

Phone Log

User Guide

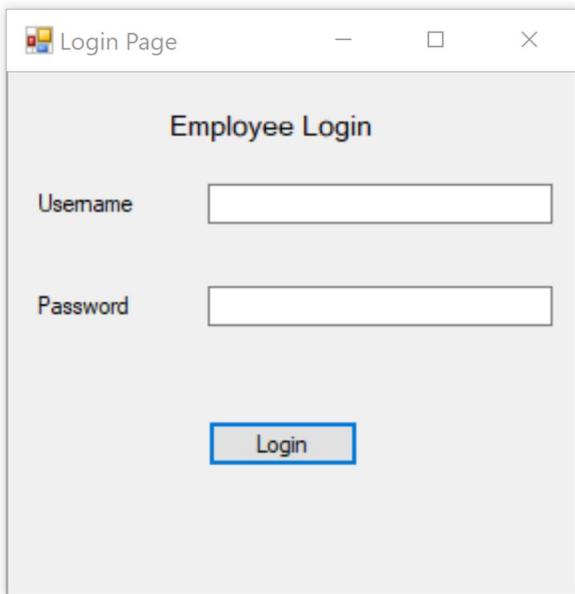
Dillon Lochan

4/5/2020

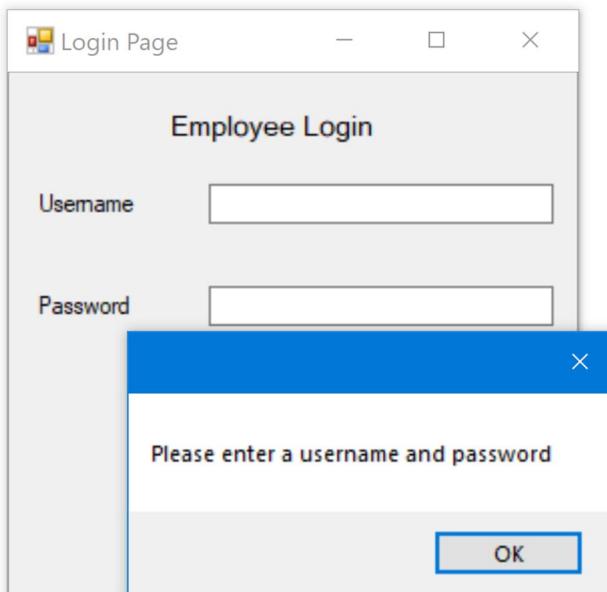
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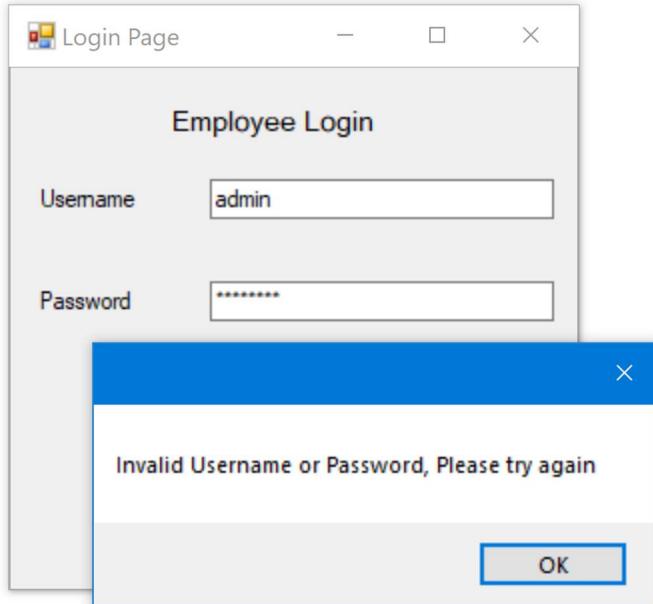
Login



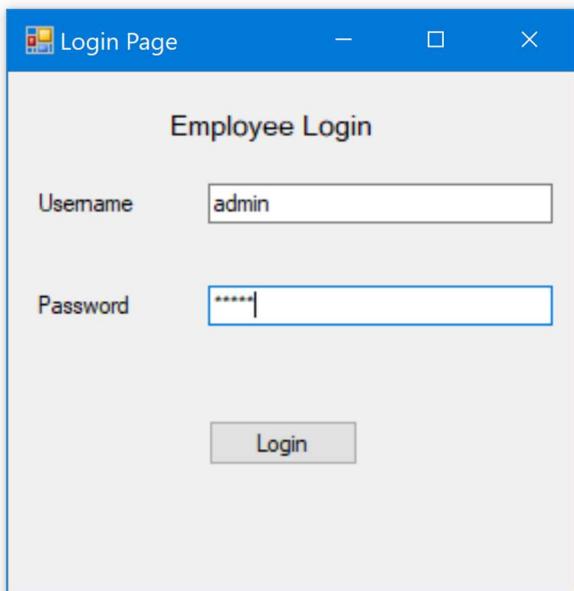
- Employee Login Screen
- Username: admin
- Password: admin



- If no data is entered into Username or password text field, User will be prompted to enter username and password

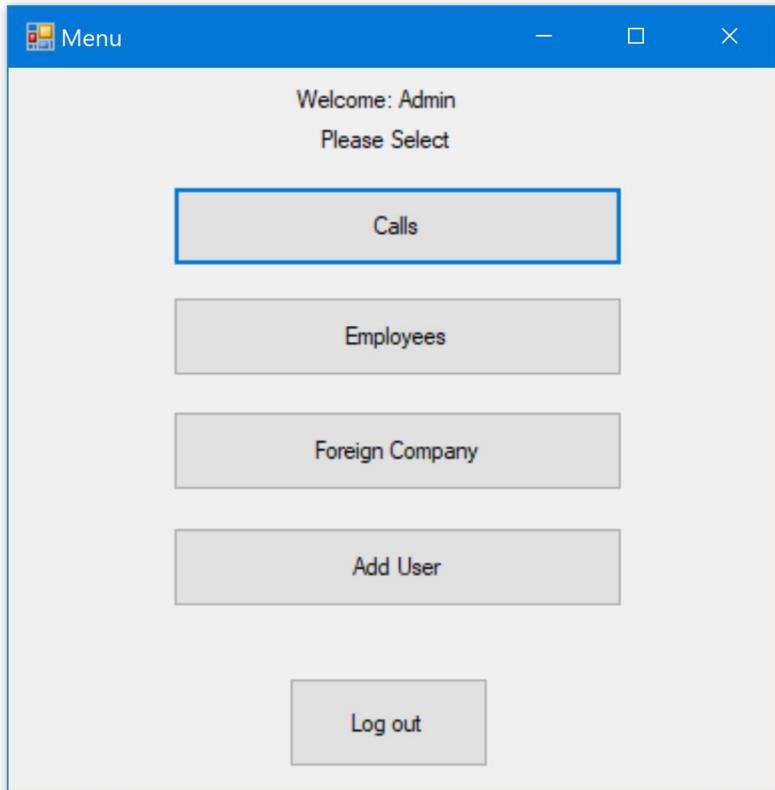


- If user enters wrong username or password, User will be prompted to try again

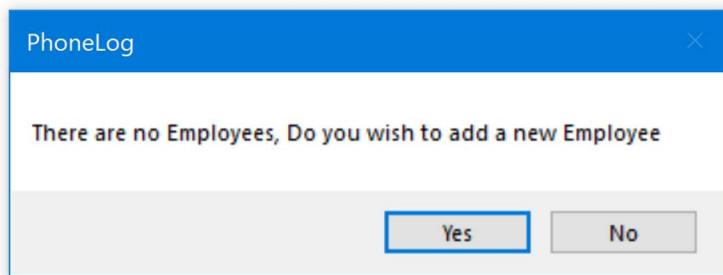


- Login as Admin

Employee Page

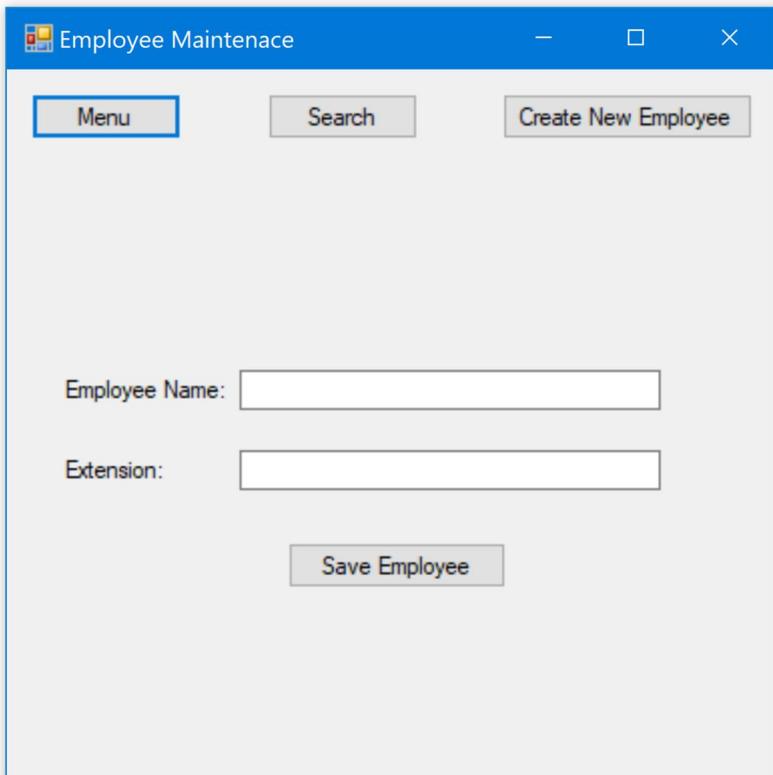


- Admin Menu page
- Only Admin will be able to add a User

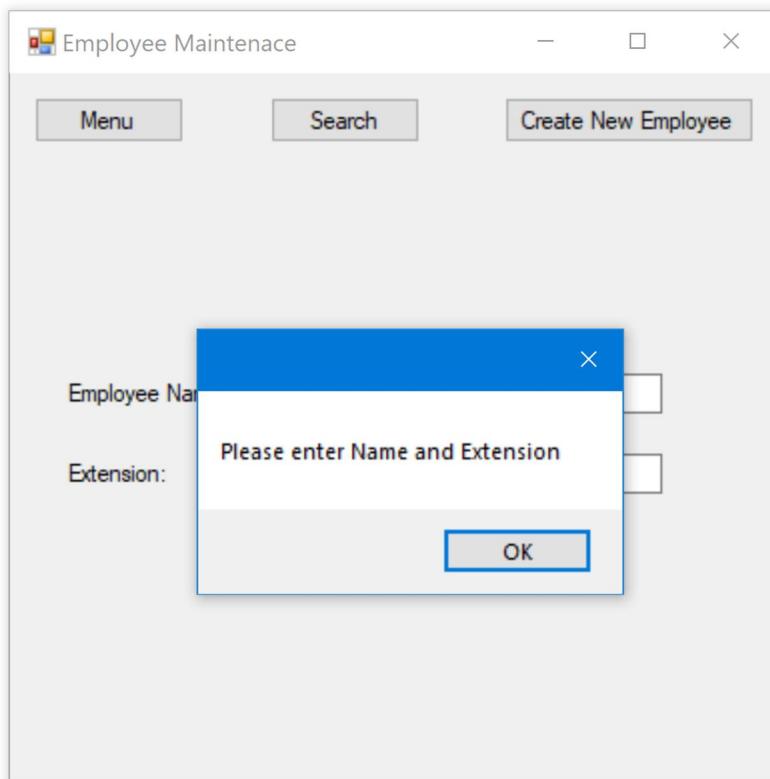


- After clicking Employee if there are no Employees, user will be prompted To add a new employee

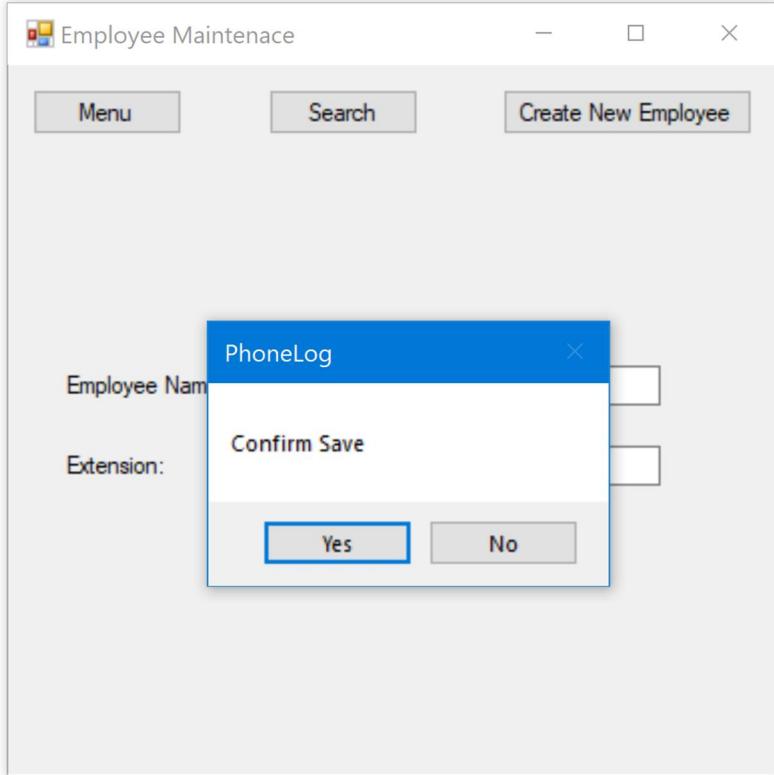
Add New Employee



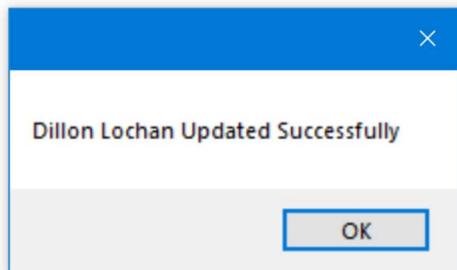
- Add employee page
- Extension field only allows numbers



- If there is no data entered in the username and extension when save button clicked, user will be prompted To enter user name and password



- Message to confirm save



- Message stating employee was updated successfully

Employee Search

Menu Search Create New Employee

Please Select an employee

Employee ID:

Employee Name:

Extension:

- Search employee using dropdown box

Employee Maintenance

Menu Search Create New Employee

Please Select an employee

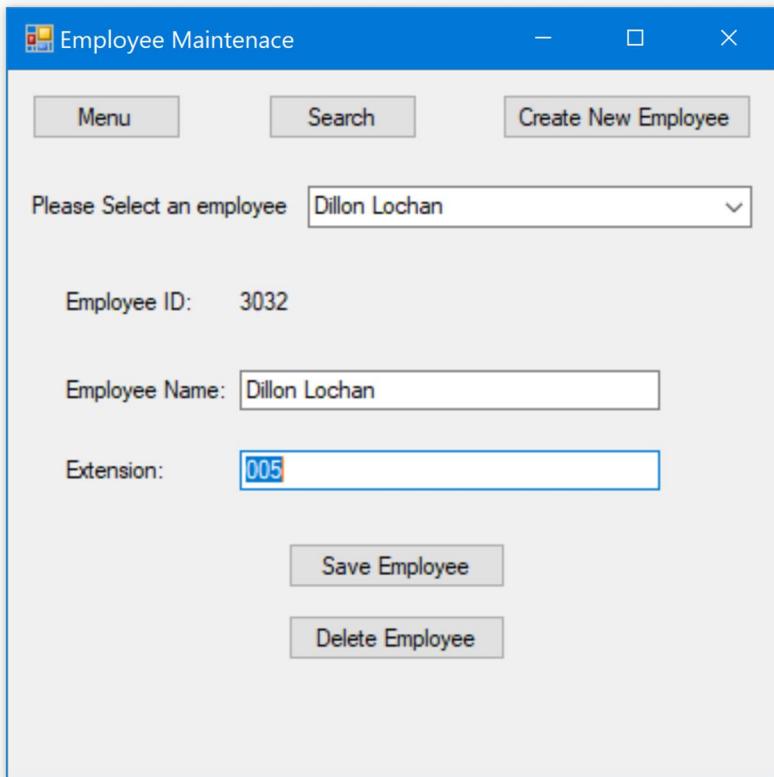
Employee ID: 3029

Employee Name:

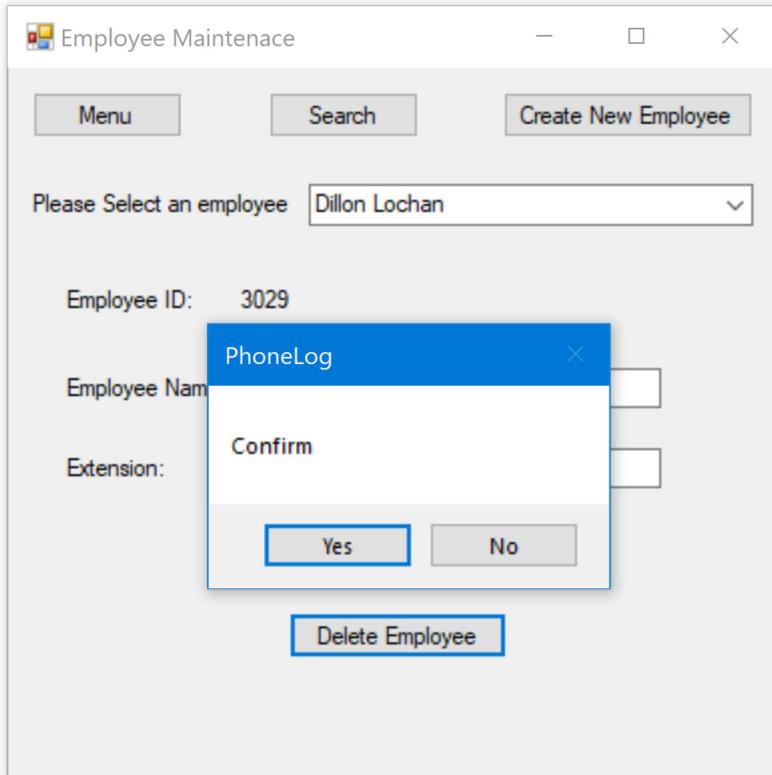
Extension:

- Selected employee displayed

Edit Employee

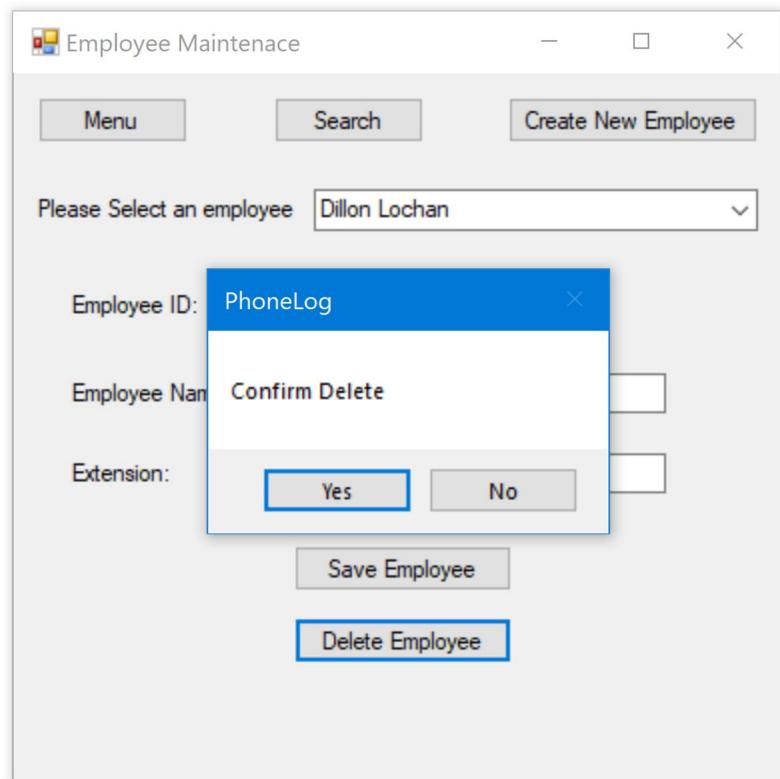


- Make changes to employee



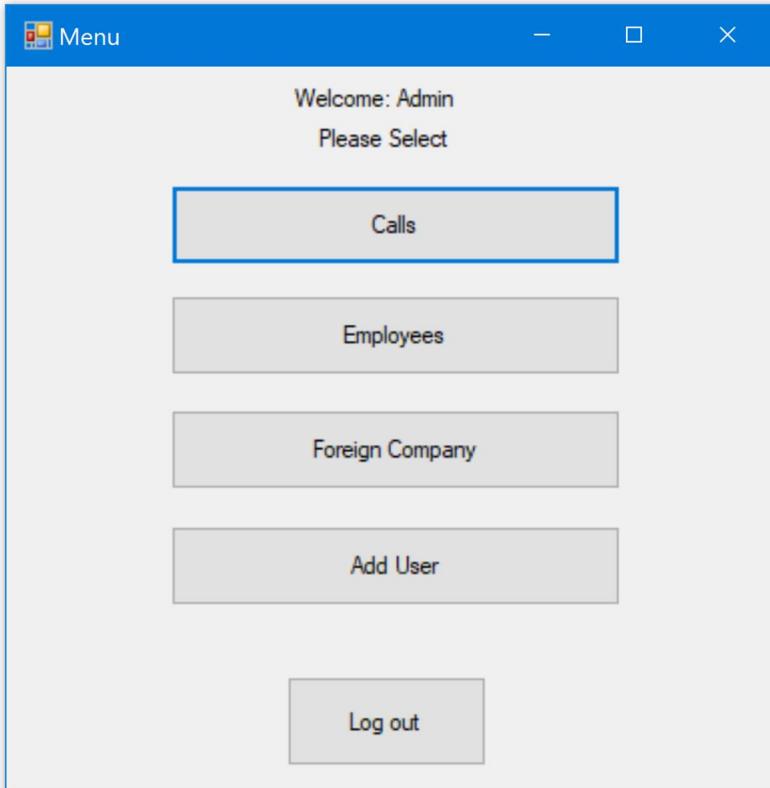
- Confirm changes to made to employee
- If employee name is changed the name will also be updated in any call record the employee belongs

Delete Employee



- Confirm delete of employee
- Employee ID will be deleted from any foreign company or call records it belongs to

User page

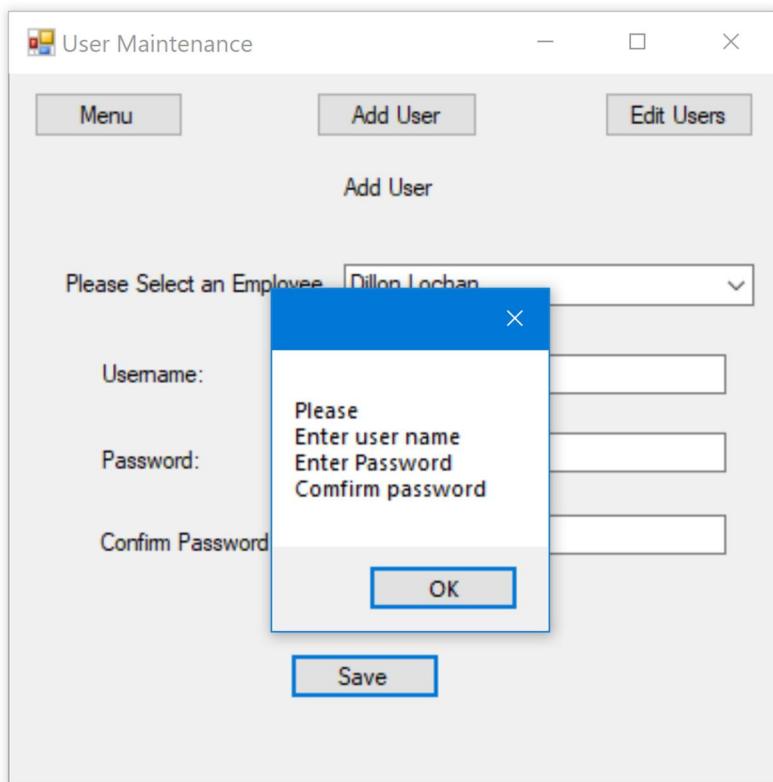


- Click add user to create new user

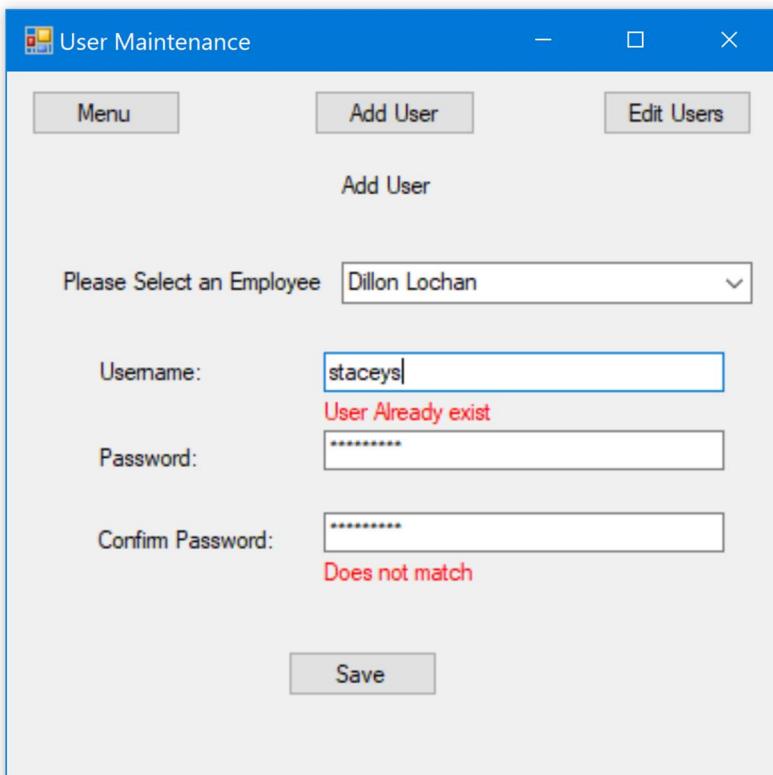
A screenshot of a window titled "User Maintenance". The window includes a "Menu" button, an "Add User" button which is currently active and highlighted in grey, and an "Edit Users" button. The main area is titled "Add User". It contains a dropdown menu labeled "Please Select an Employee" with a blue border around its input field. Below it are three text input fields: "Username:", "Password:", and "Confirm Password:", each with a corresponding label. At the bottom is a "Save" button.

- Add user page
- Select employee from dropdown box
- Dropdown box will only display employees who are not users

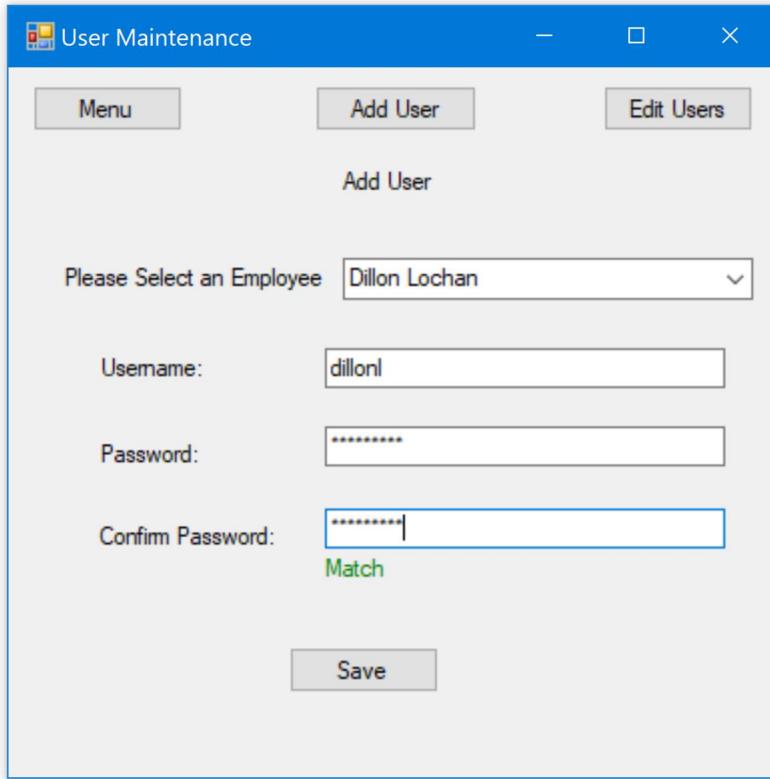
Add User



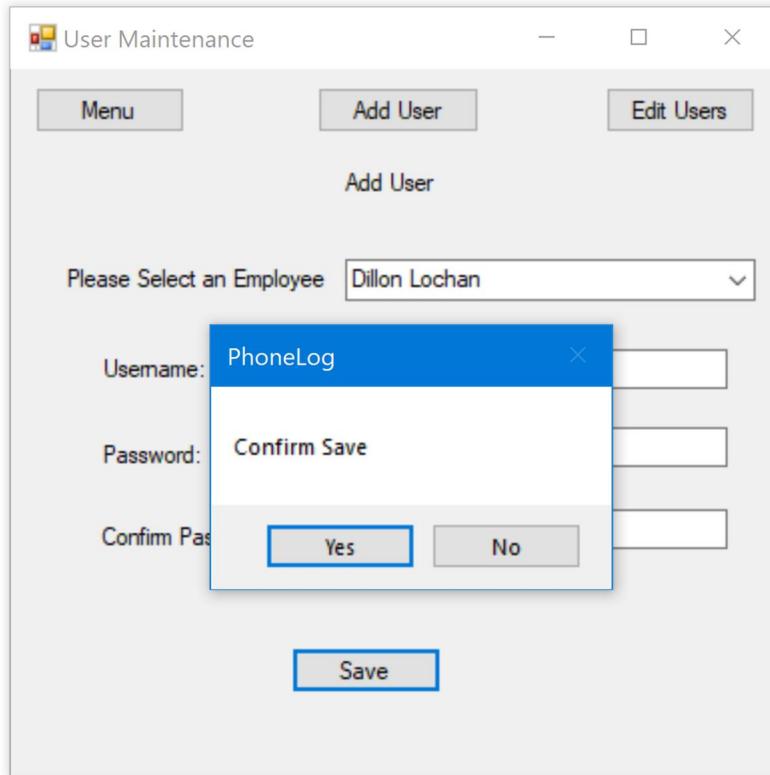
- If username and password if empty after clicking save, user will be prompted to enter username and password



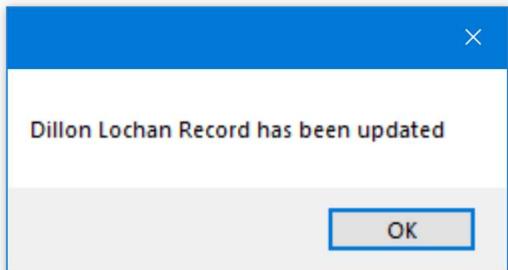
- If user enters a username that already exist error message will be displayed
- If password do not match error message will be displayed



- If passwords match message will be displayed

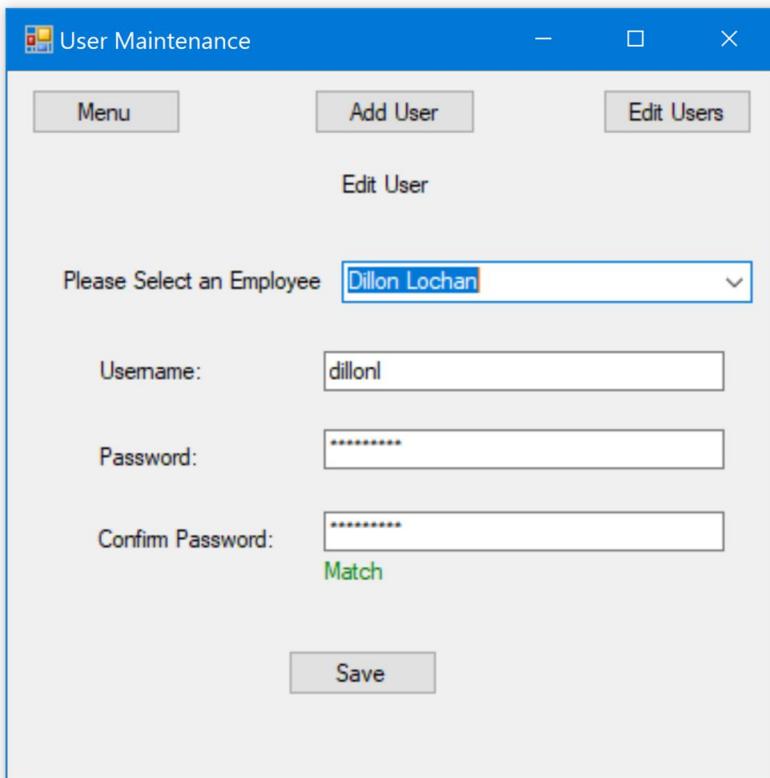


- Confirm save after clicking save

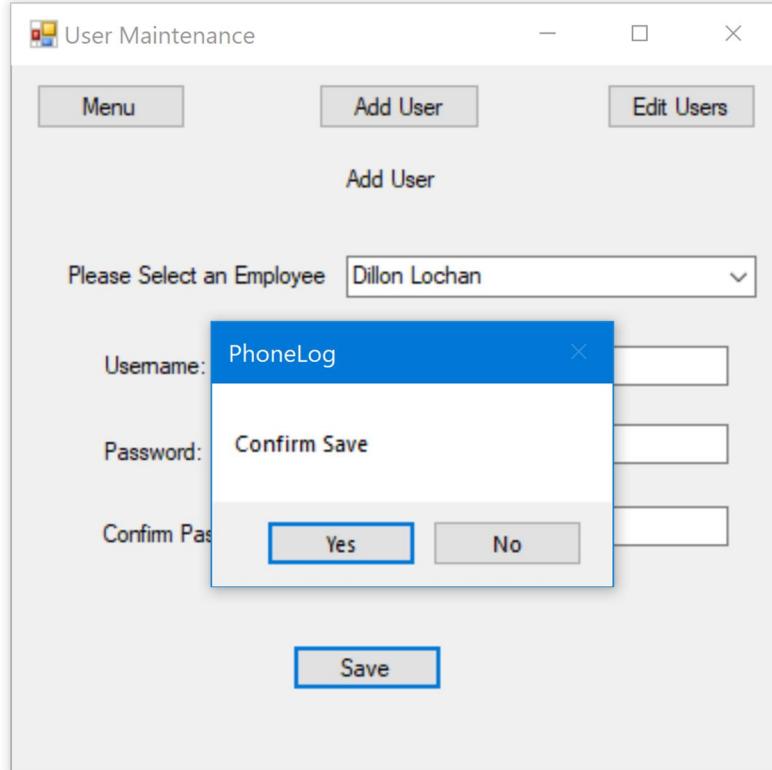


- Update message after creating new user

Edit User

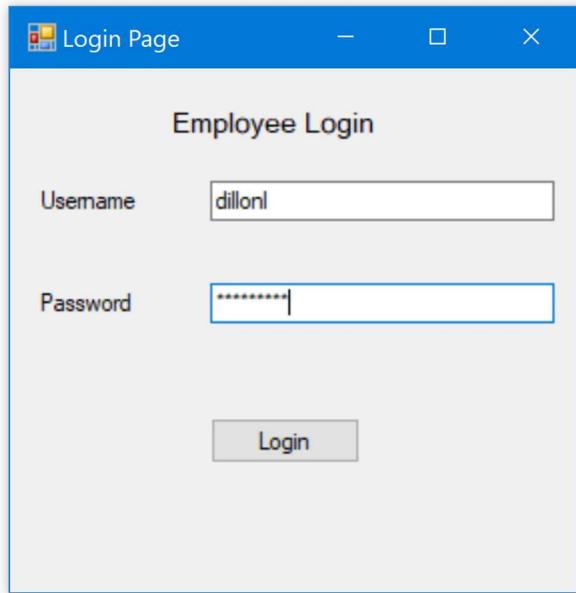


- After clicking Edit user
- Only employees who are users will be displayed in dropdown box

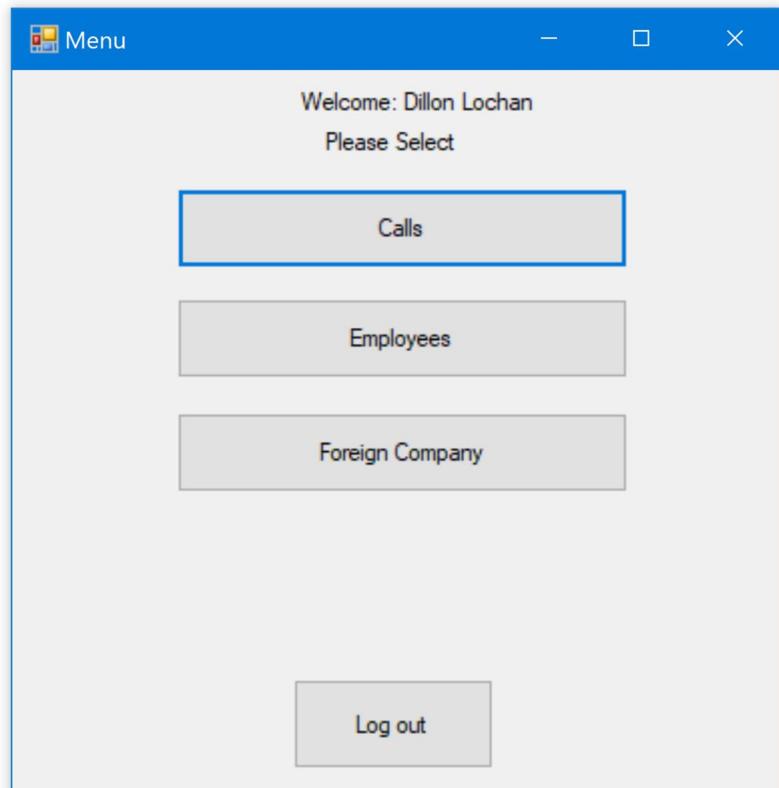


- Confirm changes to made to user

Login as new user

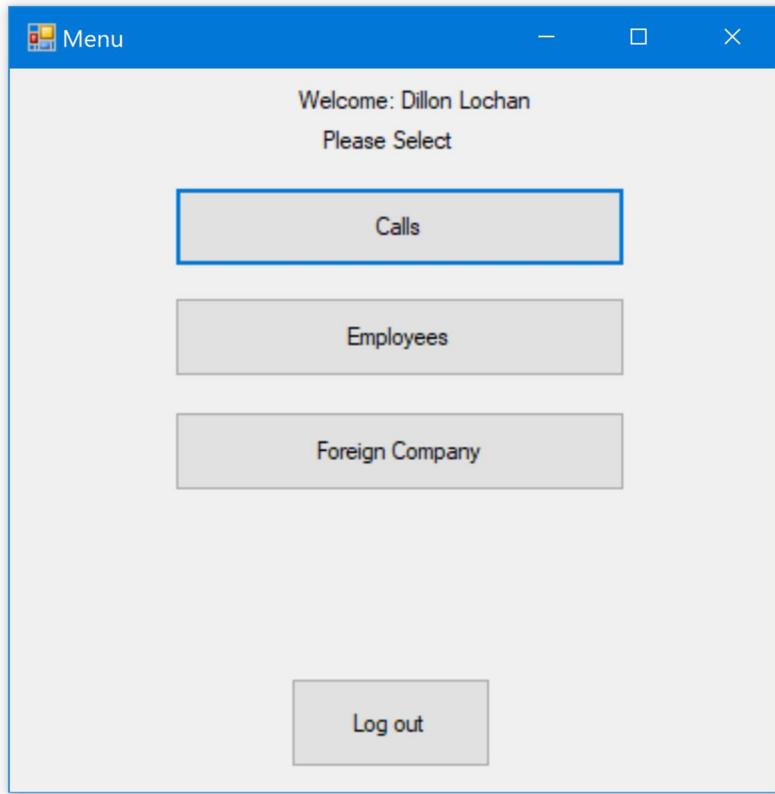


- Login as created user



- Regular user are not able to add or edit user only admin

Foreign Company page

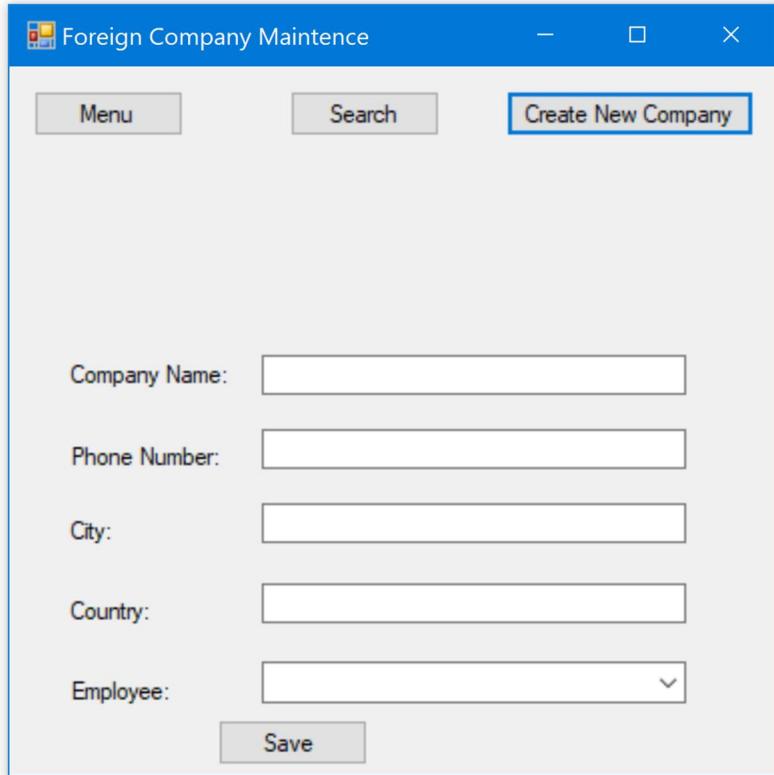


- Select Foreign Company

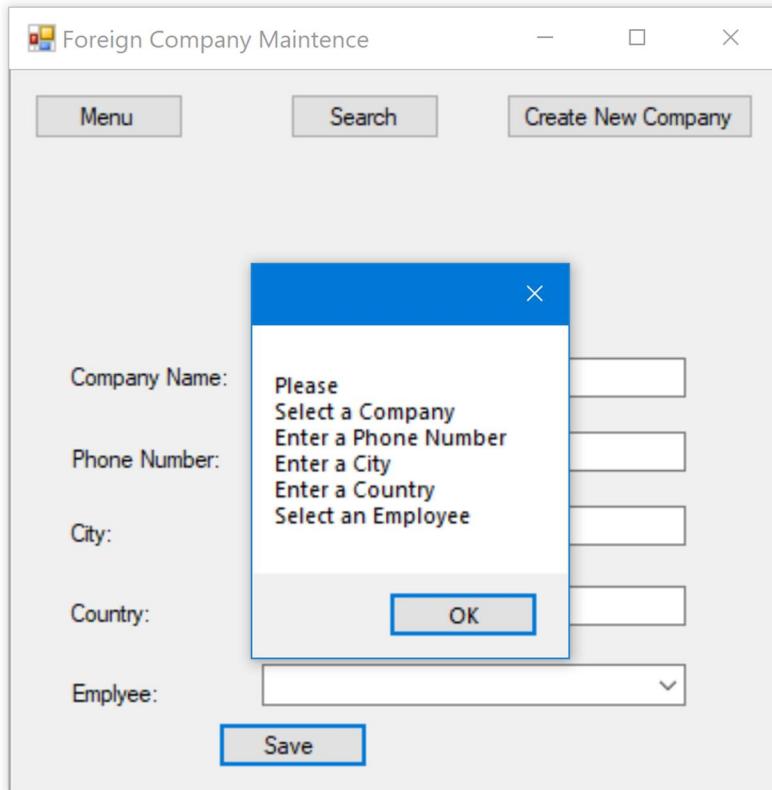
A screenshot of a Windows-style application window titled "Foreign Company Maintence". The window has a blue header bar with the title and standard window controls. It features a navigation bar with three buttons: "Menu" (highlighted with a blue border), "Search", and "Create New Company". Below the navigation bar, there is a dropdown menu labeled "Please Select a Company". The main area contains several input fields with labels: "Company ID:", "Company Name:" (with a text input field), "Phone Number:" (with a text input field), "City:" (with a text input field), "Country:" (with a text input field), and "Employee:" (with a dropdown menu).

- Foreign Company page

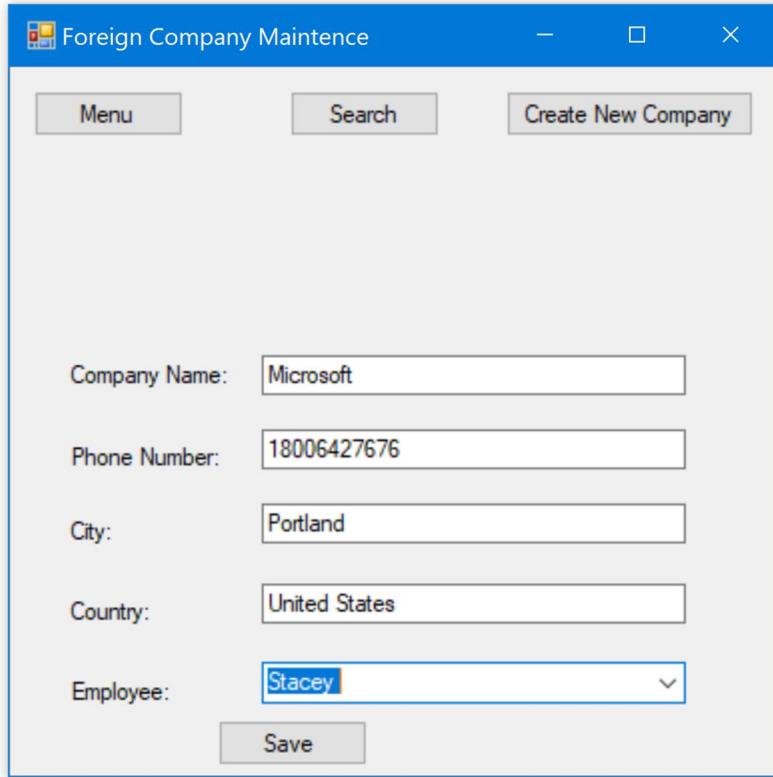
Add Foreign Company



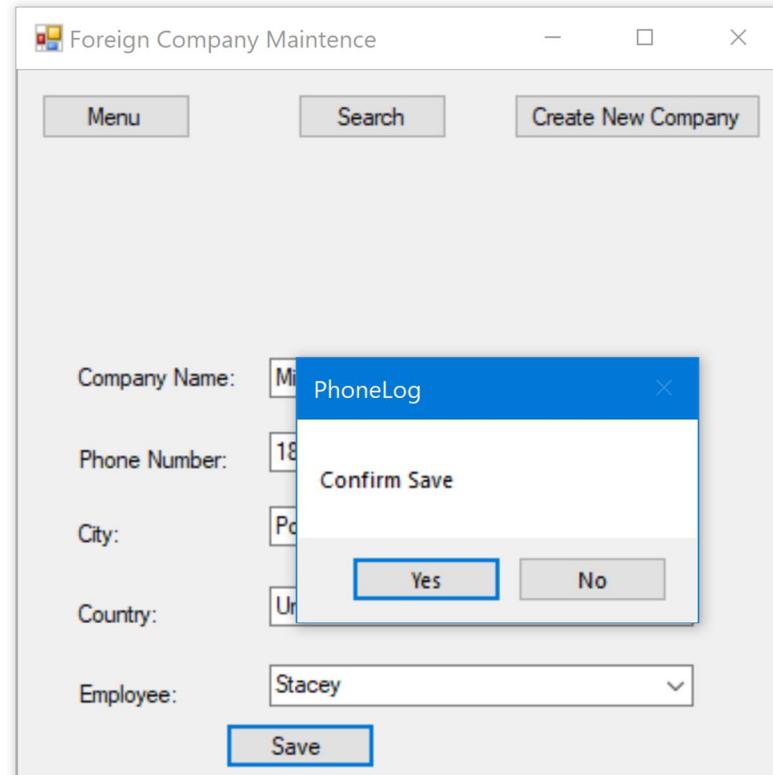
- Click create new company to add new foreign company



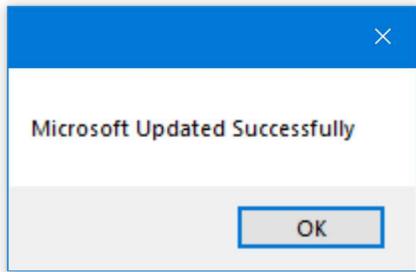
- If fields are empty, user will be prompted to fill these fields



- Enter data into fields
- Phone number only allows number, if a phone number pasted into field only numbers will be entered



- Confirm save of new foreign company



- Foreign company successfully saved message

Foreign Company Search

Menu Search Create New Company

Please Select a Company:

Company ID:

Company Name:

Phone Number:

City:

Country:

Employee:

- Search for foreign company using dropdown list

Foreign Company Maintenance

Menu Search Create New Company

Please Select a Company: Microsoft

Company ID: 1009

Company Name: Microsoft

Phone Number: 18006427676

City: Portland

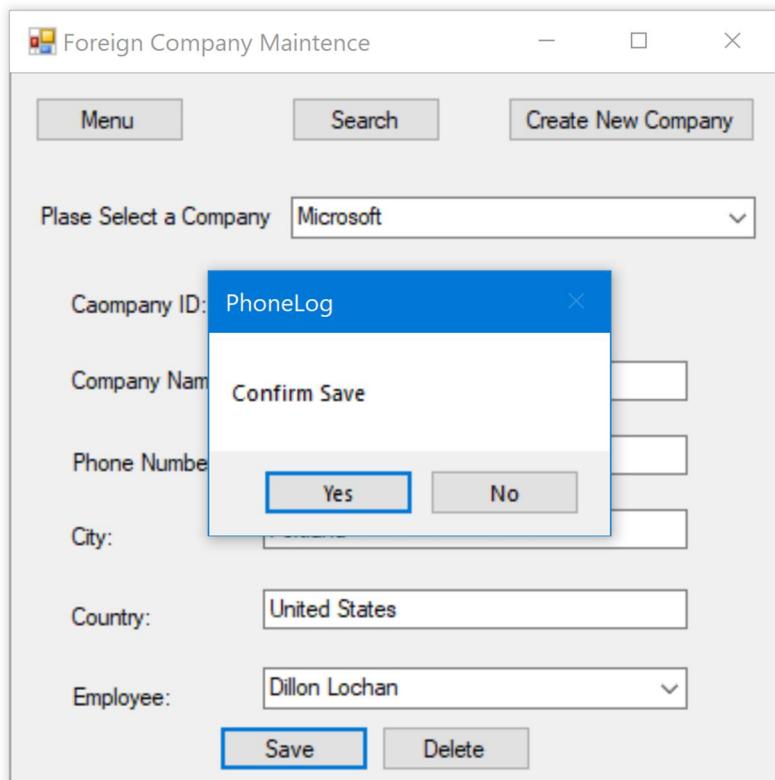
Country: United States

Employee: Stacey

Save Delete

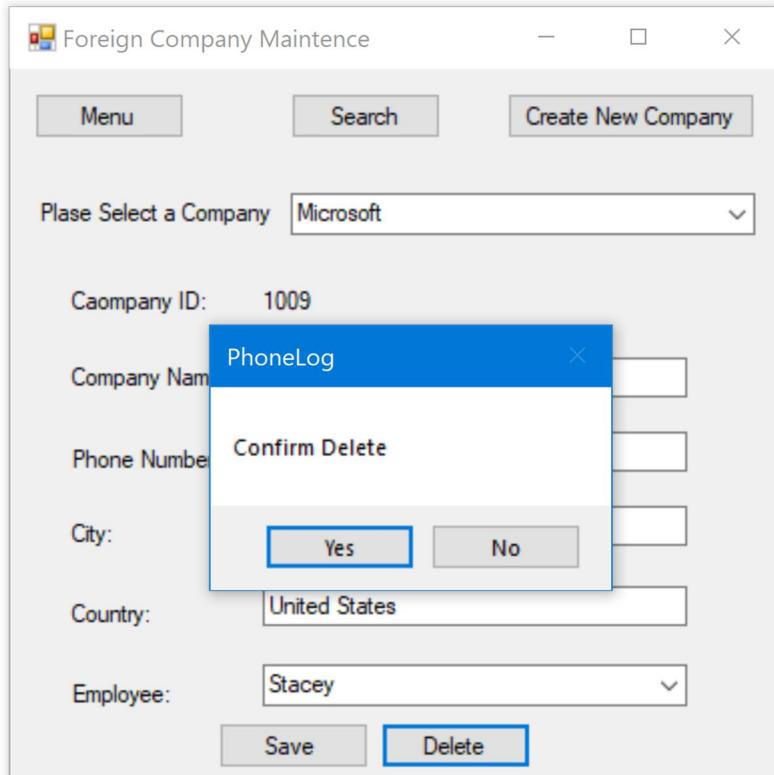
- Selected foreign company displayed

Edit Foreign Company



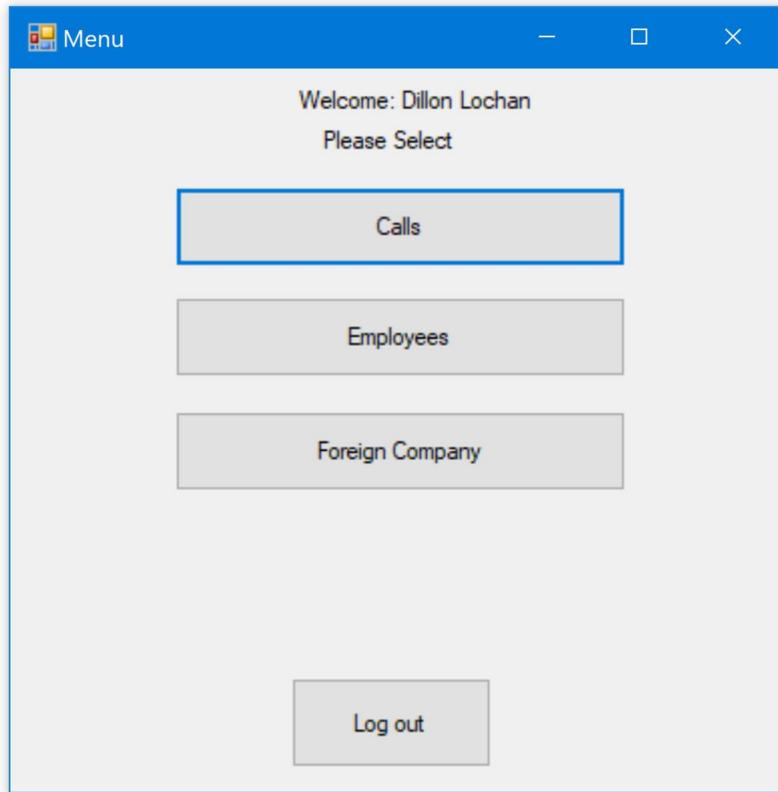
- Confirm changes to made to foreign company
- If Company name is changed, it will also be changed in call records it belongs to

Delete Foreign Company



- Confirm foreign company delete
- Company ID will be deleted from any call records it belongs to

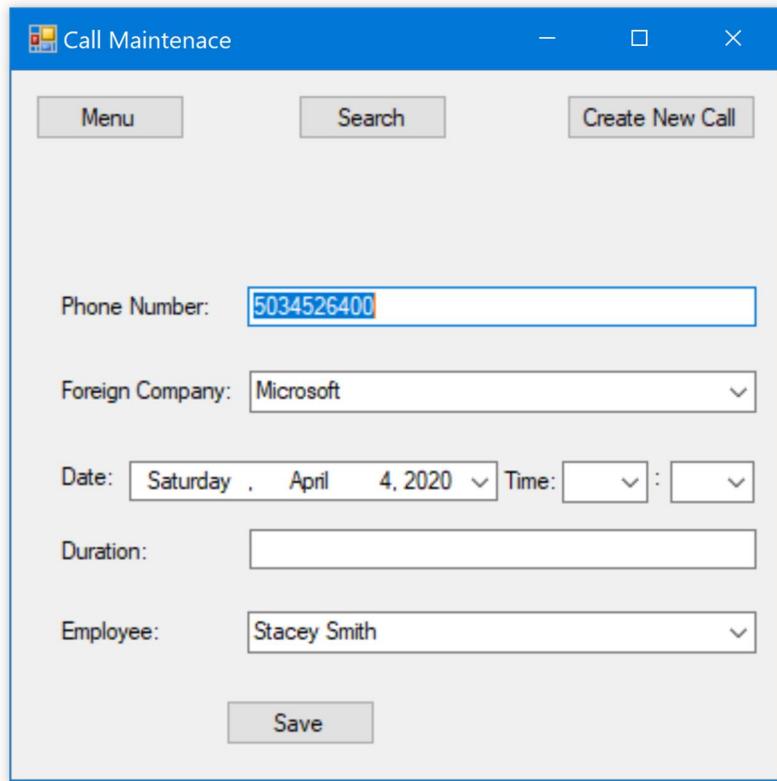
Calls Page



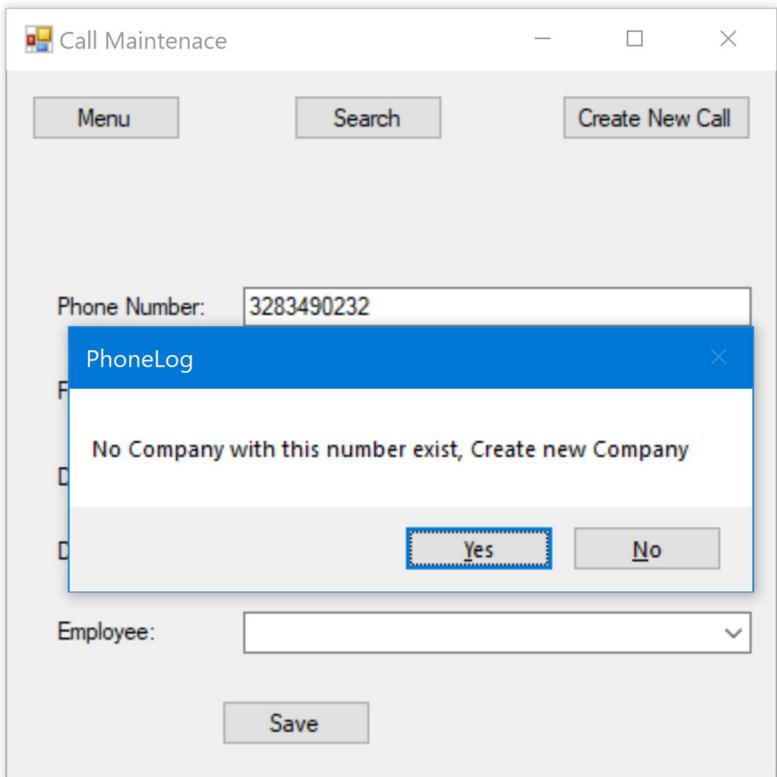
- Select Calls on menu page

The screenshot shows a Windows application window titled "Call Maintenance". The title bar includes standard window controls. The main interface consists of several input fields and buttons. At the top, there are three buttons: "Menu" (which is highlighted with a blue border), "Search", and "Create New Call". Below these are several input fields: "Please Select a Date" with a date picker, "Phone Number:" with a text input field, "Foreign Company:" with a dropdown menu, "Date:" with a date picker showing "Saturday April 4, 2020", "Time:" with a dropdown menu, "Duration:" with a text input field, and "Employee:" with a dropdown menu.

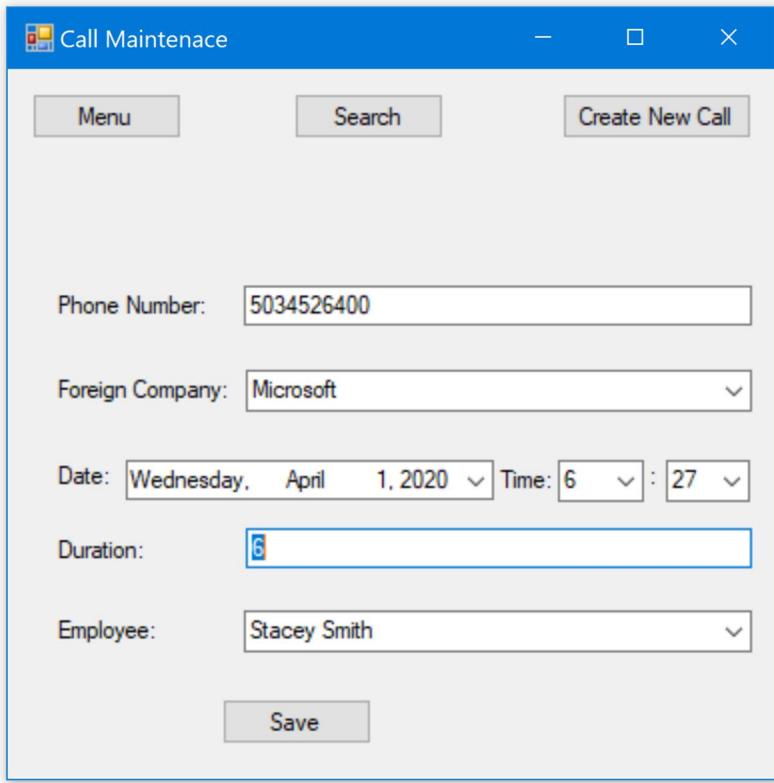
- Call page



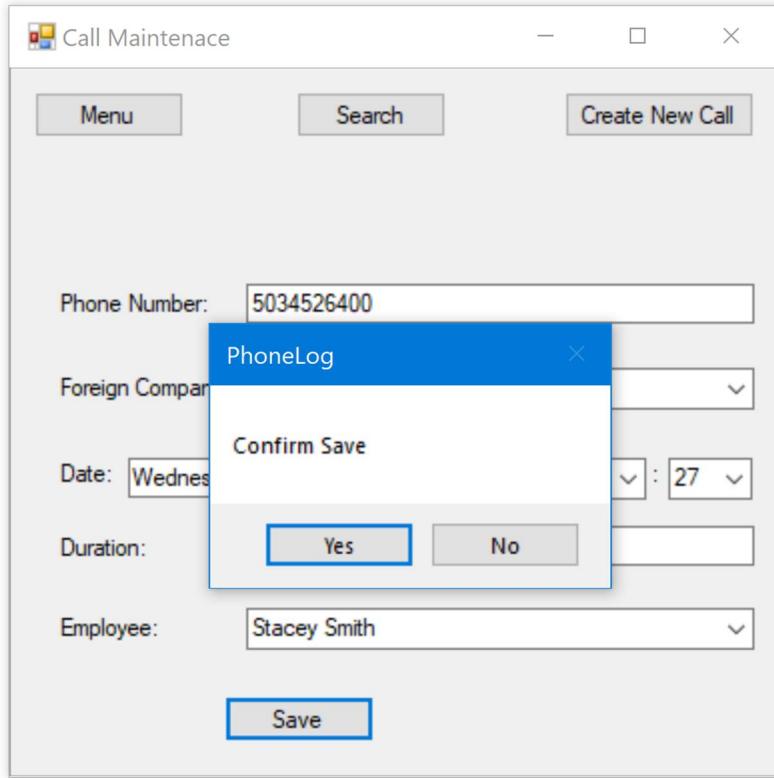
- Click on create new call button to add new call
- Enter phone number
- Foreign Company and employee field will be auto populated after entering an existing company phone number
- Phone number and Employee fields will also be auto populated after select a company



- If there is no company with entered phone number, users will be prompted to add a new company



- Enter all data and select date and time



- Confirm save for new call

Call Maintenance

Menu Search Create New Call

Please Select a Date

Phone Number:

Foreign Company:

Date: Saturday , April 4, 2020 Time: :

Duration:

Employee:

- Select a date to search for calls
- Call search page will be display
- User filter can by date and company
- User can select call be clicking on the call cell

Call Search

Date	Foreign Company	Phone Number	Employee	Calls	Menu	
Wednesday, April 1, 2020	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Calls"/>	<input type="button" value="Menu"/>	
ID	Date	ForeignCompanyNa	PhoneNumber	Time	Duration	EmployeeName
▶ 1005	4/1/2020	Microsoft	5034526400	06:27:00	6	Stacey Smith

Call Maintenance

Menu Search Create New Call

Please Select a Date

Phone Number: 5034526400

Foreign Company: Microsoft

Date: Wednesday, April 1, 2020 Time: 6 : 27

Duration: 6

Employee: Stacey Smith

Save Delete

- Selected call will be displayed

Call Maintenance

Menu Search Create New Call

Please Select a Date

Phone Number: 5034526400

Foreign Company: Microsoft

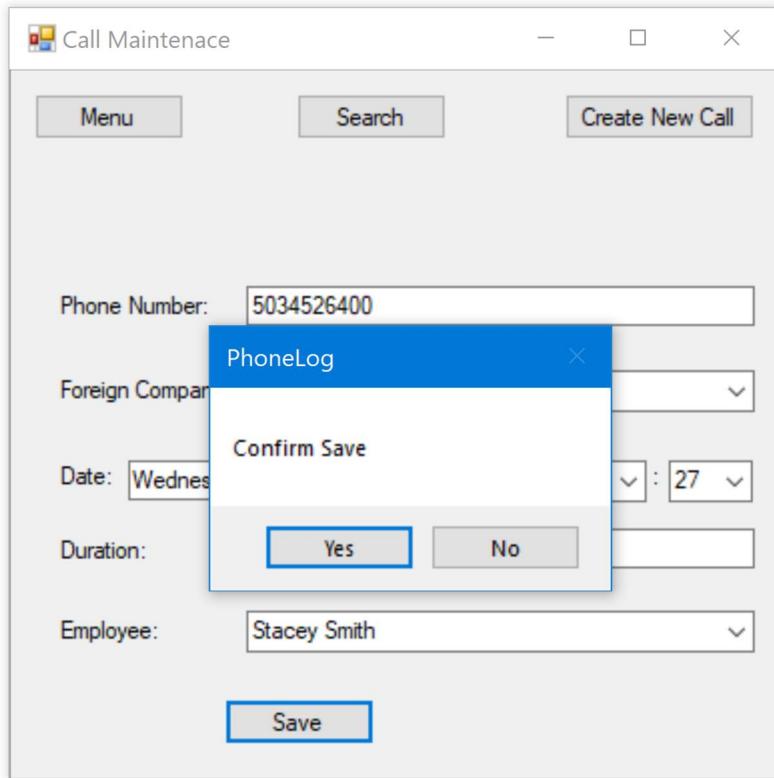
Date: Wednesday, April 1, 2020 Time: 6 : 27

Duration: 11

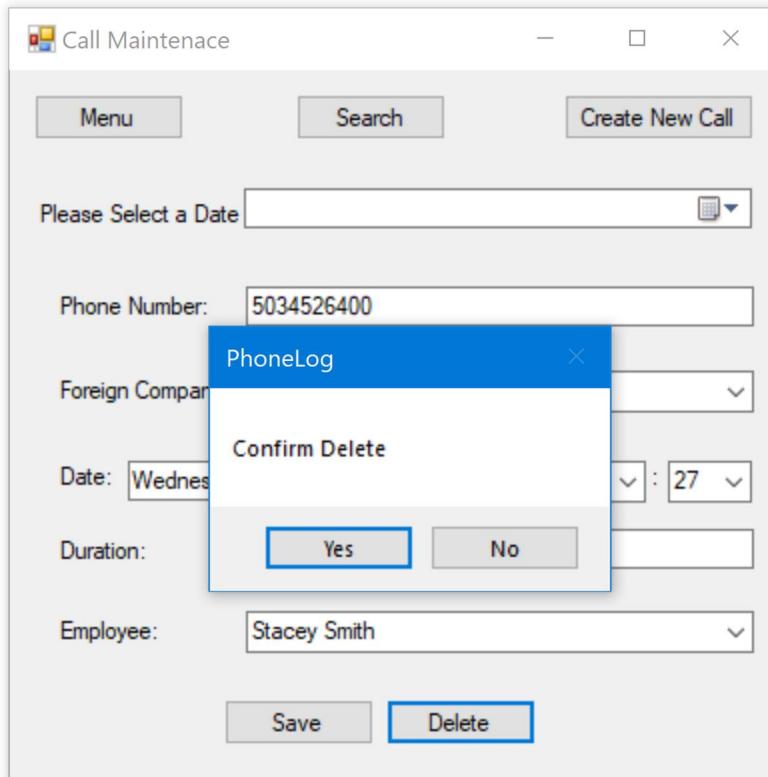
Employee: Stacey Smith

Save Delete

- User can edit call data



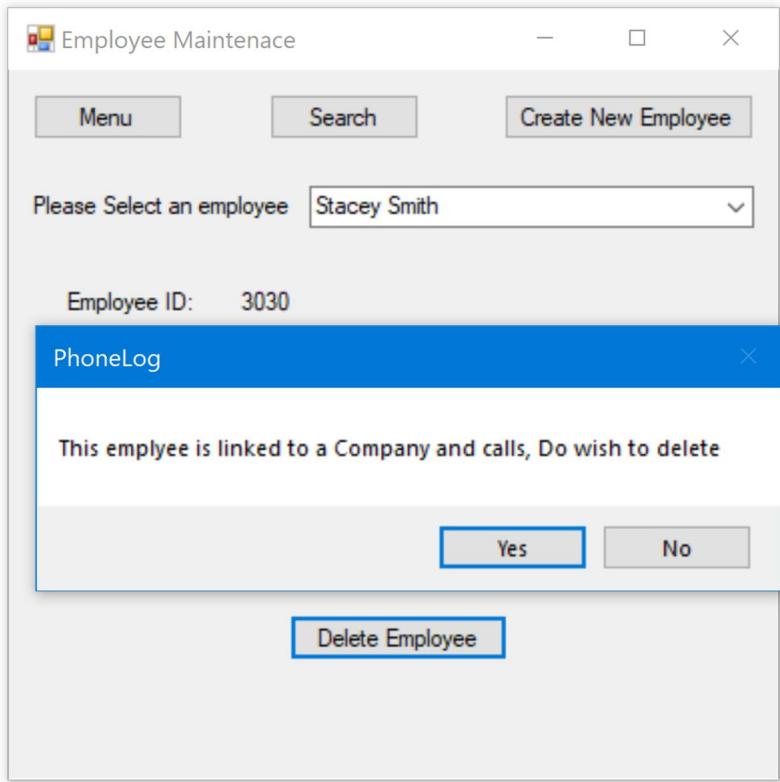
- After clicking save button user will be prompted to confirm save changes



- After clicking delete button user will be prompted to confirm delete

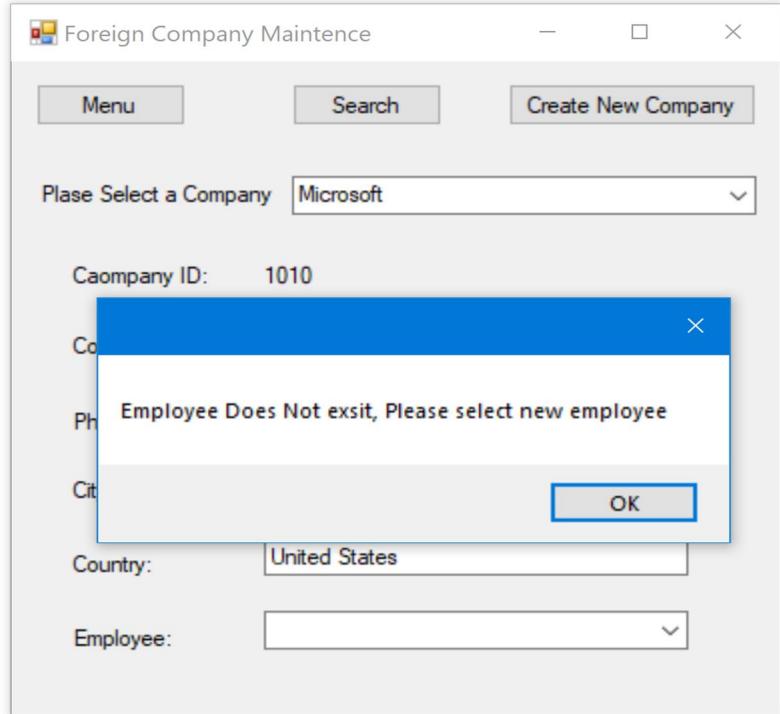
Deleting Linked Records

Employee

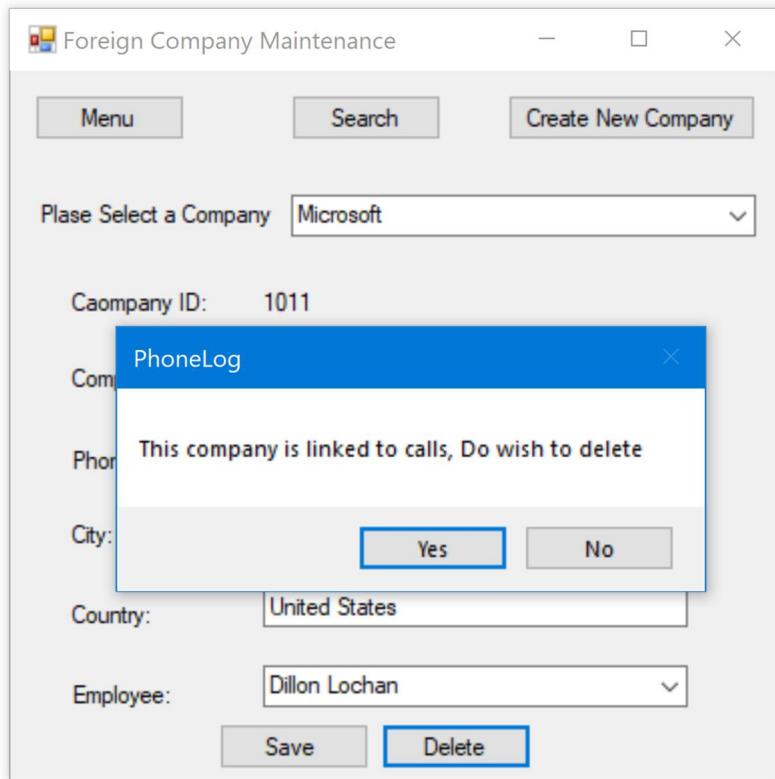


- If a user tries to delete an employee link to a company or call user will prompted that the employee is linked to a company and call and if the user would like to delete

Foreign Company

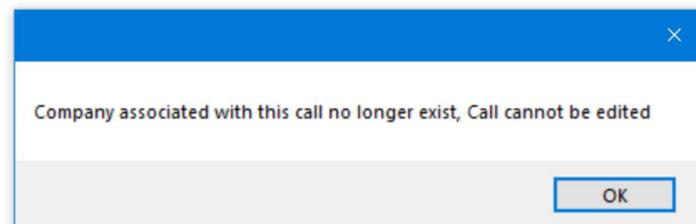
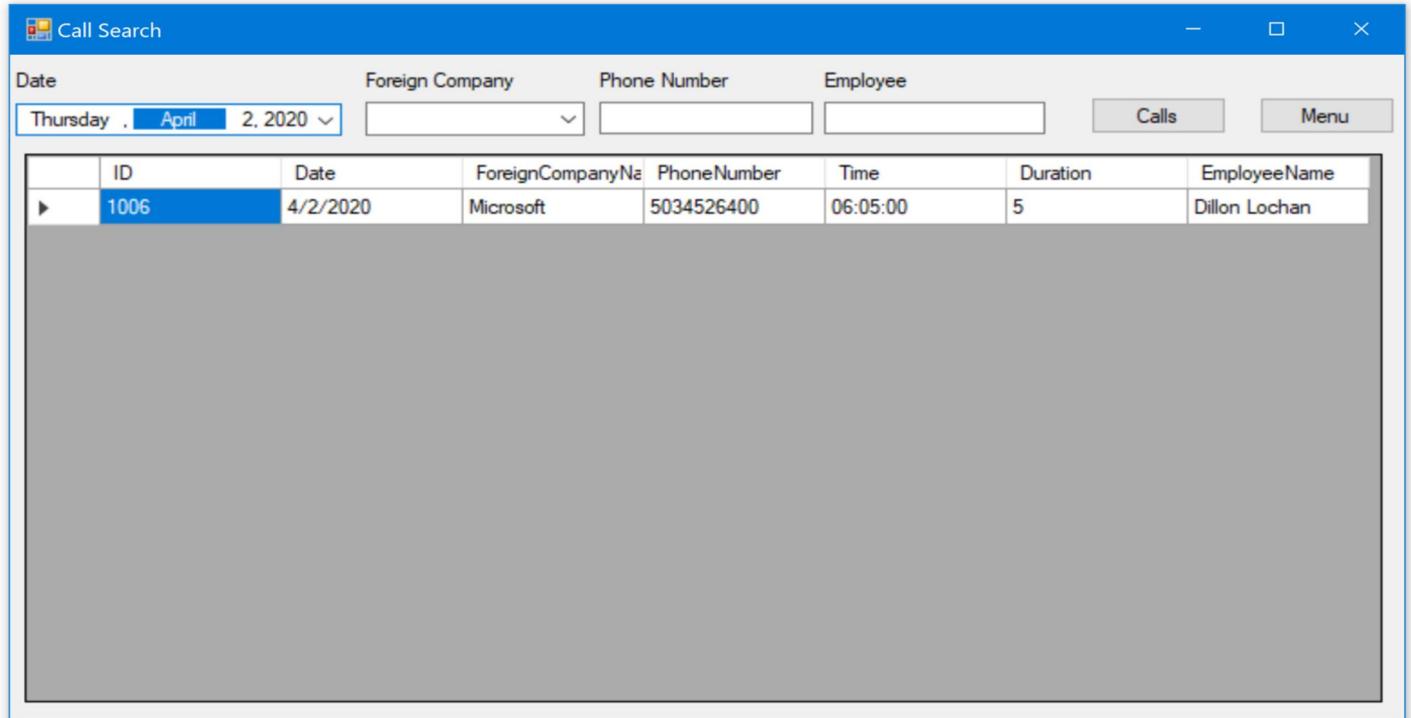


- If user selects a Company which the employee was deleted for, user will be prompted to add a new employee to it

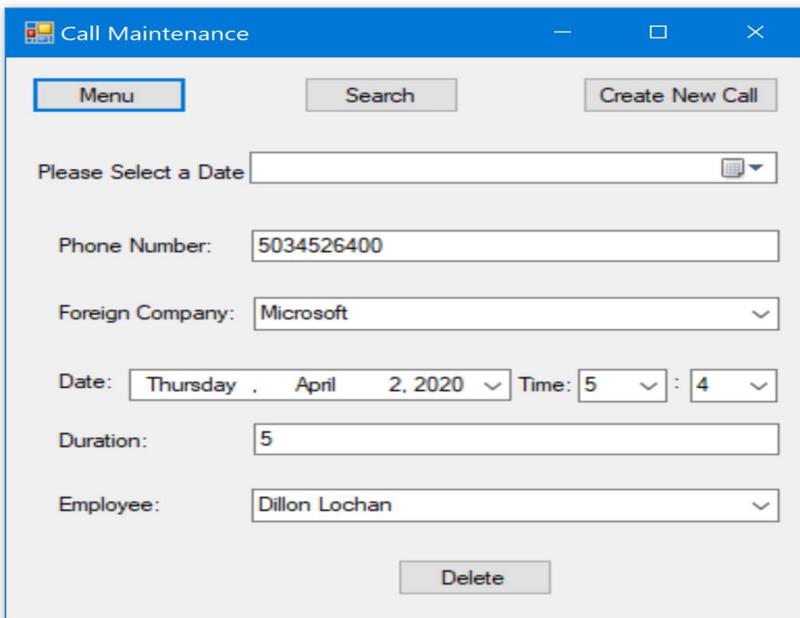


- If user tries to delete a company linked to a call, user will be prompted that the company is linked to call and if the user would like to delete

Calls



- If user selects a call with a company that no longer exist, user will be prompted that the company no longer exist
- User will not be able to edit call





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