

Header Information

Receipt Name	2013-10-11 mhenson 01	Receipt Create Date	10/11/2013 2:21:49 PM	Complete Date	10/11/2013 2:21:55 PM	Source: Manual
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Receipt No	Receipt Date	Packing Slip No.	Supplier Name	Received by
R087157	10/11/2013 12:00:00 AM		Textile Clothing Technology Corporation	Melissa Brewington

RECEIPT ADDRESS

Location

Attn: Melissa Brewington
Building/Room LRC 136
Contact Phone +1 (615) 904-8076
1500 Greenland Drive
Murfreesboro, TN 37132
United States

DELIVERY

Carrier

Tracking No.

Flexible Text Field

Flexible Text Field 2

Flexible Drop Down

Attachments

Notes

(1,000 Chars. Max)

Line Details

PO No.	PO Line No.	Product Name	Catalog No.	Qty/UOM ordered	Previous Receipts	Quantity	Add to Inventory	Line Status	Actions
P0028822	1	KX-16 3D body scanner/software	KX-16	1		1		Received	
				Net Received 1@18,500.00 (18,500.00)					

Contract No.


Flex Field 2

Attachments

Notes

Summary - Requisition 43386408

General		Shipping		Billing	
Department	Human Sciences	Ship To		Bill To	
Sole Source	✓	Attn: Melissa Brewington		MTSU	
Blanket PO	<i>no value</i>	Building/Room LRC 136		Attn: Accounts Payable	
Status	✓ Completed (9/19/2013 10:04 AM)	Contact Phone +1 (615) 904-8076		Cope Administration Building -	
Submitted	9/18/2013 8:27 AM	1500 Greenland Drive		Room 108	
Cart Name	Body Scanner	Murfreesboro, TN 37132		CART	
Priority	Normal	United States		Invoice Email: invoice@mtsu.edu	
Prepared by	Melissa Henson			Murfreesboro, TN 37132	
Purchase Order	P0028822			United States	
		Delivery Options		Credit Card Info	
		Expedite	✗	No credit card has been assigned.	
		Ship Via	Best Carrier-Best Way		
		Requested Delivery Date		Billing Options	
				Accounting Date	
Codes					
Chart		Index		Account	
M		212300		78130	
MTSU Budget Chart		Human Sciences		Instructional Equipment	
Internal Notes and Attachments			External Notes and Attachments		
Internal Note <i>no note</i>			Note to all Suppliers <i>no note</i>		
Internal Attachments			Attachments for all suppliers		
Body Scanner... Sole Source It...			Body Scanner...		
Supplier / Line Item Details					
Textile Clothing Technology Corporation					
Purchase/Change Orders 1			Contract <i>no value</i>		
5651 Dillard Dr, Cary, NC 27518-9226 US			PO Number P0028822		
Product Description	Unit Price	Quantity	Ext. Price		

		Catalog No	Size / Packaging		
1	✓  KX-16 3D body scanner/software	KX-16	1/EA	18,500.00 USD	1 EA 18,500.00 USD
		IT Item	x	Internal Note no note	
		Capital Asset	✓	Internal Attachments	
		Shipping	x	External Note no note	
		Unknown		Attachments for supplier	
Supplier subtotal				18,500.00 USD	
Shipping, Handling, and Tax charges are calculated and charged by each supplier.				Subtotal	18,500.00
The values shown here are for estimation purposes, budget checking, and workflow approvals.				Total	18,500.00 USD

**Sole Source
Purchase
Requisition**

Available Actions: Add and go to Cart

[Go](#) [Close](#)**Supplier Info**

?

When Supplier/Vendor is not setup in MTSource, select **Supplier Unknown** as the vendor. Obtain and provide a W-9 form from the Vendor and attach as an 'Internal Attachment' so Procurement can setup the Supplier in Banner.

Enter Supplier

Textile/Clothing Technology Corp.
or
supplier search

General Info

?

Product Description

Three dimensional
body scanner.

254 characters remaining [expand](#) | [clear](#)

Catalog No.

KX-16

Quantity

1

Unit of Measure

EA

EA - Each

Estimated Price

18,500

Capital Expense

☐

Contract Start Date

mm/dd/yyyy

Contract End Date

mm/dd/yyyy**Sole Source Form Requirements**

?

Instructions: To comply with Tennessee Public Chapter 413, Public Acts of 2003, this document must be completed for all sole source purchases of goods or services of \$5,000 or more that are secured by a requisition through Procurement Services. This and any other documentation plus a departmental requisition must be submitted for justification of sole source purchases and must be approved in advance of securing the goods and/or services. Sole source purchases over \$5,000 require the approval of the Requisitioner or Department Head, and Dean or Vice-President, and the Director of Procurement Logistic Services. The Senior Vice President must approve sole source purchases of \$50,000 to \$250,000. These approvals cannot be delegated. Additionally, all sole source purchases of goods and services exceeding \$250,000 must be routed through the President's office, through the Chancellor of The Tennessee Board of Regent's office to the Legislative Fiscal Review Committee for comment. The Fiscal Review Committee has 15 days from the receipt of the contract information for comments; therefore, a minimum of 30 days will be required to process service contracts exceeding \$250,000. Fiscal Review Committee Requires Purchase meet each of the following requirements: (1) The contract is non-competitive; (2) The contract is over \$250,000 in total (inclusive of renewals); and; (3) When the total contract term (inclusive of renewal options) is over a period of one (1) year.

#1. Description of service to be acquired:

Insert All description section by item
from quote Q454.

700 characters remaining

[expand](#) | [clear](#)

#2. Explanation of the need or requirement placed on the procuring institution to acquire service:

The 3D Body Scanning technology is required by the TXMD program to enhance student learning of current industry technology and to ~~incorporate~~ ^{integrate} cross campus research collaboration.

#3. Name and address of the proposed contractor's principal owner(s):

From Evolution!!

700 characters remaining

expand | clear

#4(a). Evidence that the proposed contractor has experience in providing the service:

www.tcz.com

700 characters remaining

expand | clear

#4(b). The length of time the contractor has provided the same or similar service:

Ten (10) plus years.

700 characters remaining

expand | clear

#5(a). Was the service ever bought by the Institution in the past?

NO.

700 characters remaining

expand | clear

#5(b). If so, what method was used to acquire the service and who was the contractor?

N/A.

700 characters remaining

expand | clear

#6(a). Describe your efforts to use institutional employees/resources to perform the services:

N/A

This technology integrates with current pattern technology owned by TXMD which will enhance student understanding of the industry

700 characters remaining

expand | clear

#6(b). Describe your efforts to identify competitive procurement alternatives:

There are other scanners on the market but the KX-16 is the only one that provides the data in the format that is focused on the apparel industry. The KX-16 is the accepted standard.

700 characters remaining

expand | clear

#7 TBR Policy 4:02:10:00, Section XIV(B) for factors to justify a non-competitive service contract:**TBR Policy 4:02:10:00, Section XIV(B):**

1. Used in an instructional setting on the specific product
2. Available from only one source.
3. Product is unique.

700 characters remaining

expand | clear

Sole Source Letter from Vendor Attached**Internal Attachments**

add attachment...

Vendor Quote**External Attachments**

add attachment...

Total 0.00

is the TXMD research field.
This scanner is necessary
for ~~the~~ compatibility of ^{our} research
compared to that generated by other institutions.



5651 Dillard Drive
Cary, NC 27518 USA

Phone: 919.380.2156
Fax: 919.380.2181

www.tc2.com

June 3, 2013

To Whom It May Concern:

This letter is to certify that [TC]² (Textile/Clothing Technology Corporation), of 5651 Dillard Drive, Cary, NC 27518 USA, is the developer and owner of the technology marketed as KX-16 3D body scanning technology, with 3D measurement extraction software package. The scanner is manufactured in-house and is technology solely owned by [TC]².

[TC]² is a not-for-profit corporation, incorporated under the laws of the state of New York, USA.

If further information is required, please contact the undersigned.

Yours truly,

A handwritten signature in black ink, appearing to read 'Michael T. Fralix', is written over a light blue horizontal line.

Michael T. Fralix, Ph.D.
President and CEO

Textile/Clothing Technology Corp.

5651 Dillard Drive
Cary, NC 27518
USA

QUOTATION

Quote Number: Q454

Quote Date: Sep 16, 2013

Page: 1

Voice: 919-380-2172

Fax: 919-380-2181

Quoted To:

Middle Tennessee State Univ.
Rick Cottle
Box 86
Murfreesboro, TN 37132
USA

Customer ID	Good Thru	Payment Terms	Sales Rep
Middle TN State Univ	12/20/13	Net Due	Karen Davis

Quantity	Item	Description	Unit Price	Amount
1.00	KX-16	3D Body Scanner using depth sensors to create scan profile and avatar. Scanner hardware, computer with operational and measurement extraction software.	10,000.00	10,000.00
1.00	KX-16 Booth	Booth includes hard shell, changing room curtain, and handholds.	2,500.00	2,500.00
1.00	KX-16 Software	Measurement Extraction Software License is renewable annually for \$1,000.		
1.00	KX-16 Shipping	Freight costs for scanner shipment from Cary, NC to Destination	1,000.00	1,000.00
1.00	KX-16 Installation	Remote connect technical support for scanner installation	1,000.00	1,000.00
1.00	KX-16 Warranty - Std	All parts and service are warranted for 90 days from installation date. Force majeure, civil strife and failure due to power fluctuations excepted.		
1.00	KX-16 Scanner Mtn.	KX-16 Scanner Support- 3 years basic support,	4,000.00	4,000.00
1.00	BR	Bank Routing : Wells Fargo, Charlotte, NC - Swift Code WFBIUS6S - ABA 121000248 FBO 2000029494446 - Account Name: Textile Clothing Technology Corporation		

Subtotal 18,500.00

Sales Tax

TOTAL 18,500.00

All remittances are to be denominated in United States Dollars. Payment terms: 50% due with order, balance payable at shipping.



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Cary, NC 27518 USA

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June 3, 2013

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Yours truly,

A handwritten signature in black ink, appearing to read 'Michael T. Fralix', is written over a light blue horizontal line.

Michael T. Fralix, Ph.D.
President and CEO

Melissa Henson

From: Deborah Belcher
Sent: Thursday, September 12, 2013 8:36 AM
To: Melissa Henson
Subject: Re: Body Scanner

OK

Sent from my iPad

On Sep 12, 2013, at 8:35 AM, "Melissa Henson" <Melissa.Henson@mtsu.edu> wrote:

Not much, maybe \$1000.

From: Deborah Belcher
Sent: Thursday, September 12, 2013 8:34 AM
To: Melissa Henson
Subject: Re: Body Scanner

Yes. Will we have any money left in the TXMD agency account?

Sent from my iPad

On Sep 12, 2013, at 8:24 AM, "Melissa Henson" <Melissa.Henson@mtsu.edu> wrote:

Deb

In order to purchase the body scanner we will need to pay for it out of HSC Operating account and then I will do a journal entry to transfer the funds out of the TXMD Agency Account. Is this ok?

Thanks
Mel

Melissa Henson

From: Deborah Belcher
Sent: Tuesday, September 17, 2013 8:04 AM
To: Melissa Henson
Subject: Re: KX-16 Body Scanner Quote # Q454

Perfect! Thank you!

Sent from my iPad

On Sep 17, 2013, at 8:01 AM, "Melissa Henson" <Melissa.Henson@mtsu.edu> wrote:

> Deb
> I attached the quote.
>
> Thanks
> Mel
>
> -----Original Message-----
> From: Deborah Belcher
> Sent: Tuesday, September 17, 2013 3:06 AM
> To: Gina Pisut
> Cc: Rick Cottle; Lauren Rudd; Melissa Henson
> Subject: Re: KX-16 Body Scanner Quote # Q454
>
> I didn't get the attachment. Is everything within budget? If so, get what you need. Deb.
>
> Sent from my iPad
>
> On Sep 17, 2013, at 1:28 AM, "Gina Pisut" <Gina.Pisut@mtsu.edu> wrote:
>
>> I agree. Let's move on purchasing the body scanner.
>>
>> Thank You,
>> Dr. Gina Pisut
>> Assistant Professor
>> Textiles, Merchandising, and Design
>> gina.pisut@mtsu.edu
>> 615/898-5724
>>
>>
>> _____
>> From: Rick Cottle
>> Sent: Monday, September 16, 2013 11:26 AM
>> To: Gina Pisut; Lauren Rudd
>> Cc: Melissa Henson
>> Subject: KX-16 Body Scanner Quote # Q454
>>
>> Here is the revised quotation from [TC]2 for the configuration that we discussed.

>>
>> I move we process this as soon as possible.
>>
>> Rick Cottle, Ph.D.
>> Assistant Professor
>> Middle Tennessee State University
>> Textile Merchandising & Design
>>
>> _____
>> From: Karen Davis [kdavis@tc2.com]
>> Sent: Monday, September 16, 2013 10:53 AM
>> To: Rick Cottle
>> Subject: Quote # Q454
>>
>> Rick,
>>
>> Attached is the revised Quote # Q454 for the KX-16 3D body scanner.
>>
>> Please let me know if you need anything else.
>>
>> Karen Davis
>> [TC]² - Turning Research Into Reality
>> 5651 Dillard Dr.
>> Cary, NC 27518 USA
>> Voice: 919.380.2177
>> Fax: 919.380.2181
>>
>>
>> To view the attachment, you must have the Adobe® Reader® software installed on your computer. To get a free
version of this software from Adobe, click here: <http://www.adobe.com/support/downloads/main.html>
> <Body Scanner Quote # Q454.pdf>

Melissa Henson

From: Deborah Belcher
Sent: Tuesday, September 17, 2013 8:03 AM
To: Rick Cottle
Cc: Gina Pisut; Lauren Rudd; Melissa Henson
Subject: Re: KX-16 Body Scanner Quote # Q454

Thank you! Great job!

Sent from my iPad

On Sep 17, 2013, at 6:49 AM, "Rick Cottle" <Rick.Cottle@mtsu.edu> wrote:

> Deborah,
>
> The quote came in at \$18,500 of which we should get \$1,000 back if we do not use any installation help within 30 days.
>
> Melissa and I are trying to decide whether to sole source or bid the purchase. TC2 is the only company that makes and sells the KX-16 but sole source is a bit more difficult to process.

>
> Rick Cottle, Ph.D.
> Assistant Professor
> Middle Tennessee State University
> College of Behavioral & Health Sciences Department of Human Sciences
> Textile Merchandising & Design

> On Sep 17, 2013, at 3:05 AM, "Deborah Belcher" <Deborah.Belcher@mtsu.edu> wrote:

>
>> I didn't get the attachment. Is everything within budget? If so, get what you need. Deb.

>>
>> Sent from my iPad

>>
>> On Sep 17, 2013, at 1:28 AM, "Gina Pisut" <Gina.Pisut@mtsu.edu> wrote:

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>>> I agree. Let's move on purchasing the body scanner.

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>>> Thank You,
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>>> Textiles, Merchandising, and Design
>>> gina.pisut@mtsu.edu
>>> 615/898-5724

>>>
>>>
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>>> Sent: Monday, September 16, 2013 11:26 AM
>>> To: Gina Pisut; Lauren Rudd
>>> Cc: Melissa Henson

>>> Subject: KX-16 Body Scanner Quote # Q454
>>>
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>>> Cary, NC 27518 USA
>>> Voice: 919.380.2177
>>> Fax: 919.380.2181
>>>
>>>
>>> To view the attachment, you must have the Adobe® Reader® software
>>> installed on your computer. To get a free version of this software
>>> from Adobe, click here:
>>> <http://www.adobe.com/support/downloads/main.html>

#7

TBR Policy No. 4:02:10:00, Section XIV(B)

B. Non-competitive negotiation for sole source procurement – the negotiation of the terms of a contract with only one provider.

Personal, professional and consultant service contracts may be obtained by non-competitive negotiation when the contractor is a state agency, a political subdivision of the state, and any other public entity in Tennessee, or an entity of the federal government. (See Section I. D. of this policy and F&A Rule 0620-3-3-.03.)

Sole source or proprietary purchases may be allowed pursuant to the following:

Sole Source Procurement - Sole source purchases are made only when items are unique and possess specific characteristics that can be filled by only one source. The vendor must furnish a letter indicating that it is the sole source and the letter must be signed by an authorized company representative.

Proprietary Purchase - A proprietary product is one that is manufactured and marketed by a person or persons having the exclusive right to manufacture and sell the product. Marketing is generally controlled by franchises that may include competitive sales at wholesale or retail levels. When it is found that bids may be obtained from different franchises, bid invitations must be issued unless the estimated purchase is less than \$5,000.

Factors to be considered in sole source and proprietary purchases include the following:

- 1. Whether the vendor possesses exclusive and/or predominant capabilities or the items contain a patented feature providing superior utility not obtainable from similar products.**
- 2. Whether the product or service is unique and easily established as one of a kind.**
- 3. Whether the program requirements can be modified so that competitive products or services may be used.**
- 4. Whether the product is available from only one source and not merchandised through wholesalers, jobbers, and retailers.**
- 5. Whether items must be interchangeable or compatible with in-place items.**
- 6. Whether the cost of conversion, including but not limited to disruption, re-training, and replacement precludes bidding competitively.**
- 7. Whether the product is to be used in an instructional setting and the intent is to provide instruction on the specific product or diversity of products.**
- 8. For personal, professional and consultant services, whether the use of non-competitive negotiation is in the best interests of the institution. (F&A Rule 0620-3-3-.03)**
- 9. Other justifications as approved by the Chancellor, President, Director.**

Only authorized sole source may be procured utilizing non-competitive negotiation and a completed non-competitive justification form.

Whenever specifications are not so worded or designed to provide competitive bidding, or specify a single brand, the person responsible for the recommendation shall be required to justify the necessity for the specification in writing, and the request shall be approved by the Chancellor, President, or Director. The TBR Justification for Non-Competitive Purchases and Contracts Form must be completed and approved by the institution's procurement office or TBR Central Office (when applicable).

Body Scan

Agency - No thro MTSorce

{ Deviser Hollowell 5703
or
Bew Jones 5328 }

- Journal Entry
to move Funds From
agency to Operating

PA
Tax Exempt
5328

Journal Entry

CAB 211

Include Expense Code

- ~~211~~ This Agency was
designed to help program
& move money to pay
for equipment to benefit
program