

MEETING MINUTES

Meeting/Project Name:	CSCI321 GA-1 Algorithm and Data Structures Tool		
Date of Meeting:	02-03-2015	Start time:	6:30pm
Location:	UNI Bar	End time:	7:30pm
Chair:	Ben Waters	Minute taker:	Petros Mavridis
1. Meeting Objective(s)			
<i>Introduce new team member Nicholas Judd.</i> <i>Discussed what the project will consist of and how we have planned it so far to Nicholas.</i>			
2. Attendance			
Present			Apologies
Ben Waters			
Nicholas Judd			
Jim Gollop			
Petros Mavridis			
3. Agenda, Decisions, Issues			
Topic/ Discussion notes			Discussion led by
<i>Basic layout design.</i>			Ben waters.
<i>What platforms we want to target, eg: Mobile, desktop and which operating systems.</i>			All team members.
4. Action Items			
Action	Responsible		Due Date
5. Next Meeting			
Date:	06-03-2015	Time:	10:30am
Location:	Building 3 Foyer		
Objective(s):	Begin planning.		