

# Minutes of Meeting

Date and Time	Jan 21, 2023, 11:30 PM IST	Location	Chandigarh
Organiser	Ms. Shruti	Client	City Wide

## Attendees (Internal)

- Shruti
- Kuldeep
- Sahil
- Bhuvan
- Saddam
- Tushar
- Gurpreet
- Shruti

## Attendees (Client Side )

- Tom
- Theresa
- Matthew
- Karina
- Hamid
- Borisov
- Albert

## Agenda

- Showcase of V1 and v2 completed tasks to the client.

	Discussion Summary
Sr no	Items discussed
1	The description needs to be added for the image for both v1 and v2 in their respective system when the image is uploaded.
2	We will share the credentials for the current staging server for v1 with teressa over the slack.
3	Ditstek will share the complete list with the client where the image functionality has been implemented so that client can test it on staging and once the client agrees it would be moved to production.

Discussion Summary	
Sr no	Items discussed
4.	The document and the image storage will be there in the sites section, one can choose to view or access the documents and the images from the sites section. The notification regarding the same will be sent whenever a document or images upload option will happen.
5.	For v2 Charge and Arrest both need to be removed from the form Trespass Advisal and Field Interviews.
6.	For v2 for Admin login, the client requires the report to be searched by the officer's name.
7.	For v2 Client login, Client wants the reports to be generated from the Reports section. Clients should be able to pull up reports for all the calls they have received and 10-codes. Those reports should be in excel format and should have an option to view that report as well.
8.	Images and documents both to be uploaded for Site Files in v2.
9.	Automatic invoicing to be included in the current version.
10.	Beat management section was demonstrated to the client, which consisted of the Beat Listing, beat creating and its respective attributes.
10.	A 5-10 mins demo video without sound that will showcase different features.
11.	Soft launch deadline Deadline for the release will be postponed for 2 weeks till June 1, 2024.
12..	The flow will be discussed internally and then with Teresa. Main things which need to be covered right now is the scheduling of the guard tour.
Upcoming Action Item for (June 2024)	
1.	The Law Enforcement system will be made with the assistance of the command hub and the corn version 2 starting from June. First all the discussions regarding the prototyping will be made and that system can take upto 5-6 months.