# Priyanka Karki

## **My Contact**

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- Dehradun, Uttarakhand

#### **Soft Skill**

- Communication Skills: Clear and effective communication for policy conveyance and conflict resolution.
- Problem Solving: Identifying and analyzing issues for effective solutions.
- Adaptability: Flexibility to adjust to changing policies and organizational needs.
- Leadership Skills: Inspiring and guiding HR teams for positive culture.
- Ethical Decision-Making: Upholding integrity, confidentiality, and fairness in alignment with organizational values and legal standards.

# **Education Background**

- Graphic era university Dehradun, UT Bachelor of Business Administration
   January 2022 - Current
- kendriya vidyalaya Bareilly, UP Higher Secondary Education
   January 2020 - January 2022
- Army public school Bareilly, UP Secondary Education
   January 2019 - January 2020

#### **About Me**

Currently pursuing a Bachelor of Business
Administration (BBA) at Graphic Era University, a
dedicated student with passion for business and a
commitment to academic's excellence. Beyond my
academic pursuits, my goal is to embark on a career in
Human Resources, leveraging my skill and knowledge
gained to contribute effectively in a dynamic
professional setting.

## **Accomplishments**

Project Management: Worked collaboratively on projects, demonstrating effective project management skills and contributing to successful outcomes.

Skill Development: Actively pursued coursework to develop a diverse skill set, aligning with future career goals.

Collaborative Event Planning: Contributed to the planning and execution of campus events, enhancing teamwork and organizational skills.

## **Certifications**

Diploma Course in Human Resource Management (HRM) UDEMY

Sept 2023

The Complete Foundation Stock Trading Course UDEMY Feb 2023

Advanced Microsoft Excel Formulas & Functions - 2024 Mar 2023 UDFMY