Institution							
New Directory	**Current Directory**	**ICA-IDIAH**	**RDF**	**RIF-CS**			
Id – [Country code]:[identifier] The country code doesn't need to be stored. Eg. AU:501	Id – numeric identifier	5.1.1 Identifier (Should include country code)	dc: identifier	identifier • type: 'local'			
Name Eg. "National Archives of Australia"	Name	5.1.2 Authorised form(s) of name (includes info necessary to uniquely identify – ie National Archives, UK not just National Archives)	foaf: name vcard: fn	name • type: 'primary' - namePart			
		5.1.3 Parallel form(s) of name					
Abbreviation • It would be useful to try and standardise abbreviations because of their use in citations • Should they also include country code? • MARC codes? Eg. NAA (AU:NAA?)		5.1.4 Other form(s) of name		name • type: 'abbreviation' - namePart			

Type • Use a controlled vocabularly • Expose via SKOS Eg. "Business archive"		5.1.5 Type of institution with archival holdings		subject • type: 'local' (unless there's something registered with LOC)
Physical address:	Address • single text field • inconsistent formatting	5.2.1 Location and address(es)		location -address --physical • type: 'streetAddress'
Room/Building				---addressPart • type:'buildingOrPropertyName'
Street address				
City/Suburb				---addressPart • type: 'suburbOrPlaceOrLocality'
State				---addressPart • type: 'stateOrTerritory'
Postcode				---addressPart • type: 'postCode'
Geolocation				location -address --spatial • type: 'dcmiPoint' ---(string) 'north: [lat]; east: [lon];'
Postal address:	Postal address • single text field • inconsistent formatting			location -address --physical • type: 'postalAddress'

Street/PO Box				---addressPart • type: 'addressLine'
City/Suburb				---addressPart • type: 'suburbOrPlaceOrLocality'
State				---addressPart • type: 'stateOrTerritory'
Postcode				---addressPart • type: 'postCode'
Websites → website • Allow multiple websites of different types, eg. exhibition, blog, corporate.	Website • url only	5.2.1 Location and address(es)		location -address --electronic • type: 'url' ---value (corporate only?)
Online accounts → account • Details of social networking, cloud hosting accounts, eg. Flickr, Twiiter, Facebook				
Phone	Phone	5.2.2 Telephone, fax, email		location -address --electronic • type: 'voice' ---value
Fax	Fax	5.2.2 Telephone, fax, email		location -address --electronic • type: 'fax'

				---value
Email	Email	5.2.2 Telephone, fax, email		location -address --electronic • type: 'email' ---value

Officer in charge → Contact person
   • officer in charge should be treated as just another contact person
	officer_in_charge	5.2.3 Contact persons
		Rule - Record the name, the contact details and the position of the members of staff (first name, surname, area of responsibility, email, etc.). This information may relate to the Administrative structure element
				relatedObject
				-relation
				   • type: isManagedBy
				--party

Contacts → Contact person	enquiries	5.2.3 Contact persons		
	No data – though some information about changes to name and structure in the Note field.	5.3.1 History of the institution with archival holdings		
	No data	5.3.2 Geographical and cultural context		

	No data	5.3.3 Mandates/Sources of authority		
	No data	5.3.4 Administrative structure		
Collection focus Treat this as a top-level collection description? ie -> Collection And create hasPart relationships with holdings.	Focus • single text field	5.3.5 Records management and collecting policies		relatedObject -relation • type:'isCollectorOf' --collection • type: 'repository'
Description				---description • type: 'brief' ---description • type: 'accessRights
References → Reference				---relatedInfo
	No data	5.3.6 Building(s)		
Holdings	Holdings • Single text field containing HTML formatting	5.3.7 Archival and other holdings		
Quantity				
Linear				
% in custody				
Collections → Collection				

References → reference	Guides • Single text field containing HTML formatting	5.3.8 Finding aids, guides and publications		
Collection data services → Service • Details of services that allow machine access to collection data – APIs, OpenSearch, OAI-PMH, Linked Data etc.				relatedObject -relation • type: isOwnerOf? IsManagerOf? -key
Opening times • Need to extract the details from Facilities	Facilities • single text field with a mix of content	5.4.1 Opening times		
Access conditions	Access	5.4.2 Conditions and requirements for access and use		
Description				
References → Reference				
Citation format • Information on preferred citation formats and persistent urls				
Description				
References → Reference				
	No data	5.4.3 Accessibility		
	Facilities	5.5.1 Research services		

	• single text field with a mix of content			
	Facilities • single text field with a mix of content	5.5.2 Reproduction services		
	No data	5.5.3 Public areas		
		5.6.1 Description identifier		
		5.6.2 Institution identifier		
		5.6.3 Rules and/or conventions used		
		5.6.4 Status		
		5.6.5 Level of detail		
		5.6.6 Dates of creation, revision or deletion		
		5.6.7 Language(s) and script(s)		
		5.6.8 Sources		
		5.6.9 Maintenance notes		

Website

Title				
Type				
URL				

Online account

Service name				
Service URL				
Account URL				
Account id				

Online services

Type				
Description				
Base URL				
URL arguments				
References → Reference				

Person

Surname				
Other names				
Position				
Email				
Phone				
Fax				
URL				

Online accounts → Online account				
Collection				
Access conditions				
Relations				
Quantity				
Location				