



Indian Institute of Technology Bombay

Powai, Mumbai-400076, Maharashtra India



Hostel General Secretaries Committee			
MoM	4	DATE	27th Sep. 2023
Venue	H13 Conference room	Time	10 p.m.
Minutes reviewed by		HGSC	
Attendance			
Pratham Kapure		General Secretary, Hostel Affairs [GSHA]	
Rathin Asodariya		Institute Secretary, Hostel Affairs [ISHA]	
Shubham Rathod		Institute Secretary, Hostel Affairs [ISHA]	
Nishant Sharma		Institute Secretary, Hostel Affairs [ISHA]	
Likhita Reddy		Institute Girls Nominee	
Onkar Borade		General Secretary, Hostel 17	
Bhavya Bhargava		General Secretary, Hostel 4 + Tansa	
Syama Mohan		General Secretary, Hostel 10	
Astha Maurya		General Secretary, Hostel 15	
Harsh Garg		General Secretary, Hostel 2	
Zofishan Iqra		General Secretary, Hostel 11	
Sachin Bodke		Warden Nominee/ Acting General Secretary,Hostel 14	
Sujeet Deore		General Secretary, Hostel 13	
Shivam Patil		General Secretary, Hostel 9	
Dheeraj Sakhya		Warden Nominee, Hostel 5	



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The Hostel General Secretaries Committee convened a meeting on September 27th to deliberate on the agendas outlined in the meeting minutes. The meeting was chaired by GSHA, and the Minutes of Meeting (MoM) is made by ISHAs.

Tentative date & time for meeting with Dean Sir - 29th Sep. - 9PM

General :

- The refund for amenities is being delayed as the funds have already been transferred to the account section, but we are still awaiting approval from the dean.
- According to the H-10 Council's assertion, security officials modify the rules of H-10 at their discretion without providing any formal notification.
- We need to schedule visits from the fire safety officers for recommendations at H5, H9, and H11.
- We require the services of a snake catcher for our institute.
- The H6 council has not been established yet, and the administration is requesting a re-election to fill the vacant positions, which is causing challenges in planning future events such as Swacchta Pakhwada and the Green Cup initiative.

HMC Discussion :

- Follow up on the exterior paintings of the hostel after the monsoon, which includes hostels 6, 9, 3, 15, 12, 13, and 14, should be scheduled.
- The rewiring and painting projects in the mess area of buildings H12, H13, and H14 should be tentatively planned for December.
- A presentation has been submitted to the Dean SA for the purpose of scheduling a follow-up to discuss the Hostel Maintenance Committee (HMC) meeting.

HCC : We should conduct advanced communication in a manner that can serve as a point of reference for future HGSC meetings, enabling more effective discussions on various matters.

Security:

- A security kiosk should be set up at H-15 and at the rear of H-12, along with appropriate lighting for H-12, as well as prominent locations at campus through institute funds.
- Rule book is to be sent by concerned ISHA for review by HGSC members.
- Regarding the security survey, there is a need for 300 cameras in public areas. The status of this requirement is pending due to Ramesh sir not updating the EMD.
- For the follow-up on the boundary or fencing at the back of H12-13-14, this matter should be discussed in the playfield committee in collaboration with the security team as advised by A Dean Sir.



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Hostel Constitution:

- A committee, with three nominations from the HGSC as its lead members, needs to be established promptly to implement necessary changes.
- Already existing hostel constitutions i.e H2,H11 & Tansa can be taken as reference including discussion with previous councils for their insights.

Estate/Infrastructure :

- Issues with leaks in all the hostels, Challenges related to accommodation for second-year female Ph.D. students.
- Unresponsiveness of emergency staff in the Estate and EMD departments
- Western-style toilet seats are not available in H-6 and H-11, and there are no accessible washrooms for people with disabilities in the old hostels (12, 13, and 14). Additionally, not all hostels have common washrooms available.
- The architect is scheduled to conduct an initial assessment of the hostels' cycle shed on September 29th.
- Constituting Scrap committee.
- General Store in 17/18.
- The purchase of wireless printers and their accompanying accessories will be covered by PNP funds, given their essential nature.
- **Sujeet** and **Sachin** are responsible for formulating the (POA) Plan of action for the barber shop.
- Electronics repairing shop → To be pitched in front of Dean
- Printing Shop → Including services such as posters and Thesis binding etc., currently facing issues with the QR code functionality on the existing LDAP-based printer located in H-10. Resolution for this issue will be addressed by Dev. Com.

Network:

- The LAN in H-6 has been non-functional for the past two months. In response, the (CC) Computer Centre stated that they are currently experiencing staffing shortages. They have now informed that it will take an additional 2-3 months to address and resolve all the issues.
- IITB Wireless to be set up at each hostel.
- A meeting is to be scheduled with the Head CC and the Deans, with the aim of producing minutes of the meeting (MOM) to be shared on the student notice, with a strong push for prompt implementation.



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Hospital:

- HGSC scheduled on 11th October → Each GSec responsible for floating a form(to be created by Likhitha) for gathering feedback about the hospital.
- 24*7 medical store , reimbursement process , staff for emergency , medical kits in every hostel.
- Hospital canteen quality monitoring
- Wheel chairs - through PNP

Swacchta Pakhwada:

- 7 sanitary vending machines(4 in female hostels, 1 in energy science building, 2 in academic area) + 7 hand driers(1 in 12-13-14, 3 in female hostels,2 ,3 ,9)
- Excess mess food wastage - to be distributed to supporting staff of hostel + construction workers as per discussion in last meeting (on goodwill only if the food is left)
- Average leftover & cooked unutilized food will be recorded for green cup purpose.

Eateries committee discussion:

- H5 canteen tendering to be done by committee and has suggested involving the fire safety department in the evaluation. A visit to assess the situation will be arranged and scheduled accordingly.
- Bakery proposal to be pushed.
- H3 security cabin to be converted to fresh fruit shop.