CS2210 Project: Group Project 09

Meeting: Weekly Project Meeting

Persons present: All project members except Sophie (reason: family matter)

Place and date of meeting: IB-0.31, Friday 31st January 2020, 10:10am

Circulation list: All project members, plus project manager

Author: Bernie Tiddeman

Date of minutes: 31st January 2020

Version: 1.0

Matters arising:

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None - first meeting of group

New business:

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1. Membership of group

Mariusz Bialoszewski, mab152

Kassy Briola kab71

Dixon Chu dkc2

Martynas Ivanovas mai17

Sophie Janssens soj11

Taavi Karvanen tak16

Izabela Kuziora izk

Konstancja Nowocien kmn2

Manager: Bernie Tiddeman, email: bpt

2. Photos of group

Bernie decided no to take photos of group as available on student record.

3. General matters discussed

Bernie explained hours and expectations, cards, roles, minutes.

4. Group communications

4.1 The group decided to use Discord for group communications

ACTION: All – set up a personal Discord account if they don’t already have one. Konstancja to set up Discord group and link everyone.

4.2 Everyone in group - to create blog and send address to Martynas. Action - all by Monday.

4.3 Martynas to collect and make into browsable list and send to Bernie. Action - Martynas by Tuesday next week

5. Setting up the project arrangements

5.1 All group members need to read the Project requirements and Group Intro documents by next week and know about what the project will do. ACTION: Everyone

5.2 Mariusz and Taavi will read SE.QA.04 (UI Specification Standards) and start work on material for the user interface document. They will look at the needs of the document containing the use cases, and at what is possible/useful for the project using JavaFX. Both to present overview to group next week. ACTION: Mariusz and Taavi.

5.3 Martynas, Kassy and Izabella will read SE.QA.06 (Test Procedure Standards) and start drafting a list of repeatable tests. Both to present overview to group next week. ACTION: Martynas, Kasey and Izabella

5.4 Konstancja, Kassy and Dixon will read SE.QA.05 Design Specification Standards and start to draft class designs and conduct spike work on main elements (such as reading JSON files, useful data structures for storing and searching the list of words, etc). Both to present overview to group next week. ACTION: Konstancja, Kassy and Dixon

5.5 Taavi and Izabella will look at documents SE.QA01, SE.QA.02, SE.QA.03 before next week and come along ready to summarise them for the group. ACTION: Taavi and Izabella

5.6 Dixon and Mariusz will look at Java coding standards SE.QA.09 and report back to the group next week. ACTION: Dixon and Mariusz