



Payroll Bank Authorization for Direct Deposit

INSTRUCTIONS FOR COMPLETION:

- To ensure that your account number is correct, please attach) a cheque marked 'VOID' for an account with checking privileges or a personalized deposit slip OR ii) a Direct deposit form from the branch (Your financial institution may not accept Direct deposit for accounts other than savings or checking, i.e., line of credit. Check with your financial institution).
- Be sure to complete ALL sections and sign the form in Section 'C'. Please DO NOT TYPE the signature.
- Return the completed form to your HR or Payroll team for processing.

Section A – Personal Information:

Name as per Bank account:	
Aadhar Card number:	Contact #:
Address:	

Section B – Institution information:

Your account number must be recorded accurately. An account number with missing or incorrect information will be rejected. For this reason, be sure to include all "0" and "-" when recording your account number.	
Name of the Bank:	
IFSC code:	
Bank account number:	
Address of the bank:	

NOTE: Salaries are credited through the bank account linked with Sonix. Please send the bank details as mentioned above. So that we can get it linked with sonix company after your joining.

Section C – Authorization and signature:

I hereby authorize Sonix to deposit my payroll payment in the bank or financial institution designated and I hereby authorize the bank or financial institution designated, to release my bank account number to Sonix.	
Signature:	
Full Name:	
Signature date:	