P32/P131/CMP258/OPN273/EE/20240118

Time : 3 Hours   **Marks : 80**

Instructions :

1. All Questions are Compulsory.
2. Each Sub-question carry 5 marks.
3. Each Sub-question should be answered between 75 to 100 words. Write every questions answer on separate page.
4. Question paper of 80 Marks, it will be converted in to your programme structure marks.

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1. Solve any **four** sub-questions.

    a) State the nature and characteristics of an Individual.   5

    b) What do you understand by Understand the Need, Audience?   5

    c) Write a detail note on Work Life Balance.   5

    d) What is Solution Centric Approach? Explain in detail.   5

    e) Explain Demeanour in detail.   5

2. Solve any **four** sub-questions.

    a) What are platform skills? Explain in detail.   5

    b) What is Eustress?   5

    c) Write a detail note on "Expressing Self".   5

    d) What is meant by Courting Rejection? Explain.   5

    e) What are the essential components of Bio Data? Explain in detail.   5

3. Solve any **four** sub-questions.

    a) Write a note on "Voice" a presentation skill.   5

    b) Explain in detail what is Prioritization?   5

    c) Write a comprehensive note on Mind Mapping.   5

    d) Write difference between CV and Bio Data.   5

    e) Write a short note on :   5

        i) Handling Contradiction

        ii) Brain Storming

4. Solve any **four** sub-questions.

    a) What is Team Process?   5

    b) Write a detail note on Stress Management.   5

    c) Explain the term "Developing Right Attitude" in detail.   5

    d) What is Johari Window? Explain.   5

    e) What is Resume SEO? Explain.   5

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