

<u>CHEQUE PAYMENT RECEIPT</u>	
RECEIPT NO	
NAME OF COMPANY	
NAME OF PERSON	
PURCHASE ORDER NO.	
ADDRESS	
PH. NO.	
PAYMENT MODE (ADVANCE/FINAL PAYMENT)	
TYPE OF PAYMENT	PURCHASE/COMMISSION/SALARY
AMOUNT	
COURIER	YES / NO
CHECK LIST	Quotation/PO/DELIVERY CHALLAN/Tax Invoice
AUTHORIZED SIGN	
CHEQUE NO.	
ACCOUNT SIGNATORY	
NOTES	