CS22120 Project: Group Project 09

Meeting: Weekly Project Meeting

Persons present: All project members, including Project Manager

Place and date of meeting : C57a Llandinam, Friday 6th March 2020

Circulation list: All project members, plus Project Manager

Author: Sophie Janssens

Date of minuets: 6th March

Version: 0.1

Matters arising

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1. Look at Chris’s feedback for the User Interface documentation that was released last week.
2. Discuss the next deadline, Design Specification.

New business

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1. In Chris’s feedback he wanted the use cases to describe how the user uses the system instead of a list of instructions.

ACTION: mab152, tak16

1. Ask Chris about CCFs, should it be recorded as just an issue or as an issue and a CCF?

ACTION: soj11

1. Keep blogs interesting, add a summery of the hours you have spent that week (what you’ve spent them on and how many), maybe add some pictures.

ACTION: All

1. Make class outlines from the class UML

ACTION: kmn2

1. The project manager said that there should be enough detail in the Design document to give different classes to different people to code.
2. Check the sequence diagram fits the requirements. Look at lecture slides and do some research into how to make a sequence diagram.

ACTION: soj11

1. Continue to work on the sequence diagram and add labels to all arrows.

ACTION: dkc2

1. Look into making an Activity Diagram, what it should look like and contain.

ACTION: mai17

1. Check what is in the QA documents and in the lectures regarding the design document.

ACTION: soj11

1. Assign design and coding tasks.

ACTION: mab152

1. Check how the design document is currently going.

ACTION: soj11

1. Look at the design and write down the algorithms required for potentially complicated sections of the system.

ACTION: dkc2, kab71, kmn2

1. Look into what a component is in terms of the design QA document, a component could be a block of classes.

ACTION: kab71

1. Do some spike work for the design document. This could be for the sections of complicated algorithms or anything where you not sure how it will work.

ACTION: dkc2, kab71, kmn2

1. Sort out the gant chart on trello and add al the deadlines for tasks to it, this doesn’t have to be only official deadlines, it could also include personal tasks for team members or issues.

ACTION: mab152

AOB

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None.

Minutes by soj11, 29/2/20.