

Application for the BSc Degree Course in Business Administration (International Management) and BSc Business Information Technology

For more information see: www.fhnw.ch/business/im and www.fhnw.ch/business/wi

Please fill in this application form in capital letters or tick the appropriate answer. Make sure you enclose all the necessary documents.

<input type="checkbox"/> BSc Business Administration (International Management), in English	<input type="checkbox"/> full-time	<input type="checkbox"/> Brugg-Windisch
	<input type="checkbox"/> part-time	<input type="checkbox"/> Olten
<input type="checkbox"/> Desired date of entry: Autumn 20.....		
<input type="checkbox"/> BSc Business Information Technology, in English	<input type="checkbox"/> full-time	<input type="checkbox"/> Basel
	<input type="checkbox"/> part-time	
<input type="checkbox"/> Desired date of entry: Autumn 20.....		

Personal data	Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms
Last name(s)	First name(s)		
Street	Postcode, town		
Country	Home telephone		
Work telephone	Mobile telephone		
E-mail	Social security number	756 - ____ - ____ - ____	
Date of birth	birthplace (city/country)		
Mother tongue	Swiss home town or nationality		
Civil status	<input type="checkbox"/> single	<input type="checkbox"/> married	<input type="checkbox"/> divorced <input type="checkbox"/> widowed

1. Is this your first matriculation in Switzerland?

☐ yes ☐ no Matriculation number if available: . . - . . - . .

2. Certificate of qualification

☐ Fed. recognized:

<input type="checkbox"/> Commercial vocational baccalaureate (Wirtschaft und Dienstleistung Typ Wirtschaft)	<input type="checkbox"/> during vocational training
<input type="checkbox"/> Technical vocational baccalaureate (Technik, Architektur, Life Sciences)	<input type="checkbox"/> after vocational training
<input type="checkbox"/> Other vocational baccalaureate (andere Berufsmatura)	
<input type="checkbox"/> High school baccalaureate (Gymnasium); IB score if applicable:	
<input type="checkbox"/> Specialised Middle School with specialised baccalaureate (Fachmaturität)	
<input type="checkbox"/> Entrance examination	

☐ Other:

3. When and where did you gain your certificate of qualification?

Year Name / Town / Canton of the school or country

4. Legal residence of the student at the time of gaining the certificate of qualification

Switzerland (Political municipality)	Abroad (country)
Postcode	Town

5. Previous education

Vocational Schools / Higher Schools					
Vocational Schools/Higher Schools	Town/Country	from	to	Diploma/Certificate	
				<input type="checkbox"/> yes	<input type="checkbox"/> no
				<input type="checkbox"/> yes	<input type="checkbox"/> no
				<input type="checkbox"/> yes	<input type="checkbox"/> no

Studies at other Universities of Applied Sciences or Universities					
Universities attended	Town/Country	from	to	Diploma/Certificate	
				<input type="checkbox"/> yes	<input type="checkbox"/> no
				<input type="checkbox"/> yes	<input type="checkbox"/> no
				<input type="checkbox"/> yes	<input type="checkbox"/> no

Work Experience					
Activity, position	Number of months	hrs/week	from	to	Confirmation/Reference
					<input type="checkbox"/> yes <input type="checkbox"/> no
					<input type="checkbox"/> yes <input type="checkbox"/> no
					<input type="checkbox"/> yes <input type="checkbox"/> no

Experience Abroad (work/education)					
	Number of months	from	to	Diploma/Certificate	
<input type="checkbox"/> School, country				<input type="checkbox"/> yes	<input type="checkbox"/> no
<input type="checkbox"/> Company/institution				<input type="checkbox"/> yes	<input type="checkbox"/> no

6. Indication of company you currently work at

Company	Street
Postcode, town	Country
Hours per week	Hours per week (from start of studies)
Position	
Please send all invoices to	<input type="checkbox"/> private address <input type="checkbox"/> company address

7. Have you ever previously applied for admission to another Swiss University of Applied Sciences?

<input type="checkbox"/> yes, where?	
when?	accepted? <input type="checkbox"/> yes <input type="checkbox"/> no

8. Confirmation of Data

I hereby agree to pay the registration fee of CHF 200.- within 30 days. The registration fee will not be refunded if the application is withdrawn or if the required entrance examination is failed.

Place and Date	Signature
----------------	-----------

Please enclose the following documents:

<input type="checkbox"/> Original of certificate of qualification incl. transcript of records (Notenausweis)
<input type="checkbox"/> Copy of federal VET Diploma (Fähigkeitsausweis)
<input type="checkbox"/> Confirmation of exmatriculation (if you have already studied at a Swiss University or University of Applied Sciences)
<input type="checkbox"/> Confirmation of commercial work experience (at least 12 months)
<input type="checkbox"/> Confirmation of commercial or technical work experience (at least 12 months) ¹
<input type="checkbox"/> International students: Residence permit (Ausländerausweis, copy)
<input type="checkbox"/> Work confirmation incl. description of work tasks and hours per week (from start of studies) only part-time students, if available

¹ only for Business Information Technology without commercial or technical apprenticeship

The complete application documents should be submitted to the place of study of your choice:

University of Applied Sciences and
Arts Northwestern Switzerland
School of Business
Admissions Office
Peter Merian-Strasse 86
4002 Basel
Switzerland

University of Applied Sciences and
Arts Northwestern Switzerland
School of Business
Admissions Office
Von Roll-Strasse 10
4600 Olten
Switzerland

University of Applied Sciences and
Arts Northwestern Switzerland
School of Business
Admissions Office
Bahnhofstrasse 6
5210 Windisch
Switzerland