



PAPER ID-411876

Printed Page: 1 of 2

Subject Code: KNC101

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**BTECH**  
**(SEM I) THEORY EXAMINATION 2021-22**  
**SOFT SKILL I**

**Time: 3 Hours****Total Marks: 100****Note:** Attempt all the Sections.**SECTION A****1. Attempt all the questions in brief.****2 x 10 = 20**

- a. Define adjective with a suitable example.
- b. What do you mean by the term “Proxemics”?
- c. Define interpersonal communication.
- d. Write any two objectives of interjecting.
- e. What is speed reading? Explain briefly.
- f. Define Kinesics.
- g. What do you mean by the term “Time Management”?
- h. What do you mean by coherence in the context of debate and discussion?
- i. Convert the following sentences into corresponding passive voice-  
A. Every boy told a lie.  
B. They will do the work.
- j. Define attitude.

**SECTION B****2. Attempt any three of the following:****10 x 3 = 30**

- a. Explain the steps of persuasion.
- b. Describe the paralinguistic features of Voice-Dynamics.
- c. **Fill in the blanks as per the instructions given-**
  - (i) A black and a white cow ..... grazing in the field. (is/ are)
  - (ii) Bheem was a glutton,..... (provide a suitable question tag)
  - (iii) The river was in spate and it ..... (Overflown/Overflowed)
  - (iv) Neither Sudesh nor her friends ..... going to the party (was/ were).**Define the following with a suitable example-**
  - (v) Adverb
  - (vi) Pronoun
  - (vii) Hyphen
- d. Explain the qualities of a leader in detail.
- e. Differentiate between Group Discussion and Debate in the light of their objectives.

**SECTION C****3. Attempt any one part of the following:****10 x 1 = 10**

- (a) Identify and explain the skills required for effective interpersonal communication with special reference to Emotional Intelligence, Attitude, Responsibility, Empathy & Listening skills.
- (b) Explain what is Presentation and construct its various methods.

**4. Attempt any one part of the following:****10 x 1 = 10**

- (a) What is “Teamwork”? Explain the various stages of team development with the help of an example.



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(b) **Do as instructed-**

- (i) Define prefix and suffix with one example each.
- (ii) Rahul asked me, "Did you watch the movie last night?" (Convert into indirect speech)
- (iii) I came by an **early** flight. (identify the part of speech)
- (iv) What is a 'comma'? explain briefly with an example.
- (v) I have been suffering from fever since last night. (Identify the tense)
- (vi) Congratulations .....your new job. (for/on)
- (vii) What is the use of passive voice?
- (viii) There is friendship between him and ..... (her/ she)
- (ix) He speaks English..... (good/ well)
- (x) Write two nouns which are also verbs.

5. **Attempt any one part of the following:** **10 x 1 = 10**

- (a) Justify the statement "Any skill might get obsolete but Communication Skills".
- (b) What is an interview? Explain in detail with its types and objectives.

6. **Attempt any one part of the following:** **10 x 1 = 10**

- (a) Explain Attitude, Beliefs, Values, and Behaviour with reference to persuasion and negotiation.
- (b) Why do you think confidence, clarity and fluency are instrumental for effective public speaking?

7. **Attempt any one part of the following:** **10 x 1 = 10**

(a) **Do as instructed-**

- (i) Write one synonym each of **baffled** and **shiny**.
- (ii) Write one antonym each of **arrogant** and **tardy**.
- (iii) He is ..... University Professor. (a/an)
- (iv) Romeo said to Juliet I like you very much. (provide suitable punctuation marks).
- (v) I wish I ..... a bird (was/ were).

**Rewrite the following sentences correctly**

- (vi) If you will study hard then you will qualify the exam.
- (vii) The teacher said that the earth was revolving round the sun.
- (viii) Hindus practice idolatry, do they?
- (ix) I went to the party with my aunt and cousin sisters.
- (x) I asked him to run fastly.

- (b) Describe negotiation along with its various approaches.