**Stakeholder Communication Plan Template**

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|  | **Audience** | **Channels** | **Comms** | **Links/More Info** |
| **Daily** |  |  |  |  |
| **Weekly** |  |  |  |  |
| **Bi-weekly** |  |  |  |  |
| **Monthly** |  |  |  |  |
| **Quarterly** |  |  |  |  |
| **Annually** |  |  |  |  |
| **Ad Hoc** |  |  |  |  |