Request for Application #2020-018 Modification #1

Notice E0: Phase 1 Shelf Readiness

Pursuant [Request for Application #2020-018](), the purpose of this modification is to:

1.   Revise applicants notified of decision date.

Accordingly, the following changes are hereby made:

1.   On page 1, Summary of Deadlines, DELETE September 2020, INSERT November 2020
2.   On page 14, Timeframe, DELETE September 2020, INSERT November 2020

1.   Summary of Deadlines

The expected schedule for this application is outlined in the following table. Note that PATH reserves the right to modify this schedule as needed. All parties will be notified simultaneously of any changes through a modification posted on [Digital Square's website]().

Release of Request for Application	April 20, 2020
Submission of fact-finding questions to [cbowman@path.org]()	April 24, 2020 by 5pm EDT
All fact-finding questions posted to [Digital Square's website]()	April 29, 2020
Preliminary concept note due	May 8, 2020 by 5pm EDT
Final concept note due	May 22, 2020 by 5pm EDT
Notification of in-scope concepts	June 5, 2020
Preliminary technical application iteration for cocreation due	June 19, 2020 by 5pm EDT
Preliminary technical application for comment due	July 3, 2020 by 5pm EDT
Full applications due	July 24, 2020 by 5pm EDT
Applicants notified of decision	November 2020

9. Application Submission Process and Timeframes

B. Timeframe

As described in 3 A b: Open Application Process, submission of Applications will utilize the Digital Square Open Application Process, which begins with a concept note. Application submission deadlines are detailed below and Application materials must be submitted on Digital Square's [open application platform](#).

Step #: Summary	Description	Approximate Timeline
Concept Note Phase		
Step 1: Concept note development	Digital Square issues a call for applications, and applicants upload concept notes to Digital Square's public-facing [open application platform](#). In the first few weeks, as outlined by the solicitation, applicants will submit concept notes. Applicants must use the [concept note template](#).	3 weeks April 20-May 8
Step 2: Concept note review	In the few weeks following the concept note submission deadline, other applicants and/or other stakeholders in the community may provide feedback, comments, and suggestions, as well as identify potential areas for collaboration.	2 weeks May 11-May 22
Step 3: Digital Square review of concept notes	Following the concept note review, Digital Square assesses concept notes to ensure alignment with the initiative vision and funding objectives identified in the Notice. Digital Square eliminates concept notes that are not strategically aligned with the above. Digital Square identifies a set of short-listed concept notes based on the Notice criteria and emails applicants who are eligible to advance to the application phase.	2 weeks May 25-June 5
Application Phase		

Step 4: Preliminary technical application co-creation	Using feedback received in the Concept Note Phase, applicants will begin preliminary application development. Applicants must use the technical application template and post an application iteration on the open application platform in the first 2 weeks. At the conclusion of this step, Digital Square will close the ability to upload new content to open application platform.	2 weeks June 8-June 19
Step 5: Preliminary technical application comment period	During this time, other applicants and other stakeholders in the community should provide feedback, comments, and suggestions.	2 weeks June 22-July 3
Step 6: Application finalization	Using feedback during the preliminary technical application comment period, applicants revise the technical application, develop a budget and budget narrative, and submit these to the Digital Square open application platform. Applicants must use the provided technical application, budget, and budget narrative templates. The budget and budget narrative are not shared publicly on the platform. Commenters see only the high-level summary budget provided in the technical application.	3 weeks July 6-July 24
Review and Investment Phase		

Step 7: Peer Review Committee (PRC) review	Digital Square groups applications for PRC scoring and technical feedback. Three PRC members will review each application. The PRC reviews applications according to the Prioritization Framework, notice scope of work technical requirements and evaluates applications as green-, amber-, or red-lit per the PRC Membership Policy. Green-lit applications are recommended for funding immediately; amber-lit applications are recommended for future funding or further exploration; red-lit applications do not fully meet the selection standards/criteria. The PRC sees only the high-level summary budget. Proprietary information including salaries, indirect rates, or other factors are not shared with anyone outside of the funder and Digital Square.	3 weeks July 27-August 14
Step 8: Digital Square recommendation	Digital Square compiles the evaluation provided by the PRC by clustering the applications according to the Prioritization Framework for Governing Board Investment Review Committee (IRC) review. Digital Square creates an investment package recommendation of the highly scored applications for the Governing Board Investment Review Committee based on the funding-round objectives, donor priorities, and Digital Square vision.	2 weeks August 17-28
Step 9: Investment Review Committee (IRC) review	Digital Square presents the applications, high-level budget summary, PRC feedback within the Prioritization Framework, and Digital Square recommendation to the IRC. The IRC evaluates whether to approve the investment packages and reserves the right to modify the recommendation at their discretion.	Per schedule

| Step 10: Award Phase | Digital Square shares the investment decisions approved by the IRC with applicants. Upon applicant request, PRC feedback shall be shared with applicant.

Digital Square notifies the Governing Board of the IRC evaluation and investment decision. This step will occur during routine Governing Board communications.

Investment decisions are contingent on funder approval. | November 2020 |