

Board of Directors' Meeting Minutes
May 11, 2007
Rivera's Residence
Woodbury, MN

Meeting was called to order at 8:07pm and presided by Gaya Carlos, Chairwoman of the Board.

- I ESTABLISH QUOROM
 - A. Agenda, Mar, Apr/2007 minutes, Apr/2007 B/S and P/L statements were handed out.
- II CURRENT AGENDA - APPROVAL
 - A. Agenda was reviewed and approved by the body.
- III MINUTES OF PREVIOUS MEETINGS
 - A. Mar minutes were reviewed and approved by the body
 - B. Apr minutes used as guideline only
- IV MOTIONS PREVIOUSLY APPROVED
 - A. For reference purposes only
- V FINANCIAL REPORT & AUDITOR'S REPORT
 - A. Figures are pre-Festival
 - B. Form 990 completed
 - 1. with adjustments (Medtronic stocks, Laptop replacement) from accountant
 - 2. due by 5/15, need another signatory besides Tony
 - C. Bank statements now delivered to Jeff's
 - D. Auditor need not be carbon copied when submitting expense reimbursements to Treasurer
 - E. Rough drafts of audit procedures, etc were handed out
 - 1. Frequency: monthly (ideal), quarterly (worst case scenario)
 - 2. Costumes should not be categorized as fixed asset
 - 3. Request softcopy (vs hardcopy) of spreadsheets to have sorting ability/preference
 - 4. Clarification on 6041-\$100 entry, issued as donation (no receipt) to St Mary's Catholic Church (dance practice venue)
 - 5. All expense reimbursements should have corresponding invoices enclosed?
 - 6. Reimbursed invoices should be stamped 'PAID'?

7. Follow 90 days convention of check validity (then reverse)? Rare situation, depends on value
 - (i) YFC \$90
 - (ii) FMYO \$75
 8. Checks should include fine print, 'void after 90 days'? Will cost extra from bank institution
 9. Suggestion to invest (zero-risk) conservative amount from cash flow to earn extra? Not in the business of making money;
Prudent to save when needed; Need to give out raised funds as soon as received; To be revisited at a later time
- For more information, please refer to written report handed out at the meeting

VI PRESIDENT'S REPORT

A. FILIPINO LEADERSHIP

1. Scheduled events

- (i) May 11-12, PMMA garage sale at Quebral's
- (ii) May 19, Santacruzán
- (iii) May 20, PSGM showing of 'Bloodlines'
- (iv) May 26, swap meet at Andrada's
- (v) May 26, Konsyerto Pilipino
- (vi) May 27, Flores de Mayo
- (vii) Jun 9, Independence Picnic
- (viii) Jun 22, Feed My Starving Children
- (ix) Jun 23, Alay sa Kultura
- (x) Dec 29, Rizal Day

2. Coming soon

- (i) FMA Seniors garage sale
- (ii) FMA Seniors field trip to Duluth
- (iii) UPAM lecture by Dr. Paguyo

VII POST-EVENT ASSESSMENT REPORT

A. FESTIVAL OF NATIONS

1. Café

- (i) Raised \$21K gross income
- (ii) Good turn out of volunteers; Schedule not followed to the letter
- (ii) Some have already pledged to come back next year and/or for longer hours
- (iii) Lynn is requesting volunteers to make an inventory of leftover paper product supply; Jannie, Ludy, Glen can help;
Need to be advised of the schedule, preferably before Philippine Children's Camp

(iv) Surplus food as follows to be used at Philippine Children's Camp

- 1 bag Adobo Sauce
- 6 bags Chicken for Pancit
- 9 bags Eggroll
- 3 bags Strawberry Topping
- 6 bags Eggroll Wrapper
- 1 container Chicken Stock

(v) What to do with damaged eggrolls? Things to consider:

- Approximately 100 thrown away (only 50 freebies to cover possible damage) from ordered 2K
- Bad oil thrown away
- Additional wrappers purchased, \$32.25
- Loss of income from unavailability
- Volunteer hours consumed for rewrapping

[Decided after the meeting to only deduct cost of wrappers and 50 eggrolls (90 cents each), arriving at \$1,732.75]

2. Bazaar

(i) Net revenue is \$1,609; \$1,550 from Shirley M, \$59 from Shirley A

(ii) Recommended to order 2nd booth early to guarantee availability

3. Next year's schedule is – May 1-4, 2008

B. NEWSLETTER

1. Spent \$676.51 on last issue; Budget over \$600 went to collating, folding and sealing

2. Next issue to be published in August (articles due on 7/13); Will consider September (after elections)

3. Now available online courtesy of webmaster, Therese

VIII COMMITTEE REPORTS

A. DANCE TROUPE

1. New practice venue at St John's of St Paul

2. Recent performances include ---

(i) 4/28, Children's Shelter of Cebu Banquet; 900 people in attendance

(ii) 5/4 and 5/5, Festival of Nations Adult and Children's Program, respectively

3. Upcoming performances include ---

(i) 5/18, Aurora Charter School

(ii) 5/19, Santacruz

(iii) 5/26, Konsyerto Pilipino

(iv) 5/30, International Event at Department of Revenue

(v) 7/2, Lily Lacap's Birthday

(vi) 7/9, Philippine Independence Picnic

- (vii) 7/14-15, Dragon Festival
- (viii) 7/20, Refugee Day
- 4. Had to turn down some invitations (e.g., Asian event on 5/29)
- 5. Nina was able to recruit 13 new dancers (from PSA fashion show), expected to drop by in the summer or fall
- B. CHARITABLE
 - 1. Tony created pie chart, illustrating where donated money comes from (not including Festival)
- C. HISTORIAN/CUSTODIAN
 - 1. Tessie O forwarded clippings from Shirley Asuncion
 - 2. Scrapbook materials have already been purchased
- D. CULTURAL & GENERATION GAP ***Tabled***
- E. PHILIPPINE CHILDREN'S CAMP
 - 1. Committee met earlier; Still looking for volunteers
 - 2. Scheduled for Jul 7-8; Staff on site by Jul 6
 - 3. Half Moon campsite at Baker Park Reserve
 - 4. Event open to kids, 5-12 years of age; Kids under 5, to come with guardian/parent
- F. SUNSHINE
 - 1. Received Thank You card from Renee Winick (death of father), Jeff Hiess (death of mother)
 - 2. Willa Ramos passed away; Sue Pimentel's father passed away; Baby Malaqui passed away; Carie Evangelista deathly ill
 - 3. Nellie de los Reyes passed away; 10:30AM burial mass on Saturday

IX BUSINESS AT HAND

A. MOTIONS – DISCUSSION & APPROVAL

- 1. Committee Budget
 - (i) NOT all committee/event chairpersons have submitted; Planning ahead avoids 'advance'
 - (ii) Ludy needs to come up with checklist of those who have yet to submit
 - (iii) Gas reimbursement NOT encouraged; PAMANA an exception
- 2. Philippine Independence Picnic
 - (i) Motion was made and approved to donate 2 roasters of pancit (to be ordered from Eddie Jonson)
 - (ii) Motion was made and approved to donate \$25, as share for shed rental, etc (payable to Meg Layese)
 - (iii) Same venue as last year; Possibility of having a band play at nearby amphitheatre
 - (iv) Dance troupe invited to perform (tinikling, at the very least)
- 3. FON Café
 - (i) Motion was made and approved to hire Ferdie to construct 3 new wooden sneeze guards to replace the old plastic sneeze guards and refurbish (burnt plastic) the 2 old wooden sneeze guards; Cost estimate requested for submission
- 4. Konyerto Pilipino

- (i) Motion was made and approved to donate \$500 to sponsor PCM event; ***Gaya, Lorna, Tony abstained***
- (ii) Will receive 2 complimentary tickets
- (ii) No grantors; Projected event cost is \$8-10K
- (iii) Will not come from charitable budget

5. Others

- (i) Motion was made and approved to renew \$1M liability insurance for period 2007-2008; Beneficiaries now include St John's of St Paul
- (ii) Motion was made and approved to donate 1 roaster of pancit for Rizal Day, 12/29/07
- (iii) Motion was made and approved to donate \$500 to St Joseph House for Children
- (iv) Motion was made and approved to sponsor the scholar, LarryLou Baja; Jasper has volunteered to be his Correspondent
- (v) Motion was made and approved to approve 990 resolution
- (vi) Motion was made and approved for treasurer and auditor to research on possible investment and make recommendations

B. FMA BASKETBALL

- 1. Scheduled for Jun 23-24, \$325/team, due on 6/2
- 2. Motion was made and approved to sponsor a team, if and when formed, of CSFA paid members; For those interested, please contact Mar

C. PASKO SA NAYON

- 1. St Williams cancelled our reservation for 12/8 (busy month this year, not sure of availability in the coming years – church rental policy is under review) ; Looking for alternate venue
 - Glen will look into reserving the Brooklyn Center Community Center
 - Ludy will look into reserving St Richard's

X NEW BUSINESS

A. Iloilo Dance Troupe – Need support/patronage from Filipino community

- 1. 6/23, last leg of goodwill tour- 2pm, 6:30pm, Hopkins Auditorium
- 2. Help PCM raise funds; Talent fee waived, 50% of net proceeds
- 3. 19 performers; fashion show in-between
- 4. Judy, chairperson; Lorna, co-chairperson; Glen, emcee
- 5. 6/24, freebie presentation at FMA basketball tourney; Also offers freebie workshop at CSFA Thursday dance practice
- 6. Will donate bamboo props to CSFA; Costumes available for purchase at discounted price

XI ANNOUNCEMENTS

A. Next membership meeting is June 1 at the Santos' Residence

B. Community Events

1. 5/19 Santacruzán
2. 5/26 Kongsyerto Pilipino (Anne Simley Theatre) , advanced ticket price of \$15, door ticket price of \$18
3. 5/27 Flores de Mayo
4. Volleyball every Wednesdays at the Alojado's starting 5/9

XII EVALUATION & REVIEW OF CURRENT MEETING

A. Helpful to write down report and send to group in advance

XIII ADJOURNMENT

Meeting was adjourned at 10:30pm

ATTENDANCE

- | | |
|---------------------|---------------------|
| 1) Pearl Malit | 13) Ferdie Oconer |
| 2) Therese Peterson | 14) Gary Paz |
| 3) Tony Winick | 15) Karl Koenen |
| 4) Linda Davis | 16) Al Poliarco |
| 5) Fe Castillejos | 17) Mar Alojado |
| 6) Glen King | 18) Ludy Bergenthal |
| 7) Juliet Paz | 19) Judith Hiess |
| 8) Jeff Hiess | 20) Lorna Faustino |
| 9) Lina Jonson | 21) Lillian Brion |
| 10) Jannie Noren | 22) Ricky Cazcarro |
| 11) Nina Jonson | 23) Tessie Oconer |
| 12) Jasper Jonson | 24) Ligaya Carlos |