

Board of Directors' Meeting Minutes
October 6, 2006
Ingenhutt's Residence
Golden Valley, MN

Meeting was called to order at 8:15pm and presided by Fe Castillejos, outgoing Chairwoman of the Board.

I WELCOME

A. Agenda, July/2006 minutes, B/S and P/L statements for August, September/2006 were handed out.

II APPROVAL OF AGENDA

A. Agenda was reviewed, amended and approved by the body.

III MINUTES OF LAST MEETING

A. July/2006 minutes were reviewed and approved by the body.

B. Sign-up sheet for next year's monthly meeting host was passed around

<u>EVENT</u>	<u>DATE</u>	<u>PRIMARY</u>	<u>ALTERNATE</u>
Member	5-Jan-07	Oconer's	
Board	2-Feb-07	Bergenthal's	
Member	2-Mar-07	Castillejos'	
Board	6-Apr-07	Noren's	
Member	11-May-07	Rivera's	
Board	1-Jun-07	Jonson's (Jay & Nina)	
Member	13-Jul-07	Santos/Carlos'	
Board	10-Aug-07	Peterson's	
<i>Elections</i>	<i>7-Sep-07</i>	TBA	
Board	5-Oct-07	Winick's	
Member	2-Nov-07	???	
Board	7-Dec-07	?Hiess'?	
Member	4-Jan-08	???	

IV FINANCIAL REPORT

A. Transition of Duties

1. Four new signatories are as follows: Ludy, Fe, Tony, Jeff; Need to arrange common schedule to meet at the bank, likely after Induction.
2. For amounts \geq \$200, require two signatories; Otherwise, just one

B. Computer

1. Copies of police report(2 cameras also stolen) distributed; No word yet from Aero Assemblies insurance company, estimated total loss claim is at \$3500, with company deductible of \$1000
2. Motion was made and approved to purchase an immediate replacement (brand new) for the stolen laptop plus flash drive for backup, to be decided by a committee composed of Tony, Jeff, Jose and Tonette; Options are as follows:
 - Jeff's employee(Honeywell) discount with Dell
 - \$900 CompUSA ad
3. Buying used or refurbished is not a viable option because outdated technology puts us at a disadvantage; Laptop is used for accounting, website, forms, video player/dance troupe recruitment, etc
4. Motion was made and approved to hold Aero Assemblies/Tony Winick financially accountable for the computer loss and reimburse the organization for an aliquot(~fractional) share, if and when the insurance company settles the claim
5. Holding individual members (financially) responsible for CSFA-property in their safekeeping, in the event of loss or damage, needs to be on a case-to-case basis; Making this a policy might alienate members from volunteering; Volunteers are expected to treat property as their own; Maybe look into reviving inventory sign-out for accountability?
6. Need to redo inventory; Ideal to get insurance to cover ALL property but quite expensive

C. Miscellaneous

1. Back to old form; Not necessarily lot of work, depending on what the org is willing to accept; Accounts are current as of 7/31; Problem arises when someone asks for detail
2. 2-month compilation
3. Bank data gathered online
4. Props/Costume categorized into same account
5. Motion was made and approved to reimburse Meg Layese, in the amount of \$98 (Philippine Independence Day Picnic expense); Though no receipt was provided, copy of check issued, was made available
6. Treasurer/Auditor duties and responsibilities begin/end on calendar year.

For more information, please refer to written report handed out at the meeting

V BUSINESS-AT-HAND

A. Induction of Officers

1. Invites have been mailed out; Ticket price announced at Elections was incorrect; Will leave it to the early buyers' discretion to donate difference
2. Copies of budget distributed; Does not include projected raffle proceeds and décor expenses(unless rented)
3. Tickets – Tonette, Lynn and Tony
 - Sales to be reported every Thursday(plus names and ticket #s)
 - LAST due date is 10/19, otherwise considered sold at \$35
4. Food (buffet) – Tonette and Tony
5. Raffle prizes – Tonette and Tisha
6. Early evening registration – Fe, Lorna, Nina
7. National anthems – Mar(American), Ed Santos(Filipino)
8. Decors – Meding & Co.
9. Priest for invocation – Tita Lynn
10. Need to get bill from DJ(Ed)
11. Need screen for presentation of officers
12. Need master of ceremony
13. Presidential awards at Gary's discretion
14. Roxas brothers to perform song number
15. Bowling awards might have to be taken out to shorten program

For more information, please refer to written report handed out at the meeting

B. Caroling

1. Nena is checking with Jun Lucas for practice schedule
2. Looking for hosts from the 4 regions

C. Pasko sa Nayon

1. Tonette co-chairs
2. Santa Claus – Randy
3. Welcome Speech – Ludy
4. Kitchen – Meding agreed as long as everyone helps out
5. Candy – Lina
6. Children's Caroling – Lourdes (practice every Thursdays)
7. Officers, board members and other interested volunteers are requested to donate door prizes worth (\$25)
8. Invitation to be sent to FAME

D. Newsletter

1. Next issue tentatively scheduled for January; Might push for the week after 12/9 (Pasko sa Nayon)
2. Reminder to committee chairs about articles

E. Philippine Scholars

1. PagAsa Fiesta donated \$100, to be forwarded to Glen
2. Latest letter from Jenie included a poem, forwarded to Gaya for inclusion in the next issue of newsletter

F. Festival of Nations 2007

1. Gary has received the application forms and willing to fill out the form, on behalf of the org, provided the needed Information (committee chairs)
 - Adult – Gary
 - Children – Tonette
 - Bazaar – Linda
 - Café - ?Lynn?
 - Overall - Fe

VI COMMITTEE REPORTS

A. SUNSHINE –

1. Floyd Ducusin passed away
2. Pete Pataksil passed away; Need to notify Glen

B. MEMBERSHIP – Mar not available

1. Sign up sheets for new members (collected from Election) have been forwarded to Jose

C. DANCE TROUPE –

1. Recent performance was invitation from Paray last 9/23
2. Upcoming performances include:
 - 10/7 , Southern Theater(Mu)
 - 10/11, UCC New Brighton
 - 10/22, St John Neumann
 - 7/14/07, St Cloud; need to make sure no conflict with campout
3. Proposal was sent out via email by Tito Mar with regards to satellite dance practices

D. CHARITIES –

1. Received plea for financial help from Tess Borja (former member, now residing in California)
 - Lost job; In/out of hospital; Caring for handicapped child
2. Already referred to lawyer and have yet to tap government agencies and other available resources for assistance
3. From a legal standpoint, it may be frowned upon by IRS that an individual member received personal gain
4. Nothing is stopping us to help from our own personal pockets; Envelope was passed around

VII NEW BUSINESS

A. Health & Wealth Fitness Expo (c/o Ludy) – Tabled for next meeting

VIII ANNOUNCEMENTS

A. Appreciation card received from one of the PAMANA audience (Pat, retired teacher at Hopkins and friend of Meding)

B. Next Meeting

1. Member, Nov 3, Burkhart's Residence, Minneapolis
2. Board, Dec 1, Leiviska's Residence, Lakeville

C. PCM

1. Spooktacular, 10/28 Sat, St Williams, 6pm-11pm; \$12/Adults, \$6/Kids (Dinner included); Costume contest for all ages

D. BASILICA Cherubs' Choir(Jose Santos)

1. 10/8, Sun 4:30pm mass

IX ADJOURN

Meeting was adjourned at 10:09 pm.

ATTENDANCE

- | | |
|--------------------------------|----------------------|
| 1) Pearl Malit | 16) Therese Peterson |
| 2) Jasper Jonson | 17) Meding Ingenhutt |
| 3) Nina Jonson | 18) Jeff Hiess |
| 4) Tonette Burkhart | 19) Judith Hiess |
| 5) Ligaya Carlos | 20) Tony Winick |
| 6) Ludy Bergenthal | 21) Fe Castillejos |
| 7) Randall Tigie | |
| 8) Lillian Brion | |
| 9) Lina Jonson | |
| 10) Lynn Winick | |
| 11) Jannie Noren | |
| 12) Lorna Faustino | |
| 13) Ronnie & Cecille Alcantara | |
| 14) Ferdie Oconer | |
| 15) Tessie Oconer | |