

**John Doe**

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Location: New Jersey, USA

**Objective:**

To begin my career in the field of data and analytics with opportunities to learn and grow.

**Education:**

B.A. in Economics – State Community College, 2023

- GPA: 3.0
- Intro to Statistics and Microsoft Office coursework

**Skills:**

- Basic Excel (sum, avg, filters)
- Comfortable with numbers and basic data entry
- Quick learner

**Projects:**

- Personal Budget Tracker in Excel
- Group presentation on Consumer Behavior (manual survey, Google Forms)

**Experience:**

- Cashier, RetailMart (2022–2023)
- Intern, Admin Support – generic data entry tasks