

Job Title: Data Analyst (Entry-Level)

Experience Required: 0–2 years

Location: [Insert Location or "Remote"]

Employment Type: Full-time

Job Summary:

We are looking for a highly motivated and detail-oriented **Data Analyst** to join our team. As an entry-level analyst, you will assist in collecting, processing, and analyzing data to support business decisions. This is a great opportunity for recent graduates or candidates with 1–2 years of experience looking to grow their data skills in a collaborative environment.

Key Responsibilities:

- Collect, clean, and organize large datasets from various sources.
- Perform exploratory data analysis and generate regular reports.
- Develop dashboards and visualizations using tools like Excel, Power BI, or Tableau.
- Support business teams by providing actionable insights based on data.
- Identify trends, patterns, and anomalies to assist in decision-making.
- Collaborate with cross-functional teams including marketing, sales, product, and engineering.
- Document data processes and maintain data quality standards.

Required Skills & Qualifications:

- Bachelor's degree in Statistics, Mathematics, Computer Science, Economics, or a related field.
- Strong analytical and problem-solving skills.
- Proficiency in Microsoft Excel (pivot tables, formulas, charts).
- Familiarity with SQL for querying relational databases.
- Basic understanding of data visualization tools (e.g., Tableau, Power BI, or Google Data Studio).
- Experience with Python or R is a plus.
- Good communication and presentation skills.
- Eagerness to learn and adapt to new tools and technologies.

Preferred (Nice-to-Have):

- Internship or project experience in data analysis.
- Exposure to cloud platforms (e.g., AWS, Google Cloud, or Azure).
- Understanding of business KPIs and reporting metrics.

Why Join Us?

- Hands-on experience with real-world data problems.
- Learning and mentorship from experienced analysts and data scientists.
- Flexible work environment and career growth opportunities.
- Be part of a data-driven organization making impactful decisions.