

## MEETING MINUTES

<b>Meeting/Project Name:</b>	CSCI321 GA-1 Algorithm and Data Structures Tool		
<b>Date of Meeting:</b>	11-05-2015	<b>Start time:</b>	9:30am
<b>Location:</b>	Project Lab Room	<b>End time:</b>	4:00pm
<b>Chair:</b>	Ben Waters	<b>Minute taker:</b>	Petros Mavridis
<b>1. Meeting Objective(s)</b>			
<i>Have a goal to uniform the design and layout of individual modules.</i>			
<b>2. Attendance</b>			
<b>Present</b>			<b>Apologies</b>
Ben waters			
Petros Mavridis			
Nicholas Judd			
Jim Gollop			
<b>3. Agenda, Decisions, Issues</b>			
<b>Topic/ Discussion notes</b>			<b>Discussion led by</b>
<i>Discussed more on the layout of the interface and color schemes</i>			Ben Waters
<b>4. Action Items</b>			
<b>Action</b>	<b>Responsible</b>		<b>Due Date</b>
Get some layout options and color schemes	All team members		18-05-2015
<b>5. Next Meeting</b>			
<b>Date:</b>	18-05-2015	<b>Time:</b>	10:30am
<b>Location:</b>	Building 3		
<b>Objective(s):</b>	Have a plan set out for the layout and color design. Have a uniform design between all modules of the program.		