

DIVITA JAIN

RESEARCH ANALYST

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Near Fateh Sagar Udaipur, Raj(313001)

SUMMARY

Dynamic and detail-oriented Research Analyst with a strong foundation in finance, law, statistics, and business management. Demonstrated expertise in conducting comprehensive research, delivering high-quality content, and collaborating effectively within cross-functional teams.

EXPERIENCE

TECHNOGLOBE

Present

- Data Analysis (Python, SQL, Power BI, Advanced Excel)
 - Cooperate Accounting (Tally)
 - Basics and Advanced usage of MS-Office suite
 - Experienced in SQL for database querying and management.
 - Skilled in Power BI for creating insightful dashboards and reports.
 - Hands-on experience with Tally for financial accounting and inventory management.
 - Ability to manage accounts payable/receivable and reconcile financial discrepancies.
 - Skilled in creating professional presentations, reports, and documentation.
 - Strong analytical skills with a keen attention to detail.
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WARRGYIZMORSCH Pvt. Ltd.

22/08/2023 - 07/09/2024

Research Analyst

- Spearheaded research and analysis initiatives, ensuring precision and relevance across various content domains, including finance, law, and statistics.
- Fostered collaboration with multidisciplinary teams to achieve project goals and deadlines, enhancing overall project efficiency.
- Authored and delivered high-impact written content, tailored to specific project needs, with a focus on business management and legal frameworks.
- Leveraged advanced data analysis techniques to extract actionable insights, driving informed decision-making.
- Experience collaborating with cross-functional teams to achieve project goals.

EDUCATION **Mohanlal Sukhadia University**

2021 - 2024 Bachelor of Commerce

TECHNICAL SKILLS

Programming-Languages: Python

Data Analysis: MS Word, MS Excel, Power BI, SQL.

SOFT SKILLS

Good communication skills	Fast learning agility.
Able to work in a team	Attention to Detail.
Great problem-solving skills	Creative and ideal thinking towards work.