

24<sup>th</sup> November 2025

**To Whom It May Concern,**

This letter serves as an official confirmation that the **Data Governance Framework** project is a mandatory **academic requirement** for the course **IS 2209 – Data Management and Governance**, offered to second-year students of the Information Systems degree program at University of Colombo School of Computing.

As part of this project, students are required to collaborate with a real organization to study and analyze its data requirements, current data governance and management practices, and to propose a suitable data governance framework. The purpose of this engagement is purely academic and is intended to help students gain practical insights into data governance processes, data handling practices, relevant policies, and real-world challenges.

We kindly request your support in allowing our students to collect the necessary information from your organization for this educational purpose. All information obtained will be used strictly for academic work within the scope of the course and will not be shared outside the classroom.

Your cooperation will greatly assist our students in successfully completing this important component of their learning experience.

Should you require any further clarification, please feel free to contact me.

Thank you for your support.

Sincerely,

*RAGS Ranasinghe*  
24/11/2025

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