



## SKILLS

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| <ul style="list-style-type: none"><li>• Data Analysis</li><li>• Forecasting &amp; Planning</li><li>• Data Visualization</li><li>• Relationship Building</li><li>• Program Coordination</li><li>• Active Listening</li></ul> | <ul style="list-style-type: none"><li>• Data Cleaning</li><li>• Project Management</li><li>• Planning Skills</li><li>• Problem Solving</li><li>• Statistical Analysis System</li><li>• Planning and Tableau</li><li>• Database Management</li></ul> | <ul style="list-style-type: none"><li>• Report Management</li><li>• Managing Skills</li><li>• Customer Service</li><li>• Trend Analysis</li><li>• Attention to Detail</li><li>• Critical Thinking</li><li>• Communication</li></ul> |
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## CORE COMPETENCIES

**TECHNICAL SKILLS:** Tableau, zoom, Advance Excel & MS Office, PowerPoint, Outlook, V-lookup, Data cleansing, KPI/Dashboard Development, Python, Pivot Tables, SAS, Regression Analysis, Visible Analyst, SQL Server, Quantitative Methods, Data Structures, Google Sheets.

- Strong organizational skills; ability to prioritize, maintain attention to detail and recognize time constraints.
- Quickly learn and master new technology; equally successful in team and self-directed settings; and proficient in various computer systems and languages.
- Quick thinker with the ability to multi-task. A constant learner with high availability and response.
- Excellent interpersonal, written, and verbal communication skills. Positive attitude and attention to detail
- Flexible and adaptive to changing technologies and work environment
- Strong analytical and conceptual skills; ability to create original concepts and theories for a variety of projects
- Team player & Effective communicator with strong analytical, problem-solving & organizational abilities.

## PROJECTS

<b>Client Demographic Analysis</b>	<b>February 2024</b>
<ul style="list-style-type: none"><li>• Conducted thorough data cleaning procedures before analysis.</li><li>• Implemented data-cleaning algorithms and techniques using Python.</li><li>• Utilized Python for data manipulation and analysis tasks.</li><li>• Conducted demographic analysis for different groups (leaders, board members, senior staff, and staff), including Frequency tables with counts and percentages for Race, Gender, Sexual orientation, Transgender status, and Disability status.</li><li>• Provided valuable insights into the demographic composition of different organizational groups.</li><li>• Ensured data accuracy and integrity through meticulous cleaning procedures using Python.</li></ul>	
<b>Linkfire Website Traffic Analysis</b>	<b>January 2024</b>
<ul style="list-style-type: none"><li>• Utilized Python libraries, including Pandas for data manipulation, matplotlib for data visualization, and NumPy for numerical analysis.</li><li>• Created informative graphs and visualizations using Matplotlib, presenting key metrics and trends clearly and visually compellingly.</li><li>• Leveraged Pandas for data manipulation, allowing for efficient analysis and interpretation of the dataset.</li><li>• The project demonstrated proficiency in Python programming, data analysis, and visualization, contributing to a deeper understanding of Linkfire's online user behaviour.</li></ul>	
<b>23andMe Sales Analysis</b>	<b>November 2023</b>
<ul style="list-style-type: none"><li>• Independently conducted a comprehensive analysis of 23andMe sales data spanning 50 weeks.</li><li>• Employed SQL to clean and integrate disparate datasets, combining weekly tables into a cohesive dataset for analysis.</li><li>• Created Tableau visualizations, illustrating sales trends, peak periods, and customer behavior patterns.</li><li>• Identified and visualized sales spikes, providing actionable insights for optimizing marketing strategies.</li><li>• This personal project showcases independent problem-solving, data analysis skills, and proficiency in SQL and Tableau.</li></ul>	
<b>SPOTIFY 2023 DATA EXPLORATION</b>	<b>Sep 2023</b>
<ul style="list-style-type: none"><li>• Leveraged SQL queries to extract pertinent data from the Spotify 2023 dataset, ensuring accuracy and comprehensiveness.</li><li>• Distinguished top-streamed songs, empowering decision-making to innovative marketing and promotional strategies.</li><li>• Transformed table structure, strategically adding and removing columns and elevating information and relevance to optimize in-depth analysis.</li><li>• Employed process cleaning techniques to improve quality by handling missing values and outliers, enhancing the dataset's reliability.</li></ul>	

## NIKOLA JOKIC'S NBA PLAYOFFS STATS DASHBOARD

Sep 2023

- Designed and developed a dynamic dashboard to track and visualize Nikola Jokic's performance statistics throughout the 2023 NBA playoffs.
  - Created data visualizations and interactive charts using tools like Tableau to showcase key performance metrics, such as points, rebounds, assists, points scored, and blocks and shooting percentages.
  - Conducted regular performance evaluations and gathered feedback to improve the dashboard's functionality, enhancing effectiveness.
  - Evaluated statistical analysis to identify Jokic's strengths, and weaknesses with different playoff games for coaching strategies.
- Documented sources and methodologies used in dashboard creation, ensuring transparency and knowledge transfer within the organization.

## WORK EXPERIENCE

### THE RESEARCH GURUS

February 2024 – PRESENT

#### DATA ANALYST/ RESEARCH ASSISTANT

- Conducted comprehensive demographic analysis to support organizational initiatives, analyzing data from two surveys.
- Utilized Python programming language and Google Colab notebook to conduct analysis, ensuring transparency and traceability of analysis steps.
- Successfully completed demographic analysis project, providing valuable insights to inform organizational decision-making processes.
- Prepared deliverables, including a Google Sheets document containing frequency tables for each category and a tab for feedback collected during the survey.
- Developed frequency tables for each group (leader, board, senior staff, and staff), providing counts and percentages for demographic variables such as race, gender, sexual orientation, transgender status, and disability status.
- Compiled and synthesized research findings into concise summaries, providing valuable insights to inform organizational decision-making processes.
- Collaborated with team members to discuss research objectives, refine search parameters, and prioritize findings based on relevance and significance.
- Demonstrated effective communication skills in presenting research findings to team members, fostering collaboration and knowledge sharing.

### CVS HEALTH, FORT MILL, SC RX SHIFT SUPERVISOR

March 2021 - PRESENT

Provide leadership and guidance for front store operations, ensuring smooth day-to-day workflows and exceptional customer service. Collaborate with pharmacy and general store teams to maintain seamless operations, facilitating effective communication and teamwork.

- Utilize expertise in electronic prescription systems to process and manage orders, ensuring accuracy and compliance with regulations.
- Assist prescription processes, including accurate medication dispensing, labeling, and packaging in compliance with pharmacy standards. Handle insurance billing procedures, verifying and processing claims to facilitate seamless customer transactions.
- Accomplished filling over 100 prescriptions per shift as a certified Pharmacy Tech by encouraging inquiries about drug interactions, side effects, dosage, and proper medication storage in a cultivated pharmacy environment.
- Attained promotion to Shift Supervisor within one year, acknowledging exceptional team leadership skills and providing CVS Hard at Work recognition.
- Enhanced operational efficiency by implementing effective prioritization strategies and administering cash through accurate financial reporting.
- Coached and mentored team members to deliver outstanding customer service, resulting in increasing store surveys by 30%.
- Handled prescription filling, medication dispensing, and inventory management, maintaining strict adherence to quality and safety standards.
- Achieved a 15% increase in weekly sales targets by orchestrating a five-member team and upholding superior customer service standards.
- Performed contact emergencies, ensuring continued pharmacy operations and patients access necessary medications.

## EDUCATION & CERTIFICATION

**Bachelor of Science in Business Management | Graduated**  
North Carolina Agricultural and Technical State University, Greensboro, NC

- Google Data Analytics Certificate
- DataCamp - Data Analyst Associate Certificate