

Name of Shaft _____ Compartment Served _____ Date _____

Daily Report Winding Engine Driver		Morning Shift		Afternoon Shift		Night Shift
Time and duration of Shift						
Report on condition of the Winder						
Brakes						
Clutches						
Contraul levers						
Mechanical Fittings						
Safety Devices						
Signalling arrangements						
Last Signal Received						
Last Signal Given		Bank		Bank		Bank
		Shaft		Shaft		Shaft
Winding Engine Driver Signature						
	<u>Time</u>	<u>Signature</u>	<u>Winding Engine Driver Signature</u>	<u>Time Completed</u>	<u>Signature</u>	<u>Winding Engine Driver Signature</u>
Fitter Conveyance Examination						
Fitter Daily Examination						
Boilermaker Conveyance Examination						
Electrician Daily Winder Examination						
Rigger Rope Examination						
Fitter Working on Winder						
Electrician Working on Winder						
Rigger Working on Ropes						
Engineer Working on Wider						
Shaft Examination						
Report any Defects /Dangerous Practices						
Special instructions or Warnings to the Winding Engine Driver						

