

Board of Directors' Meeting Minutes
March 9, 2007
Castillejos' Residence
Fridley, MN

Meeting was called to order at 8:03pm and presided by Gaya Carlos, Chairwoman of the Board.

I ESTABLISH QUOROM

A. Agenda, Jan, Feb/2007 minutes, Feb/2007 B/S and P/L statements were handed out.

II CURRENT AGENDA - APPROVAL

A. Agenda was reviewed and approved by the body.

III MINUTES OF PREVIOUS MEETINGS

- A. Jan minutes were reviewed and approved by the body with clarification on IV.C.Effort to restructure agenda for board and members meeting is everyone's responsibility
- B. Feb minutes used as guideline only

IV MOTIONS PREVIOUSLY APPROVED

A. Starting tonight's meeting with a prayer was appreciated but just a reminder that it goes against bylaws

V FINANCIAL REPORT

- A. Few activities for Feb; FON Bazaar 2nd booth has been paid
 - B. Flyer expense divided b/w Bowling and Philippine Day
 - C. S/A is allotted for Sunshine
- For more information, please refer to written report handed out at the meeting

VI PRESIDENT'S REPORT

- A. Sunshine Committee Budget: Motion was made and approved for 2007 budget of \$650
 - 1. Hard to predict; Surplus goes back to general fund
- B. Caroling Budget: ***Tabled***
 - 1. Lourdes not available; Recording Studio Rental? Practicality(guitarist not available) vs Authenticity(vibe/feel)
 - 2. As courtesy, please ask incumbent leader about continuity of volunteer service before replacement

C. Philippine Children's Camp Budget: Motion was made and approved for 2007 budget of \$2K

D. Induction Budget: Motion was made and approved for 2007 budget of \$5,600

E. All others who have yet to submit are requested to do so ASAP

VII POST-EVENT ASSESSMENT REPORT

A. Bowling

1. 63 bowlers registered

2. \$91.47 net income

3. New family from Wisconsin (Al Poliarco) handed 5-yr membership payment; Already forwarded to Tony; Need to be given to Jasper

4. Event photos and results handed to Gaya

VIII COMMITTEE REPORTS

A. DANCE TROUPE

1. Future performances include:

(i) Mar 10, FON Dress Rehearsal, International Institute

(ii) Mar 25, Philippine Day

(iii) April 13 630 pm Asian Drum and Dance Festival

(iv) April 28 630 pm

(v) May 4 and 5 Festival of Nations

2. The Dance Academy will now be referred to as Folk Dance Classes. This is every Thursdays from 7 to 730 pm.

3. Basic steps will be mastered but the group may be divided according to skill levels.

4. Dance masters have been assigned and will also be responsible for annotations.

5. Build up of male dancer. Groups like the PSA will be invited.

6. Announcements with regards to classes and dance troupe practices will be announced on Allan Bungue show in KFAI.

7. Practice venue change on 4/12

B. NEWSLETTER

1. Follow-up on all overdue articles from contributors

2. Need volunteers to drop off bulk mail

3. Suggestions

(i) to add unsubscribe section

(ii) to report on donation sources (vs. donation recipients)

(iii) to implement subscription by email

C. CHARITABLE

1. Committee met earlier
2. Motion was made and approved for (remainder of) 2007 budget of \$10K; Total of \$15K
 - (i) Some past recipients will be revisited in terms of continued support; while some are not fixed recipients year in/year out; And some past recipients went against bylaws
 - (ii) Annual budget shouldn't be affected by seasonal events, e.g. PAMANA, because they were funded by grants and hence, should not take away from general fund; On the other hand, need to keep in mind that we need to weigh b/w setting a minimum percentage (e.g. 1/3) vs. absolute amount, average vs. operating income, to ensure survival of organization
3. Received letter from Red Cross, seeking help for tornado victims in Texas
4. St Joseph Home for Children, seeking cash donation instead of kind(used clothing)

B. HISTORIAN/CUSTODIAN

1. Looking into a PAMANA souvenir photo album (wedding/scrapbook format); Motion was made and approved for 2007 budget of \$500
2. Ongoing collection of documentation

C. MEMBERSHIP

1. Committee is working toward clarifying membership issues regarding the by-laws and definitions. More will come once the committee has more to bring.
2. Philippine Day: The membership table in the past has been the responsibility of the President. No indication of a change has been made.
3. CSFA Membership will have a presence at the following March events:
 - (i) PCM spring dance on March 24
 - (ii) Philippine Day
 - (iii) A volunteer is needed for a Guthrie performance (Circle Around the Island) on March 11. From 12:30 – 2:00. Email jonsonjasper@hotmail.com ASAP. Jeff and Ludy indicated their interests and will email Jasper
4. KFAI : Glen will be representing CSFA on March 21 on Alan Bungue show to promote Philippine Day.
5. Memcom budget is in the works. The adjustments may need to be made once additional decisions are made by the committee.

D. PHILIPPINE SCHOLARS

1. Spend ~\$250/scholar/year
2. Pearl will email PS about getting list of scholars (regardless of education level); Charitable committee will review the candidates and make recommendations accordingly
3. Received letter from Jenie Tortor

E. CULTURAL & GENERATION GAP

1. Recommended that committee first put into writing a concrete event plan(with description, mission, vision, etc) and make a presentation at the next possible meeting, before finalizing any details such as the date, time, venue, speaker, etc

IX BUSINESS AT HAND

A. PHILIPPINE DAY

1. Linda to email people with their assigned tasks (based on who volunteered last year)
 2. Display to showcase musical instruments
 3. FAME will not be available to perform this year; Puro Noys tapped to perform from 12:45-1pm.
 4. Nena, Meding, Judith will organize beverage booth; Bubble tea is considered a beverage and hence, will not be allowed for sale from other vendors
 5. Fe & Tony to collect dues (from those who didn't pay in advance)
 6. Program still open for participants
 7. Linda & Fe to meet with Landmark Staff soon
 8. Letters already sent to vendors
 9. Request for Red Cross representative to grace the event for short talk
- B. FESTIVAL OF NATIONS
1. Bazaar
 - (i) Please see Shirley for those interested in consigning
 - (ii) Set-up, clusters of 4 villages
 - (iii) Drop-off on Tue afternoon and Wed morning
 2. Cafe
 - (i) Strictly skirt with Kimona: Not practical; Might be limiting when performing certain tasks; Allow pants but not jeans
 - (ii) Already made arrangements with Nanay Francine to help out; Have yet to talk to Nanay Amalia
 - (iii) Money collection at 12nn, 4pm and closing
 - (iv) Motion was made and approved to set-up account with either Costco or Sam's
 - (v) Lynn offered free transport services from AeroAssemblies fleet and Winick clan; Motion was made and approved to reimburse parking expenses (for AeroAssemblies fleet)
 - (vi) Suggestion
 - to NOT allow kids (of the volunteers, below 15) in the premises
 - to have 2 cashier positions instead of 1, every day
 - to have an unannounced auditing besides the designated collection times (12nn, 4pm, closing)
 - (vii) Motion was made but DENIED to donate \$15/4 volunteer hours to volunteer's choice of approved non-profit organization
 - (viii) Lynn to set-up United Noodles account; also inquire if it's possible to have an open, wholesale account? Net 10? Net 30?
 - (ix) While Lynn is in town, equipment and supplies will be inventoried, non-perishable items will be purchased, shop around for cheap prices
 - (x) Past volunteers do NOT get a tax deduction for Café hours; If we would have paid them and they forego the income in favor of giving the money to a charity then they would get a tax deduction; Since we do not pay they do not qualify.
 - (xi) Emails have been sent out for volunteer sign-up for Café and food prep; Please reply for those who have yet to respond

- (xii) Tony to improve on audit form from Jo; to make sure fire extinguisher is up to code
(xiii) Jannie also offered freezer; to make the sweet&sour sauce as always; curtains in her safekeeping

X UNFINISHED BUSINESS

A. PAMANA DVD's

1. The first set of DVD orders of 50 copies were all disposed except for one (Janet Torres), money collected were handed to Tony.
2. 2nd set of DVD orders of 15 copies to be sold in upcoming community events. Check for reimbursement of these 15 copies already signed by Treasurer and President.

XI NEW BUSINESS

- A. Unfortunate that recent actions by our President were perceived as unacceptable manner and called into question by FMA Debutante's Ball Chairperson; Actual 3-page letter addressing the organization and saying as much was not handed (apparently too personal) to the officers/board members but outlined by Jeff/Judy Hiess
- B. To foster and promote positive community relations at all times, each member, **especially officers**, are accountable in making a conscious effort of acting in a manner perceived appropriate to a situation and hence, NOT undermine the organization, in general

XII ANNOUNCEMENTS

- A. Next membership meeting is moved from April 6 (Good Friday) to April 13

XIII EVALUATION & REVIEW OF CURRENT MEETING ***TABLED***

XIV ADJOURNMENT

Meeting was adjourned at 10:55pm

ATTENDANCE

- | | | | |
|-----------------|----------------------|--------------------|----------------------|
| 1) Pearl Malit | 6) Tony Winick | 11) Jun Luces | 16) Ludy Bergenthal |
| 2) Nena Alojado | 7) Ed Faustino | 12) Helen Hamman | 17) Mar Alojado |
| 3) Karl Koenen | 8) Ronnie Alcantara | 13) Lorna Faustino | 18) Jannie Noren |
| 4) Jeff Hiess | 9) Peping del Carmen | 14) Judith Hiess | 19) Meding Ingenhutt |
| 5) Lina Jonson | 10) Tessie Oconer | 15) Fe Castillejos | 20) Linda Davis |
| | | | 21) Ligaya Carlos |