General Instructions for Project Submission

- **On GitHub, submit your presentation(make a documents folder)**. Without the submission, you will not be allowed to present and will get an automatic 0. **Deadline: 18th November 11:55 PM. Submit well before time. Emails with reasons such as the GitHub not accepting commits etc. will not be entertained.**
- The presentation will be downloaded and run from our laptop/machine. Only demonstrations associated with the presentation will be allowed to run from your personal laptops.
- The Github repository should contain clear documentation. In the documentation, include all the necessary details required for us to download the git repo and run your code. If your code does not run on our laptop/machine, you will lose all marks. Test your code by downloading a copy of the repository as a zip file [https://stackoverflow.com/a/2751270] onto a machine different from your laptop/desktop and make sure that the code runs and the documentation describes the procedure to run the code correctly. Plagiarized code will result in an automatic 0.
- You will also need to make sure any data you use/require is included. If it is a publicly available dataset, include documentation instructions for how to download the dataset. If the dataset has been placed in a cloud storage location, provide a working link (GDrive, Dropbox). Mention where to place the data within the directory structure for your project.
- We will be evaluating your code/Github repository before the presentations. Any changes after the deadline (**18th November 11:55 PM**) will not be considered and will be penalized.

General Instructions for Presentation

- **Title Slide:**
  - Team Name
  - Team Members (Roll No. and Program)
  - Title of the Project
  - Mentor TA
  - Repo URL
- **End Slide:**
  - Clear details about division of work (who did what).

- Regarding the division of work: Everyone worked on everything equally is not an acceptable (or realistic) division. We will be looking at your GitHub repo's Insights tab and the related analytics [https://github.blog/2012-04-25-introducing-the-new-github-graphs/]. Any abnormal

trend (e.g. Commits only by a single person, the majority of commits happening very close to project deadline) will be penalized.

- Begin by introducing yourself and team. The presentation will stop at the 12th minute for each team. The remaining 3 minutes will be for VIVA and demo. Pick a presentation format: Either one person presents from the team or all present. Rehearse for 12 minutes. Time will be maintained strictly. Failure to finish within the time will result in a deduction of marks.

- Plan to give a live **demo** of your project. If it will take time, run the program before the presentation starts so that it is ready by the end of the presentation.

- Every team should be ready to join the meeting at least 5 minutes before the start of their slot.

Grading Rubric (on a scale of 350):

- Repo [50]
    - Documentation, Code, Presentation slides included [30]
    - No abnormal commit trends [20]
- Code [60]
    - Runs as per documentation [50]
    - Commented [10]
- Documentation [40]
    - Detailed and clear
- Presentation
    - Slides [50]
        - Opening and Ending slide as per instructions [10]
        - Neat, avoids death-by-powerpoint [15] (Watch: https://www.youtube.com/watch?v=KbSPPFYxx3o)
        - Includes results on data separately collected by project member(s) [25]
    - Delivery [100]
        - All team members present [20]
        - Completed in time [30]
        - Demo [50]
    - Viva [50]