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| IBMDatacap 9.0.1 FastDoc Local Mode | F252  Course Abstract |

For more info: <https://www-03.ibm.com/services/learning/ites.wss/zz-en?pageType=page&c=a0011023>

Course description

This unit introduces you to the Datacap FastDoc user interface. It then focuses on the batch configuration and upload processing in Local mode.

Duration

4 hours

Delivery Method

Instructor-led (Classroom or Online), SPVC (Self-paced virtual course)

Audience

* Application Builders who are responsible for building Datacap applications
* Anyone who needs to know the capabilities of FastDoc in local mode

Prerequisites

* Familiarity with capture concepts
* The following course or equivalent knowledge is required: IBM Datacap 9.0.1: Introduction (F251)

Course Objectives

Upon completion of this course, participants will be able to:

* **Describe the FastDoc capabilities and modes of operation**

FastDoc User Interface

Local mode and Datacap Server mode

FastDoc as a development tool

FastDoc as client

* **Configure and run tasks in the local mode**

Configure a local batch

Process documents in local mode

Configure a Scan and Upload Task

Topics

* **FastDoc Capabilities Overview**

What is FastDoc?

FastDoc versatility, interface, interface icons

FastDoc local mode

FastDoc advantages

FastDoc terms

* **FastDoc local mode**

FastDoc local batch profile configuration

Configure local batch profiles and parameters

Configure local tasks

Create and run a local batch

* **Create a local capture batch**

What is a local batch profile?

What is a local task?

When is a local batch profile required?

Where is data located?

Configure local batches

FastDoc (Admin) local configuration interface

Batch task pane

Scan interface and panels

* **Process local batches**

Scan batch preparation

Scan, process, and verify a batch

Correct error

Export the batch

* **Configure Scan and upload**

Add an upload batch

Batch profile task configuration options

Configure the upload task