



Indian Institute of Technology Bombay

Powai, Mumbai-400076, Maharashtra India



Hostel General Secretaries Committee

MoM	2	DATE	26th June 2023
Venue	H17 TV room	Time	10 p.m.
Minutes reviewed by		HGSC	
Attendance			
Pratham Kapure		General Secretary, Hostel Affairs [GSHA]	
Rathin Asodariya		Institute Secretary, Hostel Affairs [ISHA]	
Vikash Swami		Institute Secretary, Hostel Affairs [ISHA]	
Nishant Sharma		Institute Secretary, Hostel Affairs [ISHA]	
Shubham Rathod		Institute Secretary, Hostel Affairs [ISHA]	
Gurpreet Singh Dhillon		General Secretary, Hostel 17	
Bhavya Bhargava		General Secretary, Hostel 4 + Tansa	
Abhay Pratap Singh		General Secretary, Hostel 12	
Pavan MS		General Secretary, Hostel 5	
Suranjana Banerjee		General Secretary, Hostel 10	
Astha Maurya		General Secretary, Hostel 15	
Harsh Garg		General Secretary, Hostel 2	
Zofishan Iqra		General Secretary, Hostel 11	
Rochak Rana		General Secretary, Hostel 1	
Sujeet Deore		General Secretary, Hostel 13	
Shivam Patil		General Secretary, Hostel 9	



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The Hostel General Secretary Committee [HGSC] met on June 26th 2023, to discuss the agendas as found below in the minutes of the meeting. The meeting was chaired by the General Secretary, Hostel Affairs [GSHA]. The MoM are assembled by the ISHAs.

VERTICALS	
Rathin Asodariya	Estate, Horticulture, Eateries, Hygiene Committee Institute Wide Facilities - 1
Vikash Swami	Hospital, PHO, Sustainability Cell
Shubham Rathod	Security, HCU, Institute Wide Facilities - 2, Networks
Nishant Sharma	Gender Cell, EMD, Transportation, PwD Cell

Hostel Affairs Council Introduction

Agenda 1: HGSC Nominee

1. The meeting began with the GSHA explaining about the HGSC Nominee.
2. The nominee will be decided by collective decision.
3. The GSHA asked everyone about the status of their respective hostels councils.
4. Rochak Rana will continue as the GSec of Hostel 1.
5. Pratham Kapure will continue as the acting GSec of Hostel 16.
6. Maintenance Councilor and System Admins of Hostel 9 will be appointed in the 1st week of July 2023.



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7. Maintenance Councilor and System Admins of Hostel 17 will be appointed in the 1st week of August 2023.
8. Bhavya Bhargava will continue as the acting GSec for Tansa House.
9. The System Admin of Hostel 5 has not been appointed yet.
10. Council Nominations are in progress for Hostel 15.
11. For Hostel 10, elections will be held for mess councilor, maintenance councilor and General Secretary, for which, the timeline is pending.
12. The new council of Hostel 11 will be announced in the 1st week of July 2023
13. ISHA will be holding the Mess and Maintenance committees throughout the tenure.
14. There will be a meet for Network and Computing committee by ISHA (Networks)
15. UG 1st year hostel allotment is completed.
16. There was a follow up on Tansa painting issues by ISHA (Estate). Tansa GSec will send the collective problems to HCU and collective data will be sent to the estate office through the Associate Dean SA.
17. The hall managers of H2, H5 and H14 did not send any data for painting problems but still there are problems which both the GSecs (H2 and H5) will send to the General Secretary, Hostel Affairs.
18. MSc and PhD students will be going to Hostel 17.
19. The target is to provide the problems related to the estate office by the 1st week of July so that we can have enough time for the follow up and the completion of work for Tansa.
20. Discussions are being held for the hostel allotment of DD to B. Tech and vice versa branch change.
21. A meeting will be held in between the GSecs of H10, H11, H15 and the GSHA for girls hostel allotment.
22. From 262 , 70 girls will go to H11 and the rest will go to H10.
23. Email regarding the explanation of double occupancy and date of vacation.
24. The hostel allotment list of H15 will not be released to the H15 mailing list any sooner than 10th July.



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25. 34 4th yr DD girls will be shifted to H10.

26. After that, The allotment list of 3yr UG girls will be released by 10th July,
The decision will be taken by GsecHA and Dean SA.

Agenda 2: The 3 Bin Project

1. All the hostel General Secretaries will be providing data to ISHA (PHO) and required dustbins will be ordered by the Institute and not the Hostels.
2. All the existing bins will be used as either dry or wet depending on their size.
3. The ISHA [PHO] will meet PHO officers to discuss the type of dustbins to order. Wet dustbins will be kept covered for hygienic reasons.
4. The ISHA [PHO] will ensure proper segregation by the PHO workers when they collect the waste.
5. The ISHA [PHO] will inspect H10 with the GSec of H10 to make a new report for the 2 bin segregation.

Agenda 3: PwD Cell

1. It was made in december.
2. They are making auditing in every hostel to pinpoint possible infrastructural development for PwD students and other possible facilities for them in the institute
3. ISHA PwD has asked every GSec to make a list of students in the hostel who are under the PwD category and also take an update on PwD washrooms and PwD rooms.
4. A question about disability will be included in the hostel allotment list.
5. Every hostel should have PwD items like wheelchairs, crutches, etc and will be included in the hostel basic amenities list.



Agenda 3: Hostel Basic Amenities

1. There should be LDAP based printers in every hostel.
2. There is a LAN Connectivity issue in the H10 printer, and ISHA Networks will look into the matter.

Agenda 4: Funds

1. There should be a discussion with DDFEA about the new amenities fund policy.
2. There is a need for more equipment funds to be discussed in HCC.
3. Everyone agreed in the meeting that there should be flexibility on the funds allotted as it is the students' money, so its use should be flexible.

Agenda 5: Scrap Committee

1. HA council will make guidelines for utilizing the scrap in the hostels and its categorization.
2. Discussions were done on how to handle scrap cycles.
3. H1, H4, and Tansa have a group of the scrap committee.
4. Same is with H6 and H2.

Agenda 6: Red soil

1. Every Gsec will send the requirements of red soil to ISHA Horticulture.

Agenda 7: Cycle Shed

1. ISHA Estate will follow up with the estate office regarding the same.
2. H12 H13 cycle shed formation.



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Agenda 8: CCTV Cameras

1. ISHA Security will coordinate with the hostel GSecs for the locations of CCTV cameras.
2. Keep the security lights for H10.
3. Lights should be kept on for the road.

Agenda 9: Canteens

1. Follow up on Tansa and H5 canteens.

Agenda 10: Security Cabins

1. H15 doesn't have security cabins and ISHA security will follow up on this.

Agenda 11: Medical kits

1. ISHA Hospital will float a list of things to be kept in the medical kits.

Agenda 12: Gardeners

1. There are insufficient no. of gardeners for Tansa House

Agenda 13: H15

1. Gsec h15 pointed out that there should be female staff along with the estate officers for girls hostel

Meeting concluded