

Dineshkumar – PMO Consultant

Summary

Project Management Professional with 3 years of experience delivering successful projects through strong capabilities in Project Planning & Scheduling, Triple Constraint Management, and Stakeholder Engagement. Experienced in Resource Planning, Risk Mitigation, and Agile Project Management to ensure efficiency and control. Proficient in tools like Asana, Jira, Power BI, and Microsoft Excel for real-time Project Monitoring, data visualization, and Decision Making. Adept at maintaining clear Project Documentation and collaborating across teams to drive results aligned with organizational goals in dynamic, multicultural environments.

Languages

English - Proficient

Sectors

Information & Technology,
Engineering & Manufacturing,
Automotive

Project Management Skills

- Project Planning & Scheduling
- Triple Constraint Management
- Stakeholder Management
- Resource Planning & Scheduling
- Risk Management
- Agile Project Management
- Project Monitoring & Coordination
- Data Analysis & Decision Making
- Project Documentation

Education & Certifications

- Master of Business Administration, Bharathiar University
- Bachelor of Engineering, Anna University
- Google Project Management Specialization certificate from Coursera
- Strategic Management – IIM, Bangalore

Soft Skills

- Communication
- Problem Solving
- Team Collaboration
- Time Management
- Attention to Detail

Tools

MS Office 365, Power BI, Asana, MS Project, Jira

Relevant Experiences

Associate Consultant| Careernet Technologies Pvt Ltd| 3 years

- Managed timelines, budgets, and resource allocation across **10+ cross-functional projects**, ensuring 100% on-time and within-scope delivery.
- Coordinated with **20+ stakeholders** across departments to align goals, streamline operations, and reduce delays.
- Developed and maintained **12+ project trackers and dashboards** using MS Project, Power BI, and Excel, improving visibility by 25%.
- Conducted risk assessments and implemented mitigation strategies using the DMAIC framework.
- Led documentation and status reporting using Agile tools like Jira and Asana.
- Produced **weekly data-driven reports** summarizing project health, enabling faster decisions by project sponsors and delivery heads.

Project Planning Intern | Aqua Sub Engineering| 1 month (Internship)

- Assisted in planning and tracking project tasks, contributing to improved schedule adherence.
- Supported documentation and coordination across departments for engineering workflows.

PMO Intern | Indico Motors| 1 month (Internship)

- Conducted market analysis on Electric Vehicles (EVs) to identify industry trends and strategic opportunities.
- Developed actionable insights to support project planning and new product positioning.