Kapoor, Samarth

From: ., Divyanshi
Sent: Wednesday, July 20, 2022 3:18 PM
To: Rathore, Himani
Cc: Sharma, Arunima; IN-FM Onboarding
Subject: RE: Appointment Letter
Attachments: Divyanshi.pdf

*"This employment contract is being accepted by me on this **<<18th>> of <<July>> at <<Gurugram>>,** by electronic means, i.e. through an email. I further confirm that by sending this employment contract from my email, the Firm shall be entitled to treat the employment contract as having been signed by me and further that the Firm shall be entitled to rely on the same, to the same extent and in the same manner, as if this employment contract was physically signed by me. I hereby acknowledge and unconditionally agree that by sending this employment contract over email, I agree to be legally bound by the same."*

From: Rathore, Himani <himanirathore@kpmg.com>
Sent: Wednesday, July 20, 2022 1:29 PM
To: ., Divyanshi <divyanshi@kpmg.com>
Cc: Sharma, Arunima <arunimasharma2@kpmg.com>; IN-FM Onboarding <in-fmonboarding@kpmg.com>
Subject: Appointment Letter

Hi ,

Welcome onboard!

Pease find attached your Appointment Letter.

Requesting you to acknowledge the receipt of the letter and confirm your acceptance along with the below undertaking as a response to this email.

Steps to follow while replying to this email.

1	Please select **Reply All**, so that your recruiter and the onboarding team receive the email
2	Attach the same **Contract letter** in the email **WITHOUT EDITING(Need not sign the contract or put date in the letter)**
3	**Copy & paste the undertaking in the email body itself** and **write down your Date of Joining (DO NOT WRITE TODAY's DATE**)(Mentioned in the contract letter) and your current location. *"This employment contract is being accepted by me on this **<<day>> of <<month>> at <<location>>,** by electronic means, i.e. through an email. I further confirm that by sending this employment contract from my email, the Firm shall be entitled to treat the employment contract as having been signed by me and further that the Firm shall be entitled to rely on the same, to the same extent and in the same manner, as if this employment contract was physically signed by me. I hereby acknowledge and unconditionally agree that by sending this employment contract over email, I agree to be legally bound by the same."*
4	Send the email.

Regards

Himani Rathore
Analyst | ICoE- HR
KPMG India Services LLP

Email- himanirathore@kpmg.com