

What is Form2Excel?

Form2Excel is a simple software script that converts a folder of forms into an Excel Spreadsheet. The form details need to be manually saved in to a folder, as a .txt file (until further notice).

Form2Excel will grab the required fields of the form and create those fields as column headers relative to the data given.

Targeted Fields to be converted

Here is the list of fields that will be grabbed from the text file and converted in to the spreadsheet:

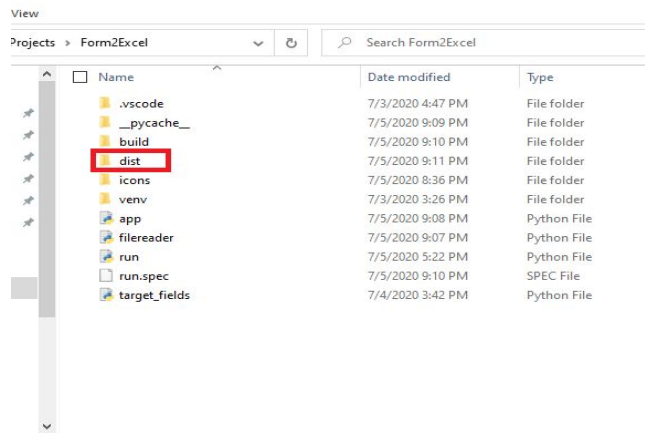
"First", "Last", "Street Address", "Address Line 2", "City", "County", "Postcode", "Country", "Phone", "Email", "Daughter's first name", "Daughter's last name", "Daughter's date of birth", "Year of entry", "How did you hear about the Open Day?", "Current school"

Other fields will be ignored. Please contact us if more fields need to be targeted.

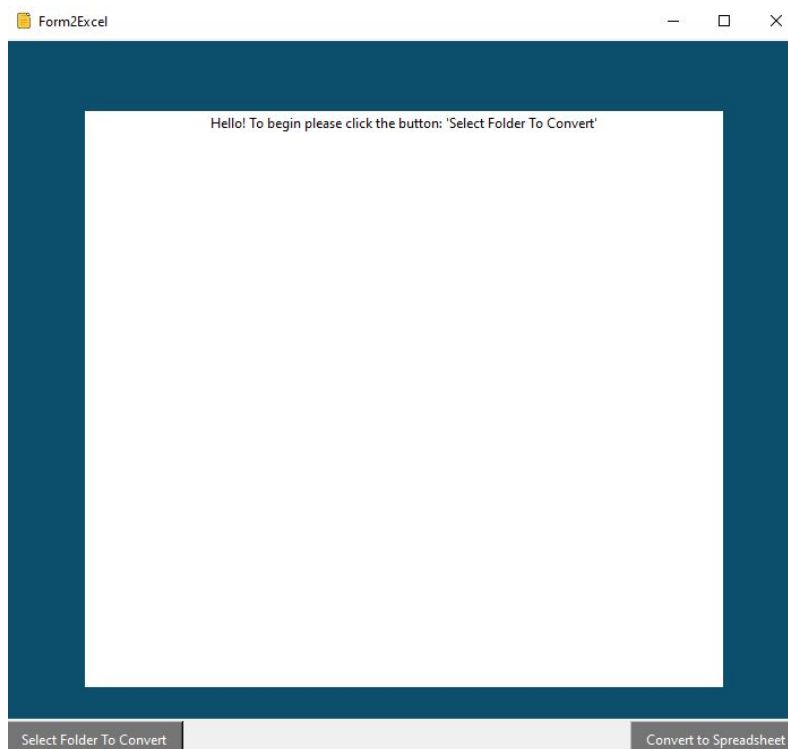
Instructions

Here are the instructions to convert forms in to a Microsoft Excel file:

1. Copy the form details from the email in to a .txt file (e.g. Notepad)
 - Note: Keep the format of the data the same as in the email. Keep the lines of data the same. E.g.
Name: Test
Title: Miss
First: Test
Last: Test
2. Repeat Step 1 until you are happy with the amount of forms that you want transferred into a spreadsheet.
3. Launch the app from the folder *dist/*. The file is called 'run'



4. Once the app is launch - 'Select Folder to Convert'. This is the same folder you placed the files from Step 1 into.



5. You are ready to launch. Click 'Convert to Spreadsheet'.