

1 Different parts of the interview

1.1 Group interviews

- focus on presenting the knowledge that you have

1.2 One-on-one

- establish a rapport as quickly as possible
- deep dive for information
- prepare questions specific to the faculty member

1.3 The dean/department chair

- what is the big picture of the department/college?
- what is the university's direction?
- what are the major challenges?

1.4 Dinner interviews

- try to engage people, especially people who have not said much
- practice your elevator version of what you do! Concise but engaging, umbrella big picture

1.5 Graduate student meeting

- Find out what they want in a candidate. What graduate courses do they wish were taught?
- Engage with them! Ask a question about their research after they introduce themselves

1.6 The job talk

- Prepare your seminar in advance and solicit feedback from several sources.
- Have a coherent story throughout, 1-3 sub-stories.
- Contextualize your work so that people understand why it's important, but show you have some depth

1.7 The chalk talk

- Outline a conceptual framework for your lab. What are the big questions you lab will address? How to specific projects address these questions?
- What is your plan in the next 1-3 years? 3-7? Big post tenure plans?
- What classes would you teach? (provide example syllabi?)
- What grants will you apply to?
- What will your students work on?

2 Questions to really know

2.1 So, what is it that you do?

2.2 What are your weaknesses?

- cover something obvious
- immediately talk about what you have done to mitigate it
- give only one

2.3 What are you strengths?

- I am proud that I have accomplished...

2.4 What is your experience...

- Setting up a research program
- collaborating with others
- map out how you would start a lab, both big and small

3 After the interview

- send a thank you note to search committee and the people you connected with. Note down something during the interview you can mention?

4 Misc.

- Look at example start ups and think about what you might need. Think about things/personnel you need not just money.
- Don't say negative things about colleagues/your old department etc.

- Don't ask any question that assumes that you are getting the job.
- Don't imply you would rather take a job somewhere else