# ANOTODE

The Web Annotator .

# Norms

Revision 2.0

## CS Group 1

**Authors**:
Saurabh (201451061)

**Reviewed by**:
abhilash (201451031)
sunil (201451033)

# Revision Table

| Revision | Author | Reviewer | Revision Date | Revision Tracking Notes |
|----------|--------|----------|---------------|-------------------------|
| 1 | Saurabh | Abhilash | 24-8-16 | - |
| 2 | Saurabh | Sunil | 28-8-16 | suggested about Plagiarism |

# Project meeting Rules:

1. Be on time for all team meetings.

2. Team leader will create and disseminate agendas for each team meeting.

3. All team members will attend project meetings unless there's a case of emergency.

4. Team will be patient with alternative viewpoints, different kinds of learners, writers, speakers.

5. No responsibilities will be assigned unless that person who is being assigned the responsibility/task accepts it.

6. If a person to be given a responsibility/task is not at the meeting, the team leader will review that assignment or action item with the person before the responsibility/task is designated.

7. Team leader will set and inform a regular weekly meeting time that's kept open by all members from week to week.

8. The meeting schedule will be flexible, and meetings will be arranged as needed and based on availability.

# Project Guideline:

1. Inform team leader if unable to complete work on time.

2. Set deadlines for each deliverable in advance of due date to allow for collaborative revisions.

3. Code will be open source and no copying without mentioning credit

4. Plagiarism is strictly prohibited

# Team attitude::

1. Group members shall treat each other with respect.

2. Team will make constructive criticisms with suggestions for improvement

3. Team will have positive attitude towards the individual members, projects and course.

4. Team will take initiative by offering ideas and volunteering for tasks.

5. Team members shall accept responsibility and accountability along with the authority given.

6. Team shall focus on individual progress and development.