



# IBM Datacap 9.0.1 FastDoc Local Mode

## F252 Course Abstract

### Course description

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This unit introduces you to the Datacap FastDoc user interface. It then focuses on the batch configuration and upload processing in Local mode.

### Duration

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4 hours

### Delivery Method

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Instructor-led (Classroom or Online), SPVC (Self-paced virtual course)

### Audience

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- Application Builders who are responsible for building Datacap applications
- Anyone who needs to know the capabilities of FastDoc in local mode

### Prerequisites

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- Familiarity with capture concepts
- The following course or equivalent knowledge is required: IBM Datacap 9.0.1: Introduction (F251)

### Course Objectives

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Upon completion of this course, participants will be able to:

- **Describe the FastDoc capabilities and modes of operation**
  - FastDoc User Interface
  - Local mode and Datacap Server mode
  - FastDoc as a development tool
  - FastDoc as client
- **Configure and run tasks in the local mode**
  - Configure a local batch
  - Process documents in local mode
  - Configure a Scan and Upload Task

### Topics

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- **FastDoc Capabilities Overview**
  - What is FastDoc?
  - FastDoc versatility, interface, interface icons
  - FastDoc local mode
  - FastDoc advantages

FastDoc terms

- **FastDoc local mode**

FastDoc local batch profile configuration

Configure local batch profiles and parameters

Configure local tasks

Create and run a local batch

- **Create a local capture batch**

What is a local batch profile?

What is a local task?

When is a local batch profile required?

Where is data located?

Configure local batches

FastDoc (Admin) local configuration interface

Batch task pane

Scan interface and panels

- **Process local batches**

Scan batch preparation

Scan, process, and verify a batch

Correct error

Export the batch

- **Configure Scan and upload**

Add an upload batch

Batch profile task configuration options

Configure the upload task