

# Field crew

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## 1 PI

1. forward the professional interests of the members of the field crew through mentoring and eventually writing letters and making connections
2. promote all members of the field in having a positive, enriching field experience
3. foster and encourage an atmosphere of inclusivity, exploration, learning, and good communication, and a positive, safe work environment while in the field
4. set scientific methodology, and be available to discuss methodology and problem solve/modify if necessary (often remotely)
5. communicate the goals of the project
6. ultimately be in charge of budget
7. sign timesheets in a timely manner
8. available to mediate/discuss work related conflicts and issues and take necessary actions
9. conduct themselves in a professional and safe manner

## 2 Field lead

1. be present with a positive spirit
2. coordinate activities of the field crew including field days, off days, and lab days
3. organize daily check ins with field crew including:
  - detailed agenda each morning along with a “are you good to go” check in
  - each evening discuss the overview for the next day and a detailed check in with each individual and the group as a whole. 1) What are the roses and thorns of your day? 2) How are you doing as a person? 3) what can the team do to better support you?
4. Check in with each individual crew member alone with the same questions you ask the larger group each week

5. communicate with PI weekly about how the crew is doing from group and individual meetings
6. All improvisations on schedule/methods must be okayed by field leader with an eye to how any changes will affect the project
7. coordinated with PI about any methodological issues and needed modifications
8. coordinate with PI about any conflicts/issues
9. assign duties to others as they deem appropriate
10. be aware and communicative about safety considerations of each site and how they might change daily (lightening, wildfire, smoke, heat, bugs, horses, cattle, bulls, bears, weird humans, etc.)
11. take care of self and communicate problems/concerns when necessary
12. conduct themselves in a professional and safe manner
13. fill out timesheets and send to PI

### **3 Field Technicians**

1. be present with a positive spirit
2. take care of self and communicate problems/concerns when necessary
3. prepare personal and field items in accordance with set schedule
4. try your best to problem solve and improvise and checking in with the field leader
5. collect/record/digitize/preserve high quality field data
6. conduct themselves in a professional and safe manner
7. maintain field equipment (batteries, net tears etc.)
8. fill out timesheets and send to PI