

Family First Credit Union

Nomination Committee Policy

General

The Chairman of the Board of Directors appoints the members of the Nominating Committee. Members of the Nomination Committee may not themselves be candidates for election to the Board of Directors.

Standards of Performance

Candidates of the Board of Directors should possess a dedication and commitment to the purpose of the credit union movement and to Family First Credit Union. Persons of high moral standards with a basic understanding of business procedures and ability to read and understand financial statements should be encouraged to volunteer. Persons with skills and talent in management, personnel affairs, data processing and budgeting should be chosen to complement a well-rounded Board of Directors.

Candidates for the Board of Directors may not have any prior felony or misdemeanor convictions for dishonesty or lack of faithful performance and they must be bondable.

Duties

The Nominating Committee must nominate at least one member for each vacancy on the Board of Directors including any unexpired term vacancy for which elections are being held.

The Nominating Committee must contact incumbents whose terms are expiring to determine if they desire to stand for re-election and if so, obtain a written statement to that effect. Incumbents are not required to obtain a petition of the membership to seek re-election.

The Nominating Committee must contact potential non-incumbent nominees to ascertain qualifications and to determine whether they are interested in running for office.

The Nominating Committee must coordinate with the appropriate staff person(s) to ensure that the members are informed of their right to petition for nomination in accordance with the bylaws.

Each person requesting consideration for nomination by petition must provide the following:

1. An application for the Board of Directors.
2. A brief statement of qualifications and biographical data along with a signed statement of their willingness to have their names placed in nomination and acceptance of office, if elected. They will acknowledge in the signed statement

that they understand that a thorough background check along with a credit report will be conducted on them.

3. A petition for application to run for the Board of Directors signed by 2 percent of the membership of Family First Credit Union.
4. Background checks will be conducted to determine that the potential nominees do not have a personal history that would exclude them from consideration.

The background check will include, but is not limited to:

- CUMIS Insurance Society, Inc.
- National Credit Union Administration
- Local or other appropriate authorities
- Credit reporting agencies

Qualification Review Process

The Nominating Committee will have until November 30 (15 days) to review the applicants for the Board of Directors. Any Board of Director applicant who has used abusive language or behavior toward Board members or staff members, or acted in a manner unbecoming of a Board Member will not be considered for nomination.

The Nominating Committee will assess the qualifications of the candidates for elective office, discuss the potential nominees in committee and prepare a recommendation to the Board of Directors. The committee Chairman will put all recommendations in the form of a motion.

The Nominating Committee will assure that all information pertinent to the nominees is given to the appropriate staff person for publication in accordance with the bylaws.

Bylaw Requirements

Articles IV, V and VI of the Credit Union's bylaws govern the actions of the Nominating Committee.

Based upon the following schedule a staff member will each year, create a nominating, election, annual meeting timetable that will include calendar dates. All of these actions are based upon the date of the annual meeting as established by the Board of Directors.

| Time | Action |
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| The quarter before the annual meeting. | The Credit Union's newsletter will notify the members of the date of the annual meeting and of the vacancies that will exist on the Board of Directors and Supervisory Committee. The newsletter will notify members of the procedures to apply for the Board of Directors and that they have until November 15 of the year preceding the annual meeting to apply. |
| Approval process | Nominating Committee will review all applicants and will close nominations by November 30 of the year preceding the annual meeting. The appropriate staff member will receive information for the printing of the Annual Report. |
| 45 days before the Annual Meeting December 1 of the year preceding the annual meeting | If there are more nominations than there are vacancies, our website (www.ffcuga.org) will announce each member running for the Board of Directors with a brief description of their qualifications. |
| Annual Meeting (Third Wednesday of the month of January) | The Annual Report and the listed candidates will be distributed to the membership for the election process. If there are more than three candidates, the election will be a ballot vote. |