Dylan Dombrowski

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WORK EXPERIENCE

Office of the President - UofL   **Feb. 2023 – Present**
IT Student Assistant   *Louisville, KY*
- Handled approximately **40%** of **all IT requests**, demonstrating high productivity and efficiency within a **three-person team.**
- Regularly interacted with **high-level university members**, demonstrating professionalism and strong communication skills.
- Operated camera and audio equipment for **Board of Trustees** meetings, showcasing technical proficiency and reliability in high-pressure situations.
- **Managed and operated custom software solutions** to streamline and enhance the execution of our biannual commencement ceremonies, ensuring smooth registration, guest management, and event coordination.

Vettras Solutions LLC   **July. 2022 – Present**
Founder & Lead Developer   *Louisville, KY*
- **Pioneered the establishment of of Vettras Solutions** to extend and formalize my freelance work, enabling more comprehensive support for clients and fostering business growth.
- **Dedicated my free time to the creation and growth of Vettras Solutions,** channeling my passion and expertise into building a dynamic enterprise focused on delivering value to local businesses.

College of Business Dean's Suite - UofL   **Aug. 2022 – Feb. 2023**
Teaching Assistant & Office Assistant   *Louisville, KY*
- Provided exceptional **customer service** by greeting **all-suite members** and promptly assisting visiting student with their inquiries.
- Assisted with **special guest speaker events**, demonstrating strong organizational skills and professionalism through meeting guest speakers, and managing student check-ins.
- Prepared course materials & graded assignments, ensuring smooth course operation while showcasing **trustworthiness.**

Pizza Mia!   **Aug. 2017 – Aug. 2022**
Assistant Manager   *New Lenox, IL*
- **Managed a team of 5 or more** to effectively produce quality products, especially during peak hours.
- **Coached and mentored** employees to help them reach their full potential, resulting in a **10% increase** in productivity.

EDUCATION

University of Louisville   **May, 2024**
Bachelor of Science, Computer Information Systems   *Louisville, KY*
- National Honors Society, 3.45 GPA

CERTIFICATIONS, SKILLS & INTERESTS

- **Certifications:** Postman Student API Course
- **Skills: Front-End Languages** (HTML, CSS, JavaScript), **JS Frameworks** (React.js, Next.js), **Server-Side Principles** (Node.js), **API Understanding** (Postman), **Version Control Systems** (git), **CMS Proficiency** (WP & Wix), Agile methodologies, Continuous Learner & Self-improvement.
- **Interests:** Backyard Games (Spikeball, Cornhole, Golf), Side-Projects (Vettras), Cooking, Active Lifestyle