| Nicholas Judd Jim Gollop Petros Mavridis 3. Agenda, Decisions, Issues Topic/ Discussion notes Functional and non-functional requirements Week 6 Presentation Ben Waters. Group meeting minutes should be made available for each meeting. 4. Action Items Action Responsible Due Date Creating group meeting minutes Peter Mavridis 28-03-2015 | Meeting/Project Name: | CSCI321 GA-1 Algorithm and Data Structures Tool | | | |
|--|---|---|---------------|-----------------|-------------------|
| Chair: Ben Waters Minute taker: Petros Mavridis 1. Meeting Objective(s) Set out the requirements. Identify stretch goals. Have games assigned to each algorithm. Have the presentation completed, with each dot point explained. Address the poor state of individual diaries. 2. Attendance Present Apologies Ben Waters Gene Awyzio Nicholas Judd Jim Gollop Petros Mavridis 3. Agenda, Decisions, Issues Topic/ Discussion notes Discussion led Functional and non-functional requirements Ben Waters. Week 6 Presentation Ben Waters. Gene Awyzio. 4. Action Items Action Responsible Due Date Creating group meeting minutes shoulds | Date of Meeting: | 27-03-2015 | Start time: | 9:30am | |
| 1. Meeting Objective(s) Set out the requirements. Identify stretch goals. Have games assigned to each algorithm. Have the presentation completed, with each dot point explained. Address the poor state of individual diaries. 2. Attendance Present Apologies Ben Waters Gene Awyzio Nicholas Judd Jim Gollop Petros Mavridis 3. Agenda, Decisions, Issues Topic/ Discussion notes Discussion led Functional and non-functional requirements Ben Waters. Week 6 Presentation Ben Waters. Gene Awyzio. 4. Action Items Action Responsible Due Date Creating group meeting minutes Peter Mavridis Peter Mavridis Due Date | Location: | Building 3-128 | End time: | 4:00pm | |
| Set out the requirements. Identify stretch goals. Have games assigned to each algorithm. Have the presentation completed, with each dot point explained. Address the poor state of individual diaries. 2. Attendance Present | Chair: | Ben Waters | Minute taker: | Petros Mavridis | |
| Present Apologies Ben Waters Gene Awyzio Sene Awyzio Sen | Set out the requirements. Identify stretch goals. Have games assigned to e Have the presentation con | npleted, with each dot point exp | plained. | | |
| Ben Waters Gene Awyzio Nicholas Judd Jim Gollop Petros Mavridis 3. Agenda, Decisions, Issues Topic/ Discussion notes Discussion led Functional and non-functional requirements Ben Waters. Week 6 Presentation Ben Waters. Group meeting minutes should be made available for each meeting. 4. Action Items Action Responsible Due Date Creating group meeting minutes Peter Mavridis 28-03-2015 | 2. Attendance | | | | |
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| Functional and non-functional requirements Week 6 Presentation Group meeting minutes should be made available for each meeting. 4. Action Items Action Responsible Due Date Creating group meeting minutes Peter Mavridis 28-03-2015 | Ben Waters | Gene Awyzio | | | |
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| 3. Agenda, Decisions, Issues Topic/ Discussion notes Functional and non-functional requirements Ben Waters. Week 6 Presentation Ben Waters. Group meeting minutes should be made available for each meeting. 4. Action Items Action Responsible Due Date Creating group meeting minutes Peter Mavridis 28-03-2015 | Jim Gollop | | | | |
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| Functional and non-functional requirements Week 6 Presentation Ben Waters. Group meeting minutes should be made available for each meeting. Gene Awyzio. 4. Action Items Action Responsible Due Date Creating group meeting minutes Peter Mavridis 28-03-2015 | 3. Agenda, Decisions, Is | sues | | | |
| Week 6 Presentation Group meeting minutes should be made available for each meeting. 4. Action Items Action Responsible Due Date Creating group meeting minutes Peter Mavridis 28-03-2015 | Topic/ Discussion notes | | | | Discussion led by |
| Group meeting minutes should be made available for each meeting. 4. Action Items Action Responsible Due Date Creating group meeting minutes Peter Mavridis 28-03-2015 | Functional and non-function | nal requirements | | | Ben Waters. |
| 4. Action Items Action Responsible Due Date Creating group meeting minutes Peter Mavridis 28-03-2015 | Week 6 Presentation | | | | Ben Waters. |
| ActionResponsibleDue DateCreating group meeting minutesPeter Mavridis28-03-2015 | Group meeting minutes should be made available for each meeting. | | | | Gene Awyzio. |
| Creating group meeting minutes Peter Mavridis 28-03-2015 | 4. Action Items | | | | |
| | | | Respo | onsible | Due Date |
| Complete a first draft of the SRS documentation. Nicholas Judd 03-04-2015 | Action | | Deter | Mavridis | 28-03-2015 |
| | | inutes | 1 6.61 | | |
| 5. Next Meeting | Creating group meeting m Complete a first draft of the | | | as Judd | 03-04-2015 |

To be determined

Date:

Objective(s):

Time:

Location: