

RESUME



DILIP KUMAR R

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CAREER OBJECTIVES

To work in the organization and to climb the ladder of success through hard work, discipline and dedication. To have a challenging and rewarding career to produce time bound excellent results and also to be associated with a progressive organization that would give me a position to utilize my skills and abilities while being resourceful, innovative, flexible and adapting to new situations and challenges to best enhance the organizational brand.

EDUCATIONAL QUALIFICATIONS

Name of the Course	University / Board	Year	Percentage
Bachelors of Commerce (B.COM)	RPA FIRST GRADE COLLEGE	2015-2018	60.09
P.U.C.	CHAMARAJPET PU COLLEGE	2014	54
S.S.L.C	ST. MARTIN HIGH SCHOOL	2012	48.16

SKILLS

Hardworking willingness to learn, Updating myself with new things, Good attitude in facing new challenges, Good communication skills, Enthusiasm in learning new technologies, Good competitive spirit, Team building, Decision making, Tally ERP 9, Basics computer, MS Excel, MS Word, Adaptability, Multitasking abilities, Verbal and written communication, Analytical skill, Leadership skill, Interpersonal skill.

WORK EXPERIENCE (2019 TO CURRENT)

- HINDUJA GLOBAL SOLUTION PVT LTD
2.5 YEARS ON AMERICAN HEALTH INSURANCE COMPANY (HUMANA)
- DESTINATION - PROCESS CONSULTANT (PC3)
- SUB PROCESS - PHYSICIAN CLAIM INSIGHT AND PAYMENT INTEGRITY
- CURRENT SALARY INR (PM) - 15000

Responsibilities:

- Working with Software like CAS (Claims administrative service), MTV (Meta Vance) and CRM (Customer relationship management)
- Maintenance of inventory
- Check member id and processing of payments
- Interacting with clients
- Presentations
- Project working
- Processing of insurance claims
- Customer service
- Verifying member medical records and processing member policies
- Working with MS Excel and MS Word.

ACHIEVEMENTS:

- Top Gun Award
- Stardom
- Perfect Experience

HOBBIES AND INTERESTS

- Swimming
- Playing cricket
- Listening music
- Reading books
- Drawing

PERSONAL DETAILS

Date of Birth : 20/04/1997
Father Name : RAVI P
Mother Name : LAKSHMI R
Nationality : INDIAN
Religion : HINDU
Sex : MALE
Marital Status : UNMARRIED
Languages Known : ENGLISH, TAMIL, KANNADA, HINDI, and TELUGU

DECLARATION

I hereby declare that the above information made by me in the application is true and complete to the best of my knowledge and belief.

Date:

Place: BENGALURU

(DILIP KUMAR R)