvesting, looking after livestock]

Yes………………………………………………………………………………………………. 1

No……………………………………………………………………………………………….. 2

1. Do any construction or major repair work on your own farm plot or business?

**{emp\_lastw6}**

Yes………………………………………………………………………………………………. 1

No……………………………………………………………………………………………….. 2

1. Catch any fish, caterpillars (vinkubala), wild animals or other food for sale? **{emp\_lastw7}**

Yes……………………………………………………………………………………………….. 1

No………………………………………………………………………………………………… 2

**If any answer to D13 is Yes (code 1) GO TO E1**

**If ALL answers to D13 are No (code 2) ASK D14**

D14 Even though you did not do any of these activities last week, did you have a job, business or

other economic or farming activity that you are paid for and will definitely return to? **{emp\_temp\_absent}**

Yes……………………………………………………………………………………………… 1

No………………………………………………………………………………………………. 2 **GO TO F1**

D15 What was the main reason that you were absent from your job or business last week? **{reason\_absent}**

Own illness, injury………………..………………………………………………….…… 1

Pregnancy……………………………………………………………………………………… 2

Disability……………………………………………………………………………………….. 3

Holiday, vacation…………………………………………………………………………… 4

Personal, family responsibilities……………………………………………………. 5

Education leave or training (outside the place of work)………………… 6

Strike……………………………………………………………………………………………… 7 **GO TO E1**

Temporary lay-off (with formal job attachment)…………………………… 8

Lock-out………………………………………………………………………………………… 9

Reduction in economic activity……………………………………………………… 10

Temporary disorganization, suspension of work (bad weather,

mechanical, electrical breakdown, shortage of raw materials,

fuel, etc.)………………………………………………………………………….…………… 11

Other involuntary (economic) reason……………………………………………. 12

Slack period, off season………………………………………………………………… 13 **GO TO F1**

**E Young workers**

***Personal work details***

E1 What kind of work do you usually do in the job/activity that you had last week?[Examples: street seller, subsistence farmer, primary school teacher, registered nurse, domestic worker, truck driver] **{title\_occ\_main} TYPE INTO BOX BELOW.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Occupational title)

E2 What are your main tasks or duties? **{code\_occ\_main}**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Short description of the main tasks or duties)

**E2A** Specify main-category of job/activity that you had last week. **INTERVIEWERS: CONSULT THE ISCO CODE LIST TO DETERMINE WHICH MAIN CATEORY JOB FALLS UNDER. REFER TO ANSWERS OF LAST 2 QUESTIONS.**

***INSERT MAIN CATEGORY ISCO OCCUPATION LIST***

**E2B** Specify sub-category of job/activity that you had last week.

***INSERT SUB-CATEGORY ISCO OCCUPATION LIST BASED ON MAIN CATEGORY JOB SELECTED AT E2A***

[Data Coders: Please Note ISCO Code here based on answers E1 and E2]

|  |  |
| --- | --- |
|  |  |

ISCO Code **{ISCO\_occ\_main}**

***Details of business or place of work***

E3 What kind of industry, business, service or activity is carried out at your place of work? **{title\_ind\_main}**

[Examples: Write the main industry, economic activity, product or service of the person’s employer or company (e.g. supermarket, police service). If self-employed, write the activity of the person (e.g. subsistence farming, fishing). If paid domestic work in private household, write Domestic Service]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E4 What are the main goods or services produced at your place of work or its main functions? **{code\_ind\_main}**

[Examples: selling fish, raising cattle, teaching children, caring for the sick]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E4A** Specify category of industry, business, service or activity that is carried out at your place of work. **INTERVIEWERS: REFER TO ANSWERS FROM LAST 2 QUESTIONS.**

1. Agriculture, forestry and fishing
2. Mining and quarrying
3. Manufacturing
4. Electricity, gas, steam and air conditioning supply
5. Water supply; sewerage, waste management and remediation activities
6. Construction
7. Wholesale and retail trade; repair of motor vehicles and motorcycles
8. Transportation and storage
9. Accommodation and food service activities
10. Information and communication
11. Financial and insurance activities
12. Real estate activities
13. Professional, scientific and technical activities
14. Administrative and support service activities
15. Public administration and defence; compulsory social security
16. Education
17. Human health and social work activities
18. Arts, entertainment and recreation
19. Other service activities
20. Activities of households as employers; undifferentiated goods- and services-producing activities of households for own use
21. Activities of extraterritorial organizations and bodies

[Data Coders: Please Note ISIC Code here based on answers E3 and E4]

|  |  |
| --- | --- |
|  |  |

ISIC Code **{ISIC\_occ\_main}**

E5 Was your business/farm/activity (or the one where you worked) registered at the PACRA (Patents and Companies Registration Agency) **{register\_actv}**

Yes……………………………………………………………………………………………….. 1

In the process of becoming registered…………………………………………. 2

No………………………………………………………………………………………………… 3

Do not know **(DO NOT READ)**………………………………………………………………. 4

E6 Do you work in a …**READ OUT**? **{place\_work}**

Government institution………………………..……………………………………… 1

State-owned enterprise…………….…………………………………………………. 2

Non-governmental/non-profit organization…………………………………. 3

Private business or farm……….……………………………………………………… 4

Private household…………………………………………………………………………. 5

Embassy, international organization.……………………………………………. 6

Other (SPECIFY)……………………………………………………………………………. 99

E7 How many workers are employed in your business/farm/activity? **SHOWCARD**. **{nb\_persons}**

Less than 5 workers………………………..……………………………………………. 1

Between 5 and 9 workers…………….………………………………………………. 2

Between 10 and 19 workers…………………………………………………………. 3

Between 20 and 49 workers….……………………………………………………… 4

Between 50 and 499 workers………………………………………………………. 5

Above 500 workers………………………………………………………………………. 6

***Employment status***

E8 In your job/activity, are you: **SHOWCARD {statusinemp}**

Employee (working for someone else for pay in cash or in kind)… 1

Employer (employing one or more employees)………………………..… 2

Own‐account worker (not employing any employee)…………………. 3 GO TO E19

Member of a producers’ cooperative……………………………………….… 4

Helping without pay in the business or farm of another

household/family member………………………………………………………….. 5 GO TO E26

Other (SPECIFY)……………………………………………………………………………. 6 GO TO E27

***Wage & salaried workers (employees)***

E9 Are you currently employed on the basis of? **READ OUT. {type\_contract}**

A written contract…………………………..……………………………………………. 1

An oral agreement……………………….……………………………………………… 2

E10 Is your contract or agreement of? **READ OUT {duration\_contract}**

Unlimited duration…………………………..……………………………………………. 1 GO TO E13

Limited duration…………………………………………….……………………………… 2

E11 Why is your contract or agreement of limited duration? **{reason\_limited}**

On the job training, internship..………..…………………………………………. 1

Probation period…………………………….……………………………………………. 2

Seasonal work………………………………………………………………………………. 3

Occasional/daily work………………………………………………………………….. 4

Work as a replacement/substitute……………………………………………… 5

Public employment programme………………………………………………….. 6

Specific service or task…………………………………………………………………. 7

Other reason (SPECIFY)………………………………………………………………… 99

E12 What is the duration of your contract or agreement? **READ OUT {length\_contract}**

Less than 12 months………………………….…………………………………………… 1

12 months to less than 36 months…………………………………………………. 2

36 months or more…………………………………………….………………………….. 3

E13 In your current job, can you benefit from the following services? **{benefit\_serv}**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Yes | No | Do not know **(DO NOT READ)** |
| A | Transport or transport allowance **{benefit\_servA}** | 1 | 2 | 3 |
| B | Meals or meal allowance **{benefit\_servB}** | 1 | 2 | 3 |
| C | Annual paid leave (holiday time) **{benefit\_servC}** | 1 | 2 | 3 |
| D | Paid sick leave **{benefit\_servD}** | 1 | 2 | 3 |
| E | Pension/old age insurance **{benefit\_servE}** | 1 | 2 | 3 |
| F | Severance/end of service payment **{benefit\_servF}** | 1 | 2 | 3 |
| G | Overtime pay **{benefit\_servG}** | 1 | 2 | 3 |
| H | Medical insurance coverage **{benefit\_servH}** | 1 | 2 | 3 |
| I | Bonus/reward for good performance **{benefit\_servI}** | 1 | 2 | 3 |
| J | Social security contribution **{benefit\_servJ}** | 1 | 2 | 3 |
| K | Educational or training courses **{benefit\_servK}** | 1 | 2 | 3 |
| L | Occupational safety/protective equipment or clothing **{benefit\_servL}** | 1 | 2 | 3 |
| M | Childcare facilities **{benefit\_servM}** | 1 | 2 | 3 |
| N | Maternity/paternity leave **{benefit\_servN}** | 1 | 2 | 3 |
| O | Gratuity payment **{gratuity\_servO}** | 1 | 2 | 3 |

***Wages and salaries***

E14 The last time you were paid in your main job, how much did you receive in wages and salaries? **{total\_amount\_wage}**

[Wages and salaries comprise regular payment for time worked and work done, pay for overtime, shift-work, commissions, tips, cash allowances, regular cash bonuses and gratuities, and remuneration for time not worked.]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Paid in cash Zambian Kwacha rebased (enter amount) (Add the value of payments in kind) **{cash\_amount}**

Paid in kind only.…………………………….…………………… 2

Do not know **(DO NOT READ)**…………………………………… 3 GO TO E27 **{kind\_amount}**

Refused **(DO NOT READ)**……………………..……………………… 4

E15 Was this amount before or after any deductions for taxes and/or social security contributions? **{deduction}**

Before deductions………………………………………………………………………… 1

After deductions…………………………………………………………………………… 2

No deductions made……………………………………………………………………. 3 GO TO E17

Do not know **(DO NOT READ)**……………………………………………………………. 4 GO TO E17

E16 Approximately how much was deducted from your pay for taxes and/or social security contributions the last time you were paid? **ENSURE AMOUNT LESS THAN AMOUNT GIVEN AT E14**

**{deduction\_amount}**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Enter amount (Zambian Kwacha rebased)…………

Do not know **(DO NOT READ)**……………………………………………………………. 2

Refused………………………………………..……………………………………………… 3

E17 What period did this payment cover? **READ OUT {payment\_period}**

One day………..………………………………………………………………………………… 1

One week.………………………………………………………………………………………. 2

Two weeks……………………………………………………………………………………… 3

One month……………………………………………………………………………………… 4

Other (SPECIFY)……………………………………………………………………………… 99

E18 Approximately how many hours did you work in your main job during that period? **{hours\_period}**

|  |  |  |
| --- | --- | --- |
|  |  |  |

Number of hours **GO TO E27**

***Self-employed workers***

E19 Last week, did you have anyone helping you in your economic activity? **{help\_activity}**

Paid employees (including family)………………..…………………………… 1

|  |  |  |
| --- | --- | --- |
|  |  |  |

How many? **{nb\_paid\_help\_activity}**

Unpaid family members………………….………………………………………… 2

|  |  |  |
| --- | --- | --- |
|  |  |  |

How many? **{nb\_unpaid\_help\_activity}**

Apprentices/Interns…………………………………………………………………… 3

|  |  |  |
| --- | --- | --- |
|  |  |  |

How many? **{nb\_apprentice\_help\_activity}**

No help, working alone……………………………………………………………… 4 **{no\_help\_activity}**

E20 Why did you choose to be self-employed rather than to work for someone else (as a wage & salaried worker)? **{reason\_selfemp}**

Could not find a wage or salary job……………………………………………… 1

Greater independence …………………………………………………………..…… 2

More flexible hours of work………………………………………………………… 3

Higher income level…………………………………………………………………..… 4

Required by the family………………………………………………………………… 5

Other (SPECIFY)…………………………………………………………………………… 99

E21 What was your main source of funding for starting your current activity? **{funding\_selfemp}**

No money needed………………………………………………………………………. 1

Own savings……………………………………………………………………………….. 2

Money from family or friends…………………………………………………….. 3

Loan from microfinance institutions (including cooperative)…….. 4

Loan from bank………………………………………………………………………….. 5

Loan from an informal financial operator (money lender,

pawn shop, saving collector)………………………………………………………. 6

Loan/assistance from government institution…………………………….. 7

Loan/assistance from NGO, donor project, etc.…………………………. 8

Remittances from abroad……………………………………………………………. 9

Other (SPECIFY)…………………………………………………………………………… 99

E22 For the next few questions I want you to think about the value in Zambian Kwacha rebased currency. Last month, how much were the total sales/turnover from your main activity? **{amount\_inc\_selfemp}**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Enter amount………………………...………..………………………

E23 To run your main activity, last month, about how much did you spend on expenses such as rent, electricity, water, purchase of raw materials, salaries, etc? **{amount\_exp\_selfemp}**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Enter amount………………………...………..………………………

E24 To confirm, last month your net profit from your main activity was about… [SCRIPTER: SUBSTRACT E23 from E22 and write total in E24]. READ the total to respondent to confirm amount

**{amount\_profit\_selfemp}**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

Enter amount………………………...………..………………………

E25 What is the most important problem you face in engaging in your economic activity? **{pb\_selfemp}**

Insufficient financial resources……………………………………………………. 1

Insufficient quality of staff…………………………………………………………… 2

Insufficient (personal) business expertise…………………………………… 3

Legal regulations.……………..………………………………………………………… 4

Shortages in raw materials (breakdowns in the supply chain)…… 5

Labour shortage………………………………………………………………………… 6 GO TO E27

Political uncertainties………………………………………………………………… 7

Access to technology………………………………………………………………… 8

Product development……………………………………………………………….. 9

Competition in the market………………………………………………………… 10

Other (SPECIFY).………………………………………………………………………… 99

***Contributing family workers***

E26 Why do you work in a family establishment? **{reason\_work\_ufw}**

Could not find a wage or salary job……………………………………………… 1

Required by the family…………………………………………………………………… 2

Learning the family business…………………………………………………………. 3

Other (SPECIFY)……………………………………………………………………………… 99

***Perception***

E27 Do you feel your education/training qualifications are relevant in performing your present job? **READ OUT** **{perception}**

Yes, they are relevant.………………………………………………………………………………… 1

No, I feel overqualified……………………………………………………………………………….. 2

No, I experience gaps in my knowledge and skills / need additional training 3

The question is not relevant as I am still studying………………………………………. 4

***Time related underemployment & other inadequate employment situations***

E28 Last week, how many hours did you actually work at your main job (including overtime but excluding commuting time and meal breaks, etc.)? **RESTRICT NUMBER TO 0 TO 100 {hours\_week\_m}**

|  |  |  |
| --- | --- | --- |
|  |  |  |

[“0” IF DID NOT WORK LAST WEEK DUE TO TEMPORARY ABSENCE GO TO E31]

E29 Last week, would you have liked to work more hours than you actually worked provided the extra hours had been paid? **{likeworkmore}**

Yes……………………………………………………………………………………………….. 1

No………………………………………………………………………………………………… 2 GO TO E31

E30 How many additional hours could you have worked last week? **RESTRICT NUMBER TO 0 TO 100 {hours\_likemore}**

|  |  |
| --- | --- |
|  |  |

***Job satisfaction and future prospects***

E31 To what extent are you satisfied with your main job? **READ OUT {satisfaction}**

Very satisfied……………………………….…………………………………………………. 1

Somewhat satisfied………………………………………………………………………… 2

Somewhat unsatisfied……………………………………………………………………. 3

Very unsatisfied……………………………………………………………..………………. 4

E32 Would you like to change your current employment situation? **{change\_emp}**

Yes……………………………………………………………………………………………… 1

No………………………………………………………………………………………………… 2 GO TO E35

E33 What is the main reason why you want to change your current employment situation?  **{reason\_change\_emp}**

Present job is temporary……….…………………………………………………… 1

Fear of losing the present job…..………………………………………………… 2

To work more hours paid at your current rate.…………………………… 3

To have a higher pay per hour……………………………………………………… 4

To work less hours with a reduction in pay ………………………………… 5

To use better your qualifications/skills………………………………………… 6

To have more convenient working time, shorter commuting time 7

To improve working conditions …………………………………………………… 8

E34 During the last four weeks, did you look for another job/activity to replace your current one?

**{seek\_job\_replace}**

Yes………………………………………………………………………………………………… 1

No………………………………………………………………………………………………… 2

***Future prospects***

E35 Thinking about the next 12 months, how likely do you believe it is that you will be able to keep your main job if you want to? **READ OUT {keep\_main}**

Very likely……………………………………………………………………………………… 1 GO TO E37

Likely, but not certain……………………………………………………………………. 2

Not likely……………………………………………………………………………………….. 3

Do not know **(DO NOT READ).**…………………………………………………………… 99

E36 Does the uncertainty of the situation bother you? **{uncertainty}**

Yes………………………………………………………………………………………………… 1

No………………………………………………………………………………………………… 2

E37 In your current job, are you a member of a trade union or another association of workers?

**{tradeunion}**

Yes……………………………………………………………………………………………… 1 GO TO E39

No………………………………………………………………………………………………. 2

E38 Why not? **CODE ALL THAT APPLY. {reason\_nounion}**

Have a negative view of trade unionism……………………………………… 1

Not aware of any unions to join in my workplace……………………….. 2

It is discouraged by my employer……………………………………………..… 3

Not sure what a union can do to help me…………………………………… 4

Never been approached to join………………………………………………….… 5

Never considered joining……………………………………………………………… 6

Do not have time………………………………………………………………………… 7

Not interested in public affairs……………………………………………………. 8

Too expensive…………………………………………………………………………….. 9

Other (SPECIFY)…………………………………………………………………………… 99

***Training in current activity***

E39 Have you received any training for your current activity in the last 12 months? **{training\_work}**

Yes, currently in apprenticeship/internship ………………………………… 1 **SKIP TO A1**

Yes (non-apprenticeship/internship)……………………………………………. 2

No………………………………………………………………………………………………… 3 GO TO E41

E40 What was/is the main field of training **(Choose the main one) {field\_training\_work}**

Vocational (skills upgrading in your own field of specialization)….. 1

Business development/entrepreneurship training……………………… 2

Foreign language training………………………………………………………….… 3

IT training……………………………………………………………………………………. 4

Accounting/book-keeping…………………………………………………………… 5

Health and safety………………………………………………………………………… 6

Compliance with procedures or regulations………………………………… 7

Other (SPECIFY)…………………………………………………………………………… 99

***The job search***

E41 How did you get your present job? **{job\_stepsW}**

Registered at an employment center………………………………………… 1

Placed/answered job advertisement(s)……………………………………… 2

Inquired directly at factories, farms, markets, shops, or other

workplaces………………………………………………………………………………… 3

Took a test or interview……………………………………………………………… 4

Asked friends, relatives, acquaintances……………………………………… 5

Waited on the street to be recruited for casual work ………………… 6

Sought financial assistance to look for work or start a business… 7

Looked for land, building, equipment, machinery to start own

business or farming……………………………………………………………………. 8

Applied for permit or license to start a business.……………………… 9

Joined the family establishment……………………………………………….. 10

Other (SPECIFY)…………………………………………………………………………. 99

E42 What kind of assistance did you receive from an employment office? **(Multiple answers are possible) {advice\_empofficeW}**

None……………………………………………………………………………………………. 1

Advice on how to search for a job………………………………………………… 2

Information on vacancies……………………………………………………………… 3

Guidance on education and training opportunities……………………… 4

Placement in education or training programmes………………………… 5

Other (SPECIFY)……………………………………………………………………………. 99

E43 How long were you available and actively looking for work before finding your current job (or establishing your current business)? **SHOW CARD. {seeking\_duration\_before}**

Less than a week……………………………………………………………………………… 1

1 week to less than 1 month…………………………………………………………… 2

1 month to less than 3 months………………………………………………………. 3

3 to less than 6 months………………………………………………………………….. 4

6 months to less than 1 year…………………………………………………………… 5

1 year to less than 2 years………………………………………………………………. 6

2 years or more……………………………………………………………………………….. 7

E44 Have you ever refused a job that was offered to you? **{refused\_jobW}**

Yes………………………………………………………………………………………………… 1

No…………………………………………………………………………………………………. 2 GO TO E46

E45 Why did you refuse? (Select the main reason) **{reason\_refused\_jobW}**

Wages offered were too low……………………………………………………… 1

Work was not interesting…………………………………………………………… 2

Location was not convenient……………………………………………………… 3

Work would not match my level of qualifications……………………… 4

Work would require too few hours…………………………………………… 5

Work would require too many hours…………………………………………. 6

Family did not approve of the job offered…………………………………. 7

Waiting for a better job offer……………………………………………………… 8

There was no contract length offered or contract length was

too short……………………………………………………………………………………… 9

Saw no possibilities for advancement………………………………………… 10

E46 Was there a minimum level of income per month below which you would not accept a job?Please tell me the amount in Zambian Kwacha rebased. **{minlevel\_inc\_requiredW}**

Yes……………………………………………………………………………………………… 1

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

How much? **{amount\_minlevelW}**

No……………………………………………………………………………………………… 2

**SKIP TO A1**

**F Non-working youth**

***Seeking work criteria***

F1 Did you look for work or try to start an own business during the last 30 days? **READ OUT {seekingjob}**

Yes – Looked for work.………..…..………………….…….……..………..……..… 1

Yes – Tried to establish my own business…………………………………….. 2

No………………….…….……………………….…….……………………….…….………… 3 GO TO F3a

F2 What steps did you take to find work? **(Multiple answers are possible)** **{seeking\_steps}**

Registered at an employment center……………………………………………… 1

Placed/answered job advertisement(s)…………………………………………... 2

Inquired directly at factories, farms, markets, shops, or other

workplaces………………………………………………………………………………………. 3

Took a test or interview…………………………………………………………………… 4

Asked friends, relatives, acquaintances…………………………………………… 5 GO TO F8

Waited on the street to be recruited for casual work ……………………… 6

Sought financial assistance to look for work or start a business………. 7

Looked for land, building, equipment, machinery to start own

business or farming………………………………………………………………………….. 8

Applied for permit or license to start a business……………………………… 9

Other (SPECIFY)………………………………………………………………………………… 99

No method……………………………………………………………………………………….. 10

F3a Was this because you have already found a job to start at a later date? **{foundjob}**

Yes………………………………………………………………………………………………….. 1 GO TO F8

No…………………………………………………………………………………………………… 2

F3b Was this because you have undertaken all necessary steps to start a business at a later date?

**{startbusiness}**

Yes………………………………………………………………………………………………….. 1 GO TO F8

No…………………………………………………………………………………………………… 2

F4 Last week, would you have liked to work if there had been an opportunity to work? **{wanttowork}**

Yes………………………………………………………………………………………………….. 1

No…………………………………………………………………………………………………… 2 GO TO F11

F5 What is the main reason you did not seek work or try to start a business during the last 30 days? **READ OUT.** **{reason\_notseeking}**

Was waiting for the results of a vacancy competition or an interview 1

Awaiting the season for work………………………………………………………… 2

Education leave or training…………………………………………………………… 3 GO TO F9

Personal family responsibilities……………………………………………………… 4

Pregnancy……………………………………………………………………………………… 5

Own illness, injury or disability……………………………………………………… 6

Do not know how or where to seek work……………………………………… 7

Unable to find work for his/her skills…………………………………………….. 8

Had looked for job(s) before but had not found any…………………….. 9

Too young to find a job…………………………………………………………………. 10

No jobs available in the area/district……………………………………………. 11

Other reason (SPECIFY).………………………………………………………………… 99 GO TO F9

***Discouraged youth***

F6 In general terms, how do you feel about your future prospects for employment? **READ OUT {feel\_emp}**

Mostly positive………………………………………………………………………………… 1

Mostly negative………………………………………………………………………………. 2

F7 Has an inability to find work affected how you feel about yourself? **{inability\_emp}**

Yes………………………………………………………………………………………………….. 1

No…………………………………………………………………………………………………… 2

***Length of job search***

F8 For how long have you been without work and actively looking for a job? **SHOWCARD {length\_search\_job}**

Less than a week…………………………………………………………………………… 1

1 week to less than 1 month………….……………………………………………… 2

1 month to less than 3 months……….……………………………………………… 3

3 months to less than 6 months……..……………………………………………… 4

6 months to less than 1 year…………..……………………………………………… 5

1 year to less than 2 years………………………………………………………………. 6

2 years or more………………………………………………………………………………. 7

***Availability criteria***

F9 Last week, could you have started to work if a job had been offered to you? **{availability}**

Yes………………………………………………………………………………………………… 1 **GO TO F13**

No………………………………………………………………………………………………… 2

F10 What was the main reason why you were not available for work last week? **READ OUT**. **{reason\_notavailable}**

Attending education/training…………………………………………………………… 1

Family responsibilities or housework………………………………………………. 2

Pregnancy………………………………………………………………………………………… 3

Illness, injury or disability……………….……………………………………………….. 4

Too young to work…………………………………………………………………………… 5 **GO TO F12**

No desire to work…………………………………………………………………………….. 6

Off‐season………………………………………………………………………………………. 7

Other reason (SPECIFY)…………………………………………………………………… 99

F11 What was the main reason why you did not want to work last week? **READ OUT. {reason\_didnotwant}**

Attending education/training…………………………………………………………… 1

Family responsibilities or housework………………………………………………. 2

Pregnancy………………………………………………………………………………………… 3

Illness, injury or disability……………….……………………………………………….. 4

Too young to work…………………………………………………………………………… 5

No desire to work……………………………………………………………………………. 6

Off‐season………………………………………………………………………………………. 7

Other reason (SPECIFY)…………………………………………………………………… 99

F12 Do you want to work in the future? **{wantwork\_futureIN}**

Yes……………………………………………………………………………………………… 1 **SKIP TO A1**

No………………………………………………………………………………………………. 2 **SKIP TO A1**

***Details of job search***

F13 Have you ever worked for a wage or salary, or for other income in cash or in kind (including income obtained from your own or a family business or farm)? **{ever\_work}**

Yes.................................................................................................... 1

No..................................................................................................... 2 GO TO F15

F14 What was the main reason why you stopped working in your last job/activity? **READ OUT. {reas\_stop\_w}**

Temporary job ended.................................................................... 1

End of season................................................................................. 2

Dismissal or staff reduction............................................................ 3

Business/farm/institution closed down......................................... 4

Changed residence/displaced........................................................ 5

Started school, studies, or training………………………………………………. 6

Family/community responsibilities……………………………………………… 7

Pregnancy……………………………………………………………………………………. 8

Illness or disability……………………………………………………………………….. 9

Resignation for other reasons……………………………………………………… 10

Other (SPECIFY)…………………………………………………………………………… 99

F15 What type of work are you looking for (or could you have started)? **{typework\_looking}**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Occupational title - Short description of the main tasks or duties)

**F15A** Specify main-category of work you are looking for (or could you have started)? **INTERVIEWERS: CONSULT THE ISCO CODE LIST TO DETERMINE WHICH MAIN CATEORY OCCUPATION FALLS UNDER.**

***INSERT MAIN CATEGORY ISCO OCCUPATION LIST***

**F15B** Specify sub-category of work you are looking for (or could you have started)?

***INSERT SUB-CATEGORY ISCO OCCUPATION LIST BASED ON MAIN CATEGORY OCCUPATION SELECTED AT F15A***

[Data Coders: Please Note ISCO Code here based on answer F15]

|  |  |
| --- | --- |
|  |  |

ISCO Code **{codework\_looking}**

F16 Who would you like to work for? (Select preferred one only) **{sector\_work\_looking}**

Myself (own business/farm)............................................................. 1

Work for the government/public sector........................................... 2

Work for a private company............................................................. 3

Work for an international or non-profit organization...................... 4

Work for family business/farm......................................................... 5

Other (SPECIFY)……………………………………………………………………………… 99

F17 Have you ever refused a job that was offered to you? **{refused\_jobNW}**

Yes………………………………………………………………………………………………… 1

No………………………………………………………………………………………………… 2 GO TO F19

F18 Why did you refuse? (Select the main reason) **{reason\_refused\_jobNW}**

Wages offered were too low………………………………………………………… 1

Work was not interesting……………………………………………………………… 2

Location was not convenient………………………………………………………… 3

Work would not match my level of qualifications…………………………. 4

Work would require too few hours………………………………………………… 5

Work would require too many hours……………………………………………… 6

Family did not approve of the job offered……………………………………… 7

Waiting for a better job offer………………………………………………………… 8

There was no contract length offered or contract length was

too short………………………………………………………………………………………… 9

Saw no possibilities for advancement…………………………………………… 10

F19 Is there a minimum level of income per month below which you would not accept a job? Please state the amount in Zambian Kwacha rebased.

**{minlevel\_inc\_requiredNW}**

Yes………………………………………………………………………………………………… 1

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

How much? **{amount\_minlevelNW}**

No………………………………………………………………………………………………… 2

F20 In the last 12 months, have you received any advice/help/assistance from an employment office? (Multiple answers are possible) **{advice\_empofficeNW}**

None……………………………………………………………………………………………….. 1

Advice on how to search for job (Ex: guidance on a CV…)……………… 2

Information on vacancies………………………………………………………………… 3

Guidance on education and training opportunities………………………… 4

Placement at education/training programmes……………………….……… 5

Other (SPECIFY)……………………………………………………………………………… 99

F21 In the last 12 months, have you received any financial assistance from the government?

**{finassis\_gov}**

Yes…….………………………………………………………………………………………….. 1

No…………………………………………….…………………………………………………… 2

F22 Would you consider moving to find work? **READ OUT.** (Multiple answers are possible) **{movingNW}**

No……………………………………………………………………………………………… 1

Moving to capital city………………………………………………………………… 2

Moving to a town/city (other than capital city)…………………………… 3

Moving to a rural area………………………………………………………………… 4

Moving to another country………………………………………………………… 5

F23 What has been the main obstacle in finding a good job? (Select one only) **{obstacleNW}**

Requirements for job were higher than education/training received 1

Not enough work experience.……………………………………………………… 2

Not enough jobs available……………………………………………………………. 3

Considered too young………………………………………………………………….. 4

Being male/female………………………………………………………………………. 5

Discriminatory prejudices (for example, disability, religion,

race, appearance, family situation, etc.)………………………………………. 6

Low wages in available jobs…………………………………………………………. 7

Poor working conditions in available jobs……………………………………. 8

Did not know how or where to seek work…………………………………… 9

Other (SPECIFY)…………………………………………………………………………….. 99

F24 Do you feel the education/training you received in the past is useful in getting a job?  **READ OUT.** **{edu\_useful}**

Very useful…………………………………………………………………………………… 1

Somewhat useful………………………………………………………………………… 2

Not useful…………………………………………………………………………………… 3

Do not know **(DO NOT READ)**……………………………………………………………… 4

**A Reference Details**

A1. Province:

1. Central
2. Copperbelt
3. Eastern
4. Luapula
5. Lusaka
6. Muchinga
7. North western
8. Northern
9. Southern
10. Western

A2. District: ***USE DROP DOWN LIST OF DISTRICTS BASED ON PROVICE AT A1***

A3. Constituency: ***USE DROP DOWN LIST OF CONSTITUENCIES BASED ON DISTRICT AT A2***

A4. Ward: ***USE DROP DOWN LIST OF WARDS BASED ON CONSTITUENCY AT A3***

A5. Setting:

1. Rural
2. Urban

A6. Head of household’s name: **TYPE IN NAME:**

A7. Street name: **TYPE IN NAME:**

A8. House number: **TYPE IN NUMBER:**

A9. Total household members living abroad: **TYPE IN NUMBER: *NUMBER MUST BE LESS THAN R1.***

A10. Total household members aged between 15-29 living abroad: **TYPE IN NUMBER: *NUMBER MUST BE LESS THAN R2.***

A11. Respondent’s email address:

A12. Thank you very much for spending time with me today to answer these questions. Would you be interested in doing any more surveys with Ipsos in the future - either by phone or through an online survey?

1. Yes

2. No

A13. INTERVIEWER NAME

A14. SUPERVISOR NAME