Workshop Agenda: DigitalArc Community Archiving

May 31, 2025 – June 1, 2025

Workshop Location Information

See Welcome Guide for information about parking and maps.

Hamilton Lugar School of Global and International Studies
355 North Eagleson Avenue
Bloomington, Indiana 47405
Room 1112 (GA 1112)

Dates & Times

- Saturday, May 31, 2025: 10 am to 5 pm EDT
- Sunday, June 1, 2025: 10 am to 3 pm EDT

Pre-Workshop Homework / Prep

Interests and Skills Survey

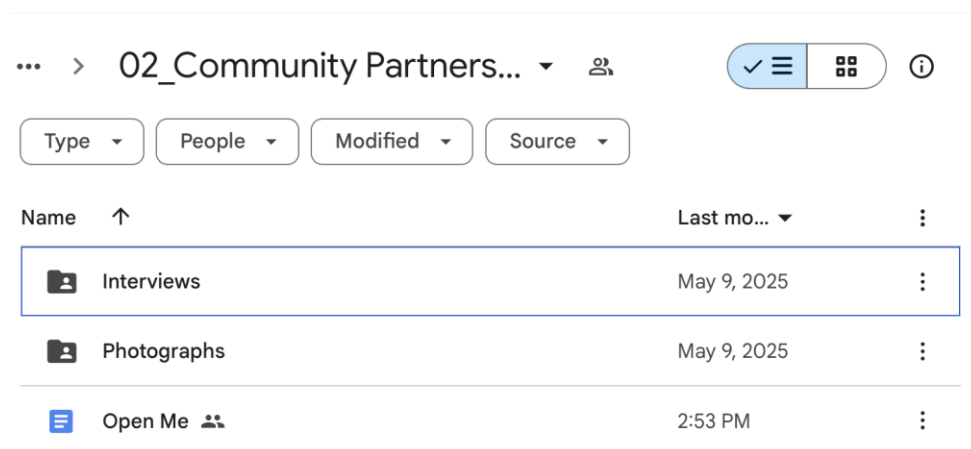To help us with workshop planning, please complete the Interests and Skills Survey **by May 19, 2025**:

Bring an Item to Contribute

Bring a photo, a small object, letter, book, heirloom for training purposes. (This could be an item that you would like to contribute to the digital community archive long-term.)

Test for Access

Please make sure you can access the following Google Drive folder ahead of the workshop:

- Edit the "Open Me" file by adding your name and your gmail address

- Click into subfolders: "Photographs" and "Interviews" to make sure you can access those folders as well.

Readings/References

Please read/skim the following articles, in order of most importance. For a synopsis of each article including other readings and resources we are in the process of compiling, visit:

- **Berry, Dorothy**. The Dorothy Berry Collection of What Are We Black Archives, Syllabus Project, 2023, https://syllabusproject.org/what-are-black-archives/. Accessed May 8, 2025.

- **Drake, Jarrett M.** "#ArchivesForBlackLives: Building a Community Archives of Police Violence in Cleveland." Medium, 22 April 2016. https://medium.com/on-archivy/archivesforblacklives-building-a-community-archives-of-police-violence-in-cleveland-93615d777289

- **Sutton, Jazma.** "'Go to the Attics, the Closets, and the Basements': Black Women's Intergenerational Practices of Memory Keeping in Oxford, Ohio." *Genealogy,* vol. 8, no. 3, 2024. https://www.mdpi.com/2909084.

- **Wingo, Rebecca S., et al**. "Harvesting History, Remembering Rondo." *Digital Community Engagement: Partnering Communities with the Academy*. University of Cincinnati Press, 2020, 10.34314/wingodigital.00004. Accessed May 10, 2025.

- "Remembering Rondo: A History Harvest," **Rondo Avenue, Inc. And Macalester College**, https://omeka.macalester.edu/rondo/. Accessed May 10, 2025.

Prepare Project Overview

Each project team (Gary, Indiana & Oxford, Ohio) will share ideas, preliminary plans, or projects-in-process pertaining to community archiving work they plan to pursue as part of this grant.

- **Each team has 5 minutes to present**.

- This is a casual, informal presentation/conversation so no need to prepare a "presentation-presentation." You may coordinate with a few of your community project leads who are attending the workshop especially if you would like them to cover specific areas of your community archiving project.

Presentation Outline (5 minutes)

- o   Introduction to your community
- o   Introduction to your project
- o   Identify project goals
- o   Anticipate project challenges

We have provided a slide template for the Indiana and Ohio teams if you prefer to have a slide deck for your presentation.

Handouts & Quick Links

- Community Archive Stations Flowchart
- Community Archiving Playbook

- DigitalArc Toolkit Documentation (https://digitalarcplatform.github.io/documentation/)

Learning Objectives

- Explore approaches to community archiving, including privacy and ethical considerations
- Learn about partner projects and consider digital archiving models for engaging with community members
- Experience an adapted version of the "history harvest model" for documenting community stories
- Highlight project management considerations when planning and implementing a community-led digital archiving project

Activities & Schedule

Schedule (Roughly)

Saturday, May 31, 2025: 10 am to 5 pm

- **9:45 – 10:00 AM**
  Arrival, get settled, grab coffee and snacks
- **10:00–10:45 AM**
  Welcome and Introductions
- **10:45–11:15 AM**
  Models for Community-Led Archiving
- **11:15-11:30 AM**
  Break
- **11:30–12:30 PM**
  Community Partner Project Presentations & Discussion
- **12:30 – 2:00 PM**
  Lunch, catered by Panera
- **2:00 – 3:00 PM**
  Demo Capturing and Collecting Stories following the History Harvest Model
- **3:00 – 3:45 PM**
  Sustainability, Ethics and other Concerns
- **3:45 – 4:00 PM**

Break

- **4:00 – 4:45 PM**
  Debriefing as Small Group Activity; Reporting Back as Larger Group
- **4:45 – 5:00 PM**
  Wrap-up Today; Sneak Peek Tomorrow

Sunday, June 1, 2025: 10 am – 3 pm

Bring the personal item you will be using as part of today's workshop.

- **9:45 – 10:00 AM**
  Arrival, get settled, grab coffee and snacks
- **10:00–1:00 PM**
  In teams, walk through the story-collecting process; post-processing of files (in   brief)
- **1:00–1:45 PM**
  Lunch, catered by Panera
- **1:45-2:45 PM**
  Debrief & Toolkit Review: Questions, concerns, etc.
- **2:45 – 3:00 PM**
  Next Steps