



Singapore Customs,
55 Newton Road #06-02,
Revenue House
Singapore 307987
Tel No.: 6775 5137
Email: customs_nacwc@customs.gov.sg

NA(CWC) LICENCE AMENDMENT APPLICATION COVER FORM (SCHEDULE 1 CHEMICALS)

GENERAL INSTRUCTIONS

- All sections must be completed. Where not applicable, please specify "N.A." Any incomplete or illegible application will not be accepted.
- This application form is for a company / an organisation to apply for any of the following amendments to their existing NA(CWC) licence issued under the Chemical Weapons (Prohibition) Act, Chapter 37B and the Chemical Weapons (Prohibition) Regulations:
 - Additional of Chemical
 - Addition of Activity for Licensed Chemical
 - Increment of Maximum Aggregate
- Each company / organisation can only hold ONE NA(CWC) licence at any one time within each year.
- All amendments require an average processing time of 10 working days from the date of receipt of the duly completed application.
- This form may take you 10 minutes to complete. You will need the following information to fill in the form.
 - Company / Organisation Name and Unique Entity Number (UEN)
 - Company / Organisation Details and Nature of Business
 - Main and alternate licence applicants' details and NRIC / Passport No.
- Upon completion, this application should be sent in by email or post to:

**Director-General
Singapore Customs
National Authority (Chemical Weapons Convention)**
55 Newton Road
#06-02, Revenue House
Singapore 307987
Email: customs_nacwc@customs.gov.sg

REQUIRED FORMS FOR SUBMISSION

Any company / organisation intending to amend their existing licence by addition of chemical, addition of activity for licensed chemical and/or increment of maximum aggregate, are required to submit the relevant forms:

- NA(CWC) Licence Amendment Cover Form
- Form B.1 – Addition of New Chemical and/or Addition of Activity for Schedule 1 chemical
- Form B.5 – Increment of maximum aggregate for licensed Schedule 1
- Supporting documents – Letter of Authorisation, NRIC / Passport (if there are any changes to the existing main and alternate licence applicants)



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APPLICATION FOR AMENDMENT TO EXISTING NA(CWC) LICENCE COVER FORM (SCHEDULE 1 CHEMICALS)

SECTION A REQUEST FOR AMENDMENT

(1) Existing NA(CWC) Licence Number:

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(2) Date of Issue: (dd/mm/yyyy)

(3) My company would like to apply for the following amendment:

- (a) ☐ Addition of Chemical
- (b) ☐ Addition of Activity for Licensed Chemical
- (c) ☐ Increment of Maximum Aggregate

SECTION B DETAILS OF COMPANY / ORGANISATION

(4) Name of Company / Organisation :

(5) Unique Entity Number (UEN):

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(6) Address of Company / Organisation:

(7) Nature / Type of Business:

SECTION C DETAILS OF MAIN LICENCE APPLICANT

(8) Full Name of Main Licence Applicant: (Dr/Mr/Ms/Mrs/Mdm)*

(9) Designation:

(10) Citizenship: (Please indicate accordingly.)

(a) ☐ Singaporean (b) ☐ PR (c) ☐ Others

Please specify: _____

(11) NRIC / Passport No.:

(12) Contact No.:

(13) E-mail Address:

SECTION D DECLARATION

I, _____ NRIC No./Passport No. _____
(Name of Main Licence Applicant)

representing _____ hereby declare that:
(Company/ Organisation Name)

- a) I have read and understood the terms and conditions for the issuance of the NA(CWC) Licence for Schedule 1 Chemicals
- b) I will submit all declarations pertaining to the Scheduled 1 Chemicals included in this licence, to the National Authority (Chemical Weapons Convention), Singapore Customs, annually or on an ad-hoc basis as deemed necessary;
- c) I have ensured that all information given in this application is true and correct.

* Please delete accordingly.

SECTION E DETAILS OF ALTERNATE LICENCE APPLICANT

(14) Full Name of Alternate Licence Applicant : (Dr/Mr/Ms/Mrs/Mdm)*		(15) Designation:
(16) Citizenship: (Please indicate accordingly.) (a) <input type="checkbox"/> Singaporean (b) <input type="checkbox"/> PR (c) <input type="checkbox"/> Others Please specify: _____		(17) NRIC / Passport No.:
(18) Contact No.:		(19) E-mail Address:

SECTION F DECLARATION

I, _____ NRIC No./Passport No. _____
(Name of Alternate Licence Applicant)

representing _____ hereby declare that:
(Company/ Organisation Name)

a) I have read and understood the terms and conditions for the issuance of the NA(CWC) Licence for Schedule 1 Chemicals

b) I will submit all declarations pertaining to the Scheduled Chemical(s) included in this licence, to the National Authority (Chemical Weapons Convention), Singapore Customs, annually or on an ad-hoc basis as deemed necessary;

c) I have ensured that all information given in this application is true and correct.

SECTION G FORMS SUBMISSION FOR LICENCE AMENDMENT APPLICATION

(20) Other forms submitted together with this Cover Form: (Please indicate accordingly.)

(a) ☐ Form B.1 for Addition of New Chemical and / or Addition of Activity for Schedule 1 chemical

(b) ☐ Form B.5 for Increment of maximum aggregate for licensed Schedule 1 chemical

(c) ☐ Other attachments, please specify: _____

Including this cover form, there is a total of _____ pages submitted.

FOR OFFICIAL USE ONLY

Checked by: _____ Date received: _____

Licence No.: _____

Date of issue: _____ Processed by: _____

* Please delete accordingly.