

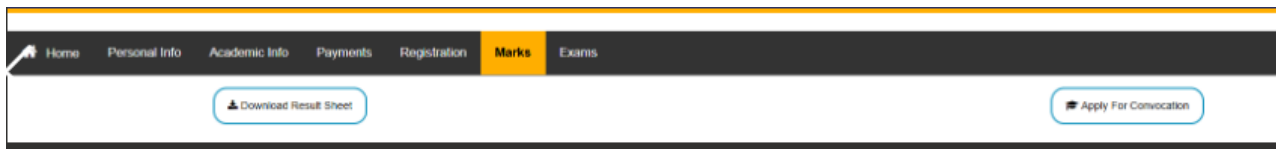
## Notice for Supplication - Convocation March 2025

1. All students who are eligible to supplicate for the **Convocation - March 2025** are required to submit the "Application for the convocation" on **or before 25<sup>th</sup> January 2025** via the supplication link given below.

<https://student360.sliit.lk/>



**Marks and then click on Apply for Convocation.**



2. Please note that ONLY those who supplicate for the convocation before the deadline will be deemed eligible to be **considered** to participate in the graduation ceremony. Those who are eligible to graduate but did not apply by the deadline **WILL NOT be considered**.
3. If a student has pending modules to become eligible to graduate, but may fall into any of the below categories, the student must submit the application in order to be considered for the graduation to participate and to reserve a position in the event as may become eligible later by fulfilling the graduation requirements before the convocation ceremony.
  - a. *If the student is awaiting the results of one or more modules to become eligible to graduate*
  - b. *Eligible to sit/ Already sat for the graduation supplementary exams as offered by the faculty to be held in December/January 2024/2025 (Not applicable for Post Graduate Students)*
  - c. *If the student has one outstanding module that may receive a conceded pass (Not applicable for Post Graduate Students and should not be guilty any exam offences for the said module). Please note that there is no application process for the award of a PC, and it is awarded at the discretion of the institute.*

### IMPORTANT

- 1 It is the student's responsibility to check the name that appeared on the portal as indicated in the student personal identification document.  
**Please refer ANNEXTURE 1**
- 2 Name error correction in the transcripts and the degree certificate due to incorrect details submitted by the fee will be subjected to a replacement document related fee and will take time to be re-issued.

3. Graduation eligibility list will be published in CourseWeb in due course after faculties release their examination results.
4. If the student is eligible (a graduation eligibility notice will be published), please make the graduation fee of Rs 18,000/- to SLIIT bank account as indicated in the online application form should the student intend to graduate in-person. Those who are graduating in-person must bring the payment receipt to collect the graduation cloak (it is not required to make the payment at the time you apply for the convocation. Proof of payment is only required when collecting the cloak). The date of cloak collection will be notified in due course.
5. For those who are graduating in-absentia (the student's name will be read out in his/her absence, and he/she will be eligible to receive the degree certificate) the payment of the graduation fee is not necessary.
6. If the student apply to graduate in-person and subsequently is absent at the graduation ceremony, he/she will receive the degree certificate & transcript only after the graduation fee is paid.
7. If you have any issues in submitting the form, please send your concern to SLIIT Help Desk by raising a ticket in the correct path [>> I want to >> Graduation March 2025](https://support.sliit.lk)

## ANNEXURE 1

**1.Full Name in English:** This will be mentioned in the degree certificate therefore it should be similar to the name that mentioned in the birth certificate/NIC/passport. If the mentioned name is incorrect kindly raise a [Support Desk](#) ticket with evidence.

**2. Name in English:** This will be used as the calling name at convocation.

Eg : Amal Perera / A.B.C Perera

*Note: Kindly mention "Reverend" in front of the name if the graduate is in the clergy category.*

**3. Name in Sinhala:** This should follow the same format as point No 02. But the name should be in Sinhala and this will be used as the calling name at convocation

Eg: අමල් පෙරේරා / A.B.C. පෙරේරා

(Sinhala Name can be typed using <https://www.google.com/intl/si/inputtools/try/>)

**4. Permanent Postal Address, Contact No and Email address:** Should mention the correct details to contact

**5. Participation Type:** In Person – This should be ticked to confirm your participation at the convocation

In Absentia – This should be ticked to confirm that you're absent for the convocation

**6. Number of passes:** Maximum number of passes can be given is only two.

Senior Manager/Academic Affairs

07<sup>th</sup> January 2025