

Minutes of Meeting-6			Anotode
Meeting type :		Date :	Location :
Discussion		26/09/16	IIIT-V Hostel
Drafted by :	Drafted On:	Attendees :	Copy of minutes to :
Monika Maheshwari	27/09/16	❖ Saurabh Nitnaware ❖ Avi Aryan ❖ Monika Maheshwari ❖ Manohar Reddy ❖ Mukesh Kumar ❖ Chahat Jain	➤ Saurabh Nitnaware ➤ Avi A ➤ Abhilash
Validated by:	Validated On:		
Mukesh Kumar	30/09/16		

Agenda: Divide work for documents and decide SDLC model

Time	Topic	Owner
14:00 - 14:30 GMT	Discuss about various SDLC model and conclude to choose iterative model	Avi A
14:30-15:00 GMT	Divide the work for various documents	Manohar
15:00-15:30	Finalise survey questionnaire and started the survey	Saurabh N

1. SCHEDULE OF NEXT MEETING

Date : 30-09-2016

2. MEETING OBJECTIVES

- Prepare for the upcoming evaluations, discuss documents

3. DISCUSSIONS AND ISSUES

Ref.	Task	Description
1.	<u>Discussion / Action</u>	Discuss documents and their importance