| ID | Task Name | Start Date | End Date | Duration | Resources | Dec 2024 | Jan 2025 | Feb 2025 |
|---|---|---|---|---|---|---|---|---|
| 1 | **PHASE 1: PRE-WORKSHOP** | 01/12/2024 | 31/03/2026 | 486 | | ██ | ██ | ██ |
| 1.1 | **Initial Setup** | 01/12/2024 | 28/02/2025 | 90 | | ██ | ██ | ██ |
| 1.1.1 | CCG Application Submission | 01/12/2024 | 31/12/2024 | 31 | FHGR Lead | ██ | | |
| 1.1.2 | Committee Formation | 01/12/2024 | 28/02/2025 | 90 | FHGR/AUS | ██ | ██ | ██ |
| 1.1.3 | Website Development | 01/12/2024 | 28/02/2025 | 90 | Technical Team | ██ | ██ | ██ |
| M1 | *MILESTONE: CCG Approval* | 28/02/2025 | 28/02/2025 | 1 | | | | ◆ |
| 1.2 | **Call for Papers & Marketing** | 01/02/2025 | 31/08/2025 | 212 | | | | ██ |
| 1.2.1 | Call for Papers Issuance | 01/02/2025 | 31/03/2025 | 59 | Committee | | | ██ |
| 1.2.2 | Speaker Invitations | 01/02/2025 | 31/08/2025 | 212 | FHGR/AUS | | | ██ |
| 1.2.3 | Marketing Campaigns | 01/03/2025 | 31/08/2025 | 184 | Marketing Team | | | |
| 1.2.4 | Paper Submissions | 01/03/2025 | 31/08/2025 | 184 | Researchers | | | |
| 1.2.5 | Registration Opening | 01/03/2025 | 31/08/2025 | 184 | AUS Team | | | |
| 1.3 | **Review & Program Development** | 01/09/2025 | 31/10/2025 | 61 | | | | |
| 1.3.1 | Paper Review Process | 01/09/2025 | 31/10/2025 | 61 | Review Committee | | | |
| 1.3.2 | Acceptance Notifications | 01/09/2025 | 31/10/2025 | 61 | Committee | | | |
| 1.3.3 | Program Finalization | 01/09/2025 | 31/10/2025 | 61 | FHGR/AUS | | | |
| 1.4 | **Speaker & Venue Confirmations** | 01/11/2025 | 31/01/2026 | 92 | | | | |
| 1.4.1 | Speaker Confirmations | 01/11/2025 | 31/01/2026 | 92 | FHGR/AUS | | | |
| 1.4.2 | Venue Planning | 01/11/2025 | 31/01/2026 | 92 | AUS Team | | | |
| 1.4.3 | Technical Setup Planning | 01/11/2025 | 31/01/2026 | 92 | Technical Team | | | |
| 1.5 | **Final Preparations** | 01/02/2026 | 31/03/2026 | 59 | | | | |
| 1.5.1 | Materials Preparation | 01/02/2026 | 31/03/2026 | 59 | Committee | | | |
| 1.5.2 | Bilateral Agreement Drafting | 01/02/2026 | 31/03/2026 | 59 | FHGR/AUS Legal | | | |
| 1.5.3 | Final Logistics | 01/02/2026 | 31/03/2026 | 59 | AUS Team | | | |
| M2 | *MILESTONE: All Speakers Confirmed* | 31/03/2026 | 31/03/2026 | 1 | | | | |
| 2 | **PHASE 2: WORKSHOP** | 01/04/2026 | 23/04/2026 | 23 | | | | |
| 2.1 | **Final Workshop Preparations** | 01/04/2026 | 14/04/2026 | 14 | | | | |
| 2.1.1 | Final Preparations | 01/04/2026 | 14/04/2026 | 14 | All Teams | | | |
| 2.1.2 | Technical Testing | 01/04/2026 | 14/04/2026 | 14 | Technical Team | | | |
| 2.1.3 | Registration Push | 01/04/2026 | 14/04/2026 | 14 | Marketing Team | | | |
| M3 | *MILESTONE: 80+ Participants Registered* | 15/04/2026 | 15/04/2026 | 1 | | | | |
| 2.2 | **Workshop Execution** | 21/04/2026 | 23/04/2026 | 3 | | | | |
| 2.2.1 | Day 1: Research Frontiers | 21/04/2026 | 21/04/2026 | 1 | All Participants | | | |
| 2.2.2 | Day 2: Industry Applications | 22/04/2026 | 22/04/2026 | 1 | All Participants | | | |

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| 2.2.3 | Day 3: Training & Working Groups | 23/04/2026 | 23/04/2026 | 1 | All Participants | | | |
| M4 | *MILESTONE: Workshop Delivered* | 23/04/2026 | 23/04/2026 | 1 | | | | |
| M5 | *MILESTONE: 15-20 Papers Presented* | 23/04/2026 | 23/04/2026 | 1 | | | | |
| 2.2.4 | AUS-FHGR Agreement Signing | 23/04/2026 | 23/04/2026 | 1 | Leadership | | | |
| M6 | *MILESTONE: Bilateral Agreement Signed* | 23/04/2026 | 23/04/2026 | 1 | | | | |
| 3 | **PHASE 3: POST-WORKSHOP** | 01/05/2026 | 31/07/2026 | 92 | | | | |
| 3.1 | **Immediate Follow-up** | 01/05/2026 | 31/05/2026 | 31 | | | | |
| 3.1.1 | Feedback Collection | 01/05/2026 | 31/05/2026 | 31 | Committee | | | |
| 3.1.2 | Impact Assessment | 01/05/2026 | 31/05/2026 | 31 | FHGR/AUS | | | |
| 3.1.3 | Proceedings Compilation | 01/05/2026 | 31/05/2026 | 31 | Editorial Team | | | |
| 3.2 | **Reporting & Publication** | 01/06/2026 | 30/06/2026 | 30 | | | | |
| 3.2.1 | CCG Reporting | 01/06/2026 | 30/06/2026 | 30 | FHGR Lead | | | |
| 3.2.2 | Proceedings Publication | 01/06/2026 | 30/06/2026 | 30 | Editorial Team | | | |
| M7 | *MILESTONE: Proceedings Published* | 30/06/2026 | 30/06/2026 | 1 | | | | |
| 3.2.3 | Media Documentation | 01/06/2026 | 30/06/2026 | 30 | Marketing Team | | | |
| 3.3 | **Sustainability Initiatives** | 01/07/2026 | 31/07/2026 | 31 | | | | |
| 3.3.1 | Collaboration Platform Launch | 01/07/2026 | 31/07/2026 | 31 | Technical Team | | | |
| 3.3.2 | Working Group Activation | 01/07/2026 | 31/07/2026 | 31 | Working Groups | | | |
| 3.3.3 | Proposal Initiation | 01/07/2026 | 31/07/2026 | 31 | FHGR/AUS | | | |
| M8 | *MILESTONE: Report to CCG Submitted* | 31/07/2026 | 31/07/2026 | 1 | | | | |

| Mar 2025 | Apr 2025 | May 2025 | Jun 2025 | Jul 2025 | Aug 2025 | Sep 2025 | Oct 2025 | Nov 2025 | Dec 2025 | Jan 2026 | Feb 2026 | Mar 2026 |
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| Apr 2026 | May 2026 | Jun 2026 | Jul 2026 |
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| Resource | Total Hours | Contribution (CHF) |
| --- | --- | --- |
| FHGR Lead | 32 hours | CHF 2,500 (in-kind) |
| AUS Lead | 50 hours | CHF 10,500 (in-kind) |
| AUS Cash | - | CHF 600 |
| CCG Funding | - | CHF 5,000 |
|  |  |  |
| **Total Budget** | **82 hours** | **CHF 18,000** |
| *Co-funding* |  | *CHF 13,000 (72%)* |

| Milestone | Date | Description |
| --- | --- | --- |
| CCG Approval | February 2025 | Funding secured to proceed |
| All Speakers Confirmed | March 2026 | Speaker lineup finalized |
| 80+ Participants Registered | April 15, 2026 | Registration target achieved |
| Workshop Delivered | April 21-23, 2026 | 3-day workshop executed |
| 15-20 Papers Presented | April 21-23, 2026 | Academic content delivered |
| Bilateral Agreement Signed | April 23, 2026 | AUS-FHGR collaboration formalized |
| Proceedings Published | June 2026 | Workshop outputs disseminated |
| Report to CCG Submitted | July 2026 | Final reporting completed |