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**Dynareg - Extra stock of correction document (Stock In / Stock Out document type)**

**Extra stock of correction document**

|  |  |
| --- | --- |
|  | ***Dynareg - Extra stock of correction document*** *- Shop -* ***Licence*** *: Once-off license -'n Foto wat teks, skermskoot, lyn bevat  Beskrywing outomaties gegenereer*  *Extra stock of correction document plugin add the "Stock in / out" as an additional document type.*  ***Enable*** *: "Documenten - Extra stock of correction document"*  ***Documentation*** *: Help documentation - Stock in and Stock out document types*  ***Documentation*** *: Help documentation - Stock in document type*  ***BUG*** *- Disables the Ledger tab of all Stock items- See - Dynareg - Extra documnent types - BUG - Stock items -* |

Extra voorraad correctiedocument

Een extra document type om voorraad correcties of eigen verbruik te verklaren.

**Translation**

Extra stock of correction document

An additional document type to declare stock corrections or self-consumption.

Creates a Stock in / Stock out document type

|  |  |
| --- | --- |
| 'n Foto wat teks, skermskoot bevat  Beskrywing outomaties gegenereer | ***Dynareg - Separate Item Issue Plugin*** *- Shop -* ***Licence*** *: Once-off license -*  ***Enable*** *: "Aparte artickel uitgifte"* |

**Document grid - Search and Filter options**

***Previous stock adjustments***

Any stock adjustments, including Auto correction, Surpluses, and Shortages, processed before activating this plugin, will be listed on the document grid under the **Stock In / Out** document type.

These adjustments would have been made using the **Input → Adjust stock** menu or by manually changing stock quantities on the stock item grid.

The document numbers for these stock adjustments consist of 7 digits and include '*ST*' as the prefix.

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***Filter and Search options***

For the Stock in and Stock out document types, utilize the powerful grid for filtering and searching. Some of the available options include:

* Document status: Filter by Unposted, Posted, or view All documents.
* Groups: Filter for specific document groups.
* Document details: Access all available document details, including references, dates, and more.

Additionally, you can build custom filters tailored to your specific needs.

**Stock In / Out document type**

The "*Stock In / Out*" document type resembles the "*Invoice*" document type. To create a new document for the **Stock In / Out** document type, click **New**. On the "*Debtor accounts*" screen, select a debtor (customer/client) account and click **Open**. If no account exists, you may create a new debtor account.

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**NOTE** : **Selling price** - No selling prices 1 / 2 / 3. Shows cost prices for Purchases.

On the **Stock In / Out** document entry screen, select the stock item. You may enter references in the "*Your reference*" field in the document header. Additionally, you can include remarks and comments:

* **Remarks**: Beneath each stock item, you can add remarks. These remarks will print in document layout files but are not searchable in the central search.
* **Comments**: Use the **F9: Comment** option to enter comments for each item.

The document references entered in the "*Your reference*" field in the document header, along with the comments, are searchable using the central search option (accessible via the **Search** on the **Default** ribbon).

**Input → Stock in menu (Stock in / Out document type)**

**Input → Stock in** menu launches a stand-alone screen.

***Document entry loose standing grid***

**NOTE** :

* The existing documents created for the **Stock In / Out** document type using the **Input → Stock in** menu, within the Stock items grid is not listed.
* **New document** - Select the "Debtor accounts"
* **Document number** - Invoice document number is created for example "IN000025" (an 8 digit document number) and not for example "ST00001" (a 7 digit document number) as is created for the **Stock In / Out** document type within the Stock items grid.

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***Document entry - New document***

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**NOTE** :

* **Stock In** document can be printed
* **Stock In document entry lines** - cannot select stock item sometimes a double click works but **+Open fast add** easy select and add an item.
* **Selling price** - No selling prices 1 / 2 / 3.
* **Stock item - Unposted document number available** - The **Stock In / Out** document created from the **Input → Stock in** menu cannot be posted, but is available as an unposted document in the **Document groups** tab of the **Stock item**. You may:
  + **Print the document** - Double-click to print the document.
  + **Open document** - Right-click to open the document. **NOTE** - The unposted document entry screen cannot be edited from this option.
* **Debtors - Unposted document number available** -
  + **Stock items** tab NOTE : Refers to Assemble in the "*Document type*" column. Should refer to Stock In / Out as the document type.

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**NOTE** : This also reflect as the BOM (Production) stock item type in **Reports → Stock → Stock In / Out** - "*Documents*" report:

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This report includes both posted and unposted documents processed with the Stock In / Stock out document type. Any stock adjustments, including Auto correction, Surpluses, and Shortages, processed before activating this plugin, will be listed on the document grid under the **Stock In / Out** document type. These adjustments would have been made using the **Input → Adjust stock** menu or by manually changing stock quantities on the stock item grid. The document numbers for these stock adjustments consist of 7 digits and include '*ST*' as the prefix.

**NOTE** : The posted StockIn / Out Stock item type reflects the "Stock in" stock item type in **Reports → Stock → Stock In / Out** - "*Stock In / Out*" report:

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* + **Documents** tab
* **Document number not available** - The **Stock In / Out** document created from the **Input → Stock in** menu can not be found on the following:
  + **Stock item grid** - all document types, including the **Stock In / Out** document type.
  + **Input → Update documents (F3)** - Title bar caption refers to "*Delete orders*" Any stock adjustments, including Auto correction, Surpluses, and Shortages, processed before activating this plugin, will be listed on the document grid under the **Stock In / Out** document type. These adjustments would have been made using the **Input → Adjust stock** menu or by manually changing stock quantities on the stock item grid. The document numbers for these stock adjustments consist of 7 digits and include '*ST*' as the prefix.

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* + **Edit → Delete documents** - Title bar caption refers to "*Delete orders*". Any stock adjustments, including Auto correction, Surpluses, and Shortages, processed before activating this plugin, will be listed on the document grid under the **Stock In / Out** document type. These adjustments would have been made using the **Input → Adjust stock** menu or by manually changing stock quantities on the stock item grid. The document numbers for these stock adjustments consist of 7 digits and include '*ST*' as the prefix.

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**Update to ledger**

If the "*Auto-post document on print*" setting on the **Documents setup** in the **Setup** menu (accessible via the **Setup** ribbon) is not activated, or if you have not yet printed the document, you will need to manually post the **Stock In / Out** documents.

To do this, press **F3** or select **Update Ledger** on the **Default** ribbon. The "*Update Invoices*" screen is displayed:

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Select the **Stock In / Out** document type and click **Update**.

**View the posted transactions**

Once the Stock in and Stock out documents have been posted (updated to the ledger), you may view the transactions in the following options:

***Stock items (Default ribbon)***

Includes the Stock in and / or Stock out document types if processed for the selected stock item.

***Document groups tab***

This will include posted as well as unposted documents for the Stock in and Stock out document types.

* Double-click to print the selected document or choose a different layout file.
* Right-click to open the document entry screen in a separate window. Note that both posted and unposted documents cannot be edited.

***Transactions tab***

This will only include posted documents for the Stock in and Stock out document types.

* Right-click and select "*Open document*" from the context menu. Note that posted documents cannot be edited.

***Debtors (Default Ribbon)***

The Stock out document type should be listed since you can only select a debtor account.

***Documents tab***

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Beskrywing outomaties gegenereer***

* Includes both posted and unposted documents for the Stock out document type.
* Here, you may:
  + **Print the document layout file**: Double-click to print the selected document or click the **Print** button. You may select a different layout file.
  + **View and Print transactions**: Right-click and select "*Show transactions*" on the context menu. This lists the transactions on a "*Transactions*" screen for the selected document. **Note**: For the **Stock out** document type, the quantities will be adjusted, and the transactions for cost of sales will be adjusted in a journal. Additionally, for the **Stock in** document type, the "*Transactions*" screen may be empty, as it primarily adjusts quantities. For the **Stock out** document type, the cost of sales transactions, will be listed the "*Transactions*" screen.

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Clicking the **Print** button will print a "*Batch type report - Posted batches*". If an unposted batch is selected, the "*Transactions*" screen will be blank.

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***Stock item tab***

* Includes both posted and unposted documents for the Stock out document type.
* The stock out document type numbers will consist of 7 digits of which the first two is prefixed with "ST" .The document type for the Stock out is indicated as "Stock+"

***Creditors (Default Ribbon)***

The Stock in document type should be listed since you can only select a creditor account.

***Documents tab***

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Beskrywing outomaties gegenereer***

* Includes both posted and unposted documents for the Stock in document type.
* Here, you may:
  + **Print the document layout file**: Double-click to print the selected document or click the **Print** button. You may select a different layout file.
  + **View and Print transactions**: Right-click and select "*Show transactions*" on the context menu. This lists the transactions on a "*Transactions*" screen for the selected document. **Note**: for Stock In document type, the "*Transactions*" screen may be empty, as it primarily adjusts quantities.

***Stock item tab***

* Includes both posted and unposted documents for the Stock in document type.
* The stock in document type numbers will consist of 7 digits of which the first two is prefixed with "*SI*" .The document type for the Stock in is indicated as "*Stock-*"