MEETING MINUTES

Meeting/Project Name:	CSCI321 GA-1 Algorithm and Data Structures Tool				
Date of Meeting:	20-03-2015	Start time:		10:30am	
Location:	Building 3-128	End time:		4:00pm	
Chair:	Ben Waters	Minute taker:		Petros Mavridis	

Meeting Objective

Prepare presentation for week 6.
Decide on name for the project.
Discuss the likely features that should be presented.

2. Attendance

Present			Apologies
Ben Waters			
Nicholas Judd			
Jim Gollop			
Petros Mavridis			

3. Agenda, Decisions, Issues

Topic/ Discussion notes	Discussion led by
Discussed on what features should be presented to the committee during the presentation.	Ben Waters
Assigned a name to our project of "Professor Albertsteins Algorithmic Adventures".	All team members.
Create presentation slides.	Ben Waters. Jim Gollop.

4. Action Items

Action	Responsible	Due Date
Create coding style document.	Peter Mavridis	20-03-2015
Wordpress diary site implemented	Nicholas Judd	20-03-2015

5. Next Meeting

Date:	27-03-2015	Time:	10:30am	Location:	Building 3
Objective(s):					