**USE CASE 1: Produce a Report on the Salary of All Employees**

**Goal in Context**  
As an HR advisor, I want to produce a report on the salary of all employees so that I can support financial reporting of the organisation.

**Scope**  
Company-wide financial reporting.

**Level**  
Primary task.

**Preconditions**  
All employee salary data is available in the database.

**Success End Condition**  
A report containing the salary information for all employees is available for finance.

**Failed End Condition**  
No report is produced.

**Primary Actor**  
HR Advisor.

**Trigger**  
A request for financial salary information is received from the finance department.

**Main Success Scenario**

1. Finance requests salary information for all employees.
2. HR advisor extracts salary data for all employees.
3. HR advisor generates the report.
4. HR advisor provides the report to finance.

**Extensions**  
None.

**Sub-variations**  
None.

**Schedule**  
Release 1.0.

**USE CASE 2: Produce a Report on the Salary of Employees in a Department**

**Goal in Context**  
As an HR advisor, I want to produce a report on the salary of employees in a department so that I can support financial reporting of the organisation.

**Scope**  
Department-level financial reporting.

**Level**  
Primary task.

**Preconditions**  
The department is identified, and salary data for employees in that department is available.

**Success End Condition**  
A report containing the salary information for employees in the specified department is available for finance.

**Failed End Condition**  
No report is produced.

**Primary Actor**  
HR Advisor.

**Trigger**  
A request for salary information for a specific department is received from finance.

**Main Success Scenario**

1. Finance requests salary information for a specific department.
2. HR advisor captures the department name.
3. HR advisor extracts the salary data for all employees in the department.
4. HR advisor generates the report.
5. HR advisor provides the report to finance.

**Extensions**  
None.

**Sub-variations**  
None.

**Schedule**  
Release 1.0.

**USE CASE 3: Produce a Report on the Salary of Employees in My Department (Department Manager)**

**Goal in Context**  
As a department manager, I want to produce a report on the salary of employees in my department so that I can support financial reporting for my department.

**Scope**  
Department-level financial reporting for departmental management.

**Level**  
Primary task.

**Preconditions**  
The department manager has access to salary data for their department.

**Success End Condition**  
A report containing the salary information for employees in the department is available.

**Failed End Condition**  
No report is produced.

**Primary Actor**  
Department Manager.

**Trigger**  
A request for department salary information is made by the department manager.

**Main Success Scenario**

1. Department manager requests salary information for employees in their department.
2. HR advisor provides the department's employee salary data.
3. Department manager generates the report.
4. Department manager shares the report with the HR advisor or finance, as needed.

**Extensions**  
None.

**Sub-variations**  
None.

**Schedule**  
 Release 1.0.

**USE CASE 5: Add a New Employee’s Details**

**Goal in Context**  
As an HR advisor, I want to add a new employee's details so that I can ensure the new employee is paid.

**Scope**  
Employee onboarding in the HR system.

**Level**  
Primary task.

**Preconditions**  
New employee details (e.g., name, role, salary, department) are available.

**Success End Condition**  
The employee details are successfully added to the system, ensuring they are processed for payroll.

**Failed End Condition**  
Employee details are not added, and payroll cannot process the employee.

**Primary Actor**  
HR Advisor.

**Trigger**  
A new employee is hired, and their details need to be entered into the HR system.

**Main Success Scenario**

1. HR advisor receives the new employee’s details.
2. HR advisor enters the employee details into the system.
3. Employee is registered in the HR system.
4. Employee is ready.

**Extensions**  
None.

**Sub-variations**  
None.

**Schedule**  
Release 1.0.

**USE CASE 6: View Employee’s Details**

**Goal in Context**  
As an HR advisor, I want to view an employee's details

**Scope**  
Employee management in the HR system.

**Level**  
Primary task.

**Preconditions**  
Employee details are already stored in the system.

**Success End Condition**  
The HR advisor successfully retrieves the employee's details for review.

**Failed End Condition**  
The employee details cannot be found.

**Primary Actor**  
HR Advisor.

**Trigger**  
A request for the employee's details is made

**Main Success Scenario**

1. HR advisor receives the request.
2. HR advisor searches for the employee in the system.
3. HR advisor reviews the employee's current details.

**Extensions**   
None.

**Sub-variations**  
None.

**Schedule**  
Release 1.0.

**USE CASE 7: Update Employee’s Details**

**Goal in Context**  
As an HR advisor, I want to update an employee's details so that employee's details are kept up-to-date.

**Scope**  
Employee data management.

**Level**  
Primary task.

**Preconditions**  
Employee details need to be updated

**Success End Condition**  
Employee details are updated successfully.

**Failed End Condition**  
Employee details cannot be updated.

**Primary Actor**  
HR Advisor.

**Trigger**  
An update request is received for an employee’s

**Main Success Scenario**

1. HR advisor receives the request to update an employee's details.
2. HR advisor retrieves the employee's current details from the system.
3. HR advisor updates the necessary details in the system.
4. Employee’s updated details are saved in the system.

**Extensions**  
None.

**Sub-variations**  
None.

**Schedule**  
Release 1.0.

**USE CASE 8: Delete Employee’s Details**

**Goal in Context**  
As an HR advisor, I want to delete an employee's details so that the company is compliant with data egislation.

**Scope**  
Employee data deletion in compliance with legal requirements.

**Level**  
Primary task.

**Preconditions**  
The employee’s data is no longer required by the comany

**Success End Condition**  
Employee data is successfully deleted from the system.

**Failed End Condition**  
Employee data cannot be deleted.

**Primary Actor**  
HR Advisor.

**Trigger**  
A request or requirement for deleting an employee's details is triggered

**Main Success Scenario**

1. HR advisor identifies that the employee's data must be deleted.
2. HR advisor retrieves the employee’s data from the system.
3. HR advisor deletes the employee’s details from the system.
4. Data deletion is confirmed, and the system is updated accordingly.

**Extensions**  
None.

**Sub-variations**  
None.

**Schedule**:

Release 1.0.