# Santiago Garcia-Chavez

Email: Chavez.Garcia.Santi@gmail.com

## **EDUCATION**

Austin Community College	Austin,Texas	Attended 2011-2015
Criminal Justice major		
Central Texas Austin Health Institute	Austin,Texas	Attended 2021-2021
Certified Pharmacy Technician		
Full Stack Web Development	Austin,Texas	Attending 2023-2023
University of Texas		

#### WORK EXPERIENCE

Walgreens February 2021- 2023

Pharmacy Technician

- Translate prescriptions filled out by the prescriber and enter information in the patient's profile in accordance with state regulations
- Quality assurance, prescriber, and patient outreach in case of contraindications, drug interactions, and resolution of third party rejections
- Prepare manual prescription orders by verifying information, pulling appropriate prescription drugs from inventory, and complete necessary scanning and packaging as necessary

## St David's Hospital

Student Pharmacy Technician

- Pulling correct medications from shelves and then delivering them to their appropriate automated dispensing machine
- Taking in crash carts and refilling them while making sure we are charging the patients for the medications that they used
- Sterile IV compounding trained and certified

Starbucks October 2019 - 2021

Barista

- Connecting with Customers and making their experiences with the store great
- Brewing and producing the best caffeinated beverages to the customers liking
- Cleaning and maintaining store withholding our image of pristiness
- Communicating with Management and other employees to better make out store a better environment

## Finley's Barbershop

August 2019 - March 2020

Austin, Texas 78744

Receptionist

- Interacting with Guests in person and on the phone
- Coordinating Guest appointments
- Receiving and Processing Payments
- Assessing Client needs and Recommending Services

Phone: (512) 468-9635 Linkedin: linkedin.com/in/santiago-garcia-chavez-609463179

Cashier, Server

- Took, submitted, and checked orders according to customer needs
- Handled multiple transactions accurately while interacting with customers
- Provided consistent customer service and suggested appropriate items and solutions
- Cashing out customers and providing consistent customer service care with their orders and money transactions

## The UPS store

February 2018 – December 2018

Assistant Manager

- Worked with customers, processing their packages and taking in all the information needed to properly send their packages safely and correctly to their destination
- Dutifully making sure the customers experience with UPS and the franchise store is a positive one, making sure they leave happy wanting and expecting more excellent customer service
- Supervising and training associates showing them about efficient consumer service, maintaining accounts with tenants, and cleaning the workspace making it look presentable to the public

### LICENSES AND CERTIFICATIONS

Graduated from Central Texas Allied Health Institute in October 2021

#### PROFESSIONAL REFERENCES

Jon Carpenter - Nickel City	940-727-1734
Malcolm Mauricio - Walgreens	956-212-7427
Jesus Rangel- Starbucks	956-334-0823

#### ADDITIONAL SKILLS

Highly competitive, self-starter, who is extremely organized, disciplined, and goal oriented with a passion for helping people. Speaks fluently and coherently when exchanging information, news, or ideas with people. Organizes and prioritize tasks for completion in a timely, and efficient fashion. Organizes ideas into a coherent format in order to communicate it in the most effective way. Communicating ideas in both the English and Spanish languages verbally, written and read.

#### SKILL HIGHLIGHTS

- •Basic computer programs: Microsoft Word, Excel, and PowerPoint
- •Languages: English, proficient in Spanish