

Board of Directors' Meeting Minutes
January 5, 2007
Oconer's Residence
St Louis Park, MN

Meeting was called to order at 8:04pm and presided by Gaya Carlos, Chairwoman of the Board.

- I WELCOME
 - A. Agenda, Dec/2006 minutes, Year-End B/S and P/L statements were handed out.
- II CURRENT AGENDA
 - A. Agenda was reviewed and approved by the body.
- III MINUTES FROM PREVIOUS BOARD MEETING
 - A. Minutes were reviewed and approved by the body.
- IV MOTIONS PREVIOUSLY APPROVED
 - A. List of families approved for PAMANA reimbursement, will be provided by Glen
 - B. Compensation for 2004, 2005 FON volunteer hours will be completed by next meeting; List of tallied hours and donor recipient to be submitted today.
 - C. Effort to restructure agenda for board and members meeting is everyone's responsibility; Move towards making the board meeting a working meeting and the member meeting a social meeting
 - D. Motion was made and approved to have the latest, of 2 related motions on college scholarship, supersede the previous
For more information, please refer to written report handed out at the meeting
- V FINANCIAL REPORT
 - A. Only received 1 night of caroling proceeds, plus check in the mail.
 - B. Motion was made and approved to hire same CPA group from last year, Budenske & Wilson, to prepare 990EZ
 - C. Grantors' report due end of January
 - D. Lot of activities in December and still expecting changes; Premature to discuss YTD numbers, wait for February report; but Tony won't be in attendance
For more information, please refer to written report handed out at the meeting
- VI PRESIDENT'S REPORT

- A. Everyone encouraged to help finalize the list of committee/activity chairpersons
 - B. Committee/Activity chairpersons are expected to submit their respective budget estimates to assist strategic planning efforts
- For more information, please refer to written report handed out at the meeting

VII COMMITTEE REPORTS

A. DANCE TROUPE

1. Dance Academy is not separate but a sub-committee; On-going effort to put structure into dance rehearsals
 - (i) 1st half, warm-up, basic movements
 - (ii) 2nd half, performance reviews
 - (iii) Schedule of dances to learn, in the works; Including, reviving older dances
2. Nina volunteers to co-chair with Therese
3. Recent performances:
 - (i) Pasko sa Nayon
 - (ii) Rizal Day
4. Upcoming performances:
 - (i) Jan 16, 10-11:30AM, Diversity
 - (ii) Jan 20, San Pablo Fiesta/Guardian Angels
 - (iii) Jan 27, Sinulog/St John Vianney
5. Great time to recruit new dancers for Phil Day and FON
6. Received inquiry from St Richard's if still interested to have their gym as venue for dance rehearsal; Show of hands indicated majority prefer going back; No guarantee but once confirmed, Ludy will have to notify Hopkins American Legion

B. CHARITABLE

1. Linda chairs and Fe co-chairs
2. Ludy, Susan, Meding has volunteered to be members of the committee
3. Money collected at Pasko sa Nayon? More like 'passing the hat' rather than donation income collected in the name of organization; At that point, not an official fundraising, so no misrepresentation to those who donated and channeled through religious group
4. Need to look into 'Feed My Children' as a viable charity recipient
5. Received acknowledgment letter from Red Cross of Greater Minnesota for \$3K donation earmarked for typhoon victims in the Philippines; Letter also gave detailed accountability on how proceeds reach the victims
 - (i) Twin Cities>>>National>>>International Response Fund>>>PNRC Society
6. Jeff researched on overhead percentage of American Red Cross; 9% advertised on national website

C. HISTORIAN/CUSTODIAN

1. Karl to receive old newsletters brought in by Randy/Jo

D. SUNSHINE

1. Sent sympathy card to Sanchez Family
2. Sent get well card to Ramon Tan

E. MEMBERSHIP

1. Jasper's PSA contact (board member) has been made aware of requirements for financial request; PSA in process of writing up proposal
2. Benefit of renewing memberships? Besides the obvious - community events are made possible
3. Focus to bring on people (especially via dance troupe) to stay
4. Jasper to send out welcome packet (include directory) to new members
5. Glen, Linda has directories in their safekeeping; will make profit if all are sold; online version – a security issue; accuracy – timing issue, etc

VIII POST-EVENT ASSESSMENT REPORT

A. CAROLING

1. Raised and collected \$5,499.42 for 5 nights; Still expecting checks received by Ludy; Some checks written directly to ARC
2. Nena to mail out thank you letters
3. Half of ~\$5,500 will be sent out immediately

For more information, please refer to written report handed out at the meeting

B. PASKO SA NAYON

1. St Williams already reserved for 2007
2. St Williams fee doubled from \$150 to \$300
3. May have to look for new Santa Claus

C. NEWSLETTER

1. Proposal presented to group
 - (i) Carrying ads add to the pages, but not necessarily mailing cost; Careful ad selection, to not lose bulk mail status
 - (ii) Motion was made and approved to take on additional expense for collating, folding, labeling, sorting
2. Looking into having an online version

For more information, please refer to written report handed out at the meeting

D. RIZAL DAY

1. Successful event at Bethany; Tertulia held at 2pm; First time the event falls on celebration day itself
2. Highlight seems to be the dance performances; 150-200 people in attendance

IX CURRENT BUSINESS

A. PHILIPPINE DAY

1. Scheduled for 3/25
2. Already started contacting people for participation; Maybe contact Sayawan group
3. J. Quebral looking into scheduling Debutants and Klasika group
4. 2008 schedule, choose b/w Mar 9(too early, might be difficult to get participants) or 30, 11:1 in favor of Mar 30

B. BOWLING TOURNAMENT

1. Scheduled for 2/18; \$12 for 3 games plus shoes
2. 20 lanes reserved
3. Spread the word to family and friends; Flyer ready for bulk mail next week

C. FESTIVAL OF NATIONS

1. Schedule for 2008: May 1-4; Deadline for packets is 2/11

2. CAFÉ

- (i) Decision whether to continue “volunteer hour/charity of choice” incentive, tabled for next meeting
- (ii) Taste test on 1/29, 6:30pm at the Winick’s, need 10 volunteers, sign-up sheet going around; Part of judging should include: quality of wrapping, quality of deep frying (crispy/crunchy but not too crumbly)
- (iii) CSFA freezer at Ludy’s no longer viable; Jeff/Judy volunteered their freezer
- (iv) St Richard’s kitchen not available for 3/24, 4/21, 4/28; Glen to contact St Williams
- (v) Concerns:
 - Should the winning bidder be hold liable for any damaged goods (poor quality after deep fry)? Depends on quantity?
 - Only 3 days for food prep?
 - Should we limit/constraint the bidders to the CSFA recipe? If they can come up with something better, then we should take it.

3. BAZAAR

- (i) Applied for 2 booths; Shirley Massie open to giving up 2nd booth for others; Need to be notified one way or the other by Feb
- (ii) In case of other consignees, inventory due 2 weeks prior to event; NO goods to be brought in during event
- (iii) In case of no other consignees, no other products to be brought in

4. PROGRAM

- (i) Lost packets have been recovered; Dress rehearsal sometime in March?

X

OLD BUSINESS

A. PAMANA VII CALENDARS

1. Motion was made and approved to spend \$250 on PAMANA souvenir calendars to volunteer dancers
2. Thanks to Karl for all his creative efforts

B. AD HOC COMMITTEE (HEALTH/WELLNESS...)

1. Presented proposal to NOT accept proposal as is; Alternatives were recommended
2. Motion was made and approved to form a committee in proceeding with the development and implementation of the cultural gap workshop; Trial basis before deciding whether to go on a regular basis
3. Ludy-chair; Helen, Judy, Jeff, Glen, Lourdes, Meding, Nina – volunteer members

For more information, please refer to written report handed out at the meeting

XI NEW BUSINESS

A. STRATEGIC PLANNING

1. Lillian presented what transpired at the last event held by Zeller Solutions, made possible by McKnight grant
 - (i) Includes organizational set-up, mentoring, continuity
2. Hard copies were distributed; Soft copies to be made available; Pro Forma template for next time around
3. Need discuss and identify pros and cons, source of funding, etc

For more information, please refer to written report handed out at the meeting

B. PCM SYMBIOSIS

1. Tony presented action plan of making CSFA's intents, position known; Urgency prompted by reported interest of PCM into Robbinsdale property; As it is, losing regular dancers at current rehearsal venue in Hopkins; Big picture implication?
2. PCM board members (also CSFA members) will bring up concerns at the next PCM meeting
3. Everyone encouraged (especially event chairs) to email Tony with event-specific requirements/needs, maybe not yet identified in report

For more information, please refer to written report handed out at the meeting

XII ANNOUNCEMENTS

- A. Next (membership) meeting is at the Bergenthal's on 2/2
- B. Sinulog Festival on 1/27
- C. San Pablo Fiesta on 1/20; 12nn mass, 1pm lunch, 2:30pm program
- D. UPAM Post-Holiday Party on 1/6
- E. Despedida for Randy/Jo; Potluck at Ingenhutt's; When-TBD

XIII EVALUATION OF CURRENT MEETING & REVIEW OF ACTIONS FROM MEETING

- A. Committee encouraged to meet before meeting; Chair/Representative to speak in behalf of the group at meeting proper
- B. Proposals preferably written
- C. Maybe change order of agenda and move up New Business?
- D. Limit each speaker(especially Old Business) to 3-minutes

XIV ADJOURNMENT

Meeting was adjourned at 11:51pm

ATTENDANCE

- 1) Pearl Malit
- 2) Ligaya Carlos
- 3) Nina Jonson
- 4) Jasper Jonson
- 5) Tonette Burkhart
- 6) Cynthia Oconer
- 7) Lillian Brion
- 8) Lina Jonson
- 9) Meding Ingenhutt
- 10) Mar Alojado
- 11) Karl Koenen
- 12) Glen King
- 13) Fe Castillejos
- 14) Ludy Bergenthal
- 15) Linda Davis
- 16) Judith Hiess
- 17) Tony Winick
- 18) Jeff Hiess
- 19) Nena Alojado
- 20) Helen Hamman
- 21) Lourdes Rivera
- 22) Ronnie Alcantara
- 23) Jose Rivera
- 24) Randy Tigie
- 25) Jo Tigie
- 26) Therese Peterson
- 27) Ferdie Oconer
- 28) Tessie Oconer
- 29) Cesar Castillejos